

STATE OF CALIFORNIA, COUNTY OF EL DORADO

LOCAL AGENCY FORMATION COMMISSION MINUTES OF October 26, 2005

1. CALL TO ORDER AND ROLL CALL

The meeting of the Local Agency Formation Commission held October 26, 2005, was called to order at 5:35 p.m. by Chair Manard in the meeting room, Building C of the Government Center, 2850 Fair Lane, Placerville, California.

COMMISSIONERS – PRESENT

Roberta Colvin, City
Ted Long, City
Richard C. Paine, County
Rusty Dupray, County
Aldon Manard, Public
Gary Costamagna, District

COMMISSIONERS – ABSENT

Nancy Allen, District

ALTERNATE COMMISSIONERS – PRESENT

Carl Hagen, City
Francesca Loftis, Public

ALTERNATE COMMISSIONERS – ABSENT

George Wheeldon, District
James R. Sweeney, County

COMMISSION STAFF - PRESENT

Roseanne Chamberlain, Executive Officer
Thomas Gibson, LAFCO Counsel
Wendy Cortade, Acting Clerk
Denise Tebaldi, Acting Clerk

COMMISSION STAFF - ABSENT

ROLL CALL - VOTING MEMBERS:

2. CONSENT CALENDAR

1. ADOPTION OF AGENDA
2. MINUTES OF THE MEETING OF AUGUST 24 & SEPTEMBER 28, 2005
3. APPROVAL OF CLAIMS

The Chairman proposed that the Commission modify the agenda to consider items 1-5, and then adjourn to closed session.

MOTION

Moved by Colvin; second by Long

ACTION

The motion was supported unanimously.

MOTION

Dupray then moved the Consent Calendar; second by Long.
Commissioner Long noted two corrections to the minutes.

ACTION

The motion was supported unanimously.

3. PUBLIC FORUM/PUBLIC COMMENT

Chair Manard opened the public forum. No member of the public addressed the Commission.

4. EXTENSION OF TIME FOR COMPLETION OF CONDITIONS, LAFCO PROJECT #93-02 (Spinardi-Davis Annexation to EID)

Staff reviewed the project history and need for extension. No member of the public requested to speak on this item.

MOTION

Costamagna moved a 1-year extension to November 2006 for Project 93-02; second by Dupray.

ACTION

The motion was supported unanimously.

5. CLOSED SESSION

The Commission adjourned to Closed Session.

1. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
2. APPOINTMENT OF PUBLIC EMPLOYEE, EXECUTIVE OFFICER

Thomas Gibson, LAFCO Counsel, gave the report of Closed Session: No reportable actions were taken.

6. UPDATE OF ADMINISTRATIVE PROCEDURES (Petty Cash, Expenditures & Disbursements, Bank Statement Reconciliation)

The Commission reviewed the procedures and discussed them briefly. No member of the public spoke on this item.

MOTION

Hagen moved approval of the revised procedures; second by Dupray.

ACTION

Motion carried unanimously.

The Commission will consider an increase of \$1,500 for optional benefits consistent with benefits approved by El Dorado County.

7. OPTIONAL BENEFITS

Counsel reviewed the staff report. There was no public comment.

MOTION

Colvin moved to approve an increase in the optional benefits for the Executive Officer retroactive to June 25, 2005; second by Long.

ACTION

Action: Motion carried unanimously.

8. REVISED JOB DESCRIPTION: CLERK TO THE COMMISSION

The Commission reviewed the job description changes. The Executive Officer discussed the upcoming recruitment plans.

No public comment was provided.

MOTION

Dupray moved approval of the revised job description; second by Costamagna

ACTION

Motion carried unanimously.

9. OTHER BUSINESS

- A. COMMISSIONER ANNOUNCEMENTS: No Commissioner Announcement given.
- B. COUNSEL REPORT: No additional report from Counsel.
- C. EXECUTIVE OFFICER REPORT: The Executive Officer confirmed the Holiday meeting schedule with the next meeting set for December 7, in lieu of meetings Thanksgiving and Christmas weeks. She noted that a written Executive Officer's report had been provided.

10. ADJOURNMENT

Chair Manard adjourned the meeting at 7:50 p.m.

The next regularly scheduled LAFCO meeting will be December 7, 2005.

Minutes Prepared and Submitted by Roseanne Chamberlain

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**

**Elizabeth Baldwin
Clerk to the Commission**

**Aldon Manard
Chairperson**