

MINUTES OF AUGUST 22, 2007

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND ROLL CALL

The meeting of the Local Agency Formation Commission held August 22, 2007, was called to order at 5:30 p.m. by Chair Long in the meeting room, Building C of the Government Center, 2850 Fair Lane, Placerville, California. Regular Members present were: City Members Ted Long and Carl Hagen, District Members Ken Humphreys and Harry Norris, County Member James R. Sweeney and Public Member Francesca Loftis. Others present were: Alternate City Member Roberta Colvin, Alternate Public Member Norm Rowett, Alternate District Member Michael Cooper, Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, Commission Clerk Allison Parsons and LAFCO Counsel Carlyn Drivdahl.

ROLL CALL - VOTING MEMBERS:

Long, Loftis, Hagen, Humphreys, Norris and Sweeney

2. CONSENT CALENDAR

- A. ADOPTION OF AGENDA
- B. MINUTES OF THE MEETING OF JUNE 27, 2007
- C. APPROVAL OF CLAIMS
- D. CORRECTION TO LAFCO RESOLUTION L-2007-17 (GEORGETOWN FPD SOI)
- E. CORRECTION TO LAFCO RESOLUTION L-2007-20 (MEEKS BAY FPD SOI)

Commissioner Norris requested to pull item 2b from consent due to the incorrect spelling of his name.

MOTION

Commissioner Sweeney moved to adopt the consent calendar, second by Commissioner Norris.

ACTION

The motion was approved unanimously.

Item 2b Minutes of the Meeting of June 27, 2007.

MOTION

Commissioner Norris moved to adopt the minutes, with corrections, second by Commissioner Sweeney

ACTION

The motion was approved unanimously.

3. PUBLIC FORUM/PUBLIC COMMENT

Chair Long opened the public forum. No member of the public addressed the Commission.

4. PRESENTATION BY VALERI ZENTNER, EXECUTIVE DIRECTOR OF THE EL DORADO COUNTY FARM BUREAU

Ms. Zentner presented facts on agriculture in the county and highlighted various Farm Bureau programs to assist farmers.

5. **PUBLIC HEARING TO CONSIDER AND ADOPT THE ENVIRONMENTAL REVIEW AND THE GARRETT ANNEXATION TO THE EL DORADO IRRIGATION DISTRICT (LAFCO PROJECT NO. 2007-02)**

Commissioner Sweeney excused himself from the dais at 5:58 pm.

Mrs. Sanchez reviewed the staff report with the following recommendations:

1. Find that the project is exempt from provisions of the California Environmental Quality Act under Regulation 15183(a) of the Public Resources Act and direct staff to file the Notice of Exemption in compliance with CEQA and local ordinances implementing the same.
2. Adopt LAFCO Resolution L-2007-25, adding any additional conditions the Commission finds appropriate, and approve the Garrett Annexation to the El Dorado Irrigation District; LAFCO Project No. 2007-02.
3. Waive the Conducting Authority Proceedings subject to Government Code §56663 and local policies.
4. Direct the Executive Officer to complete the necessary filings and transmittals as required by law.
5. Determine the effective date of the approval of this agreement to be five (5) working days after recordation by the County Recorder of the Executive Officer's Certificate of Completion once the imposed conditions are met.

Chair Long opened the item to public comment. No member of the public addressed the Commission.

MOTION

Commissioner Norris moved to adopt staff recommendations, second by Commissioner Hagen.

ACTION

The motion was approved by the following vote:

AYES: Long, Loftis, Hagen, Humphreys, Norris
 NOES: None
 ABSTAIN: Sweeney
 ABSENT: None

Commissioner Sweeney returned to the dais at 6:02 pm.

6. **PUBLIC HEARING TO CONSIDER THE DRAFT MUNICIPAL SERVICES REVIEW FOR CEMETERY SERVICES**

Mrs. Sanchez reviewed the Cemetery Municipal Services Review.

Chair Long opened item to public comment.

Chuck Harrell from El Dorado County General Services made a brief background presentation to the Commission on the department's operations.

The Commission opened the public comment period on the MSR, to last until September 10, 2007, and continued the public hearing to September 26, 2007.

7. **CONSIDER CHANGING THE MINUTES FORMAT AND THE DISPOSAL OF MEETING RECORDINGS**

Mr. Henríquez reviewed the staff report with the following recommendations:

1. Consider the following information related to the preparation of minutes and the storage of tape recordings.
2. Direct staff to prepare minutes in the "Action Minutes" format and to dispose of audio tape recordings after the appropriate amount of time has elapsed.

Chair Long opened item to the public. No one addressed the Commission. By unanimous consent, the Commission deferred taking action on the disposal of the tapes and directed staff to return the item.

MOTION

Commissioner Sweeney made the motion to move to action minutes, second by Commissioner Norris.

ACTION

The motion was unanimously approved by the Commission.

8. CONSIDER THE ADOPTION OF A COMPREHENSIVE RECORD RETENTION POLICY AND ITS INCORPORATION INTO THE POLICIES AND GUIDELINES

Mr. Henríquez reviewed the staff report with the following recommendations: adopt a comprehensive Record Retention Policy, and incorporate this policy into the Commission's Policies and Guidelines.

Chair Long opened item to public comment. No one from the public addressed the Commission.

MOTION

Commissioner Sweeney moved to adopt staff recommendation with the exception of section 2.8.8.3, related to Audio Recordings, second by Commissioner Norris.

ACTION

The motion was unanimously approved by the Commission.

9. CONSIDER THE SELECTION OF THREE CANDIDATES TO THE SDRMA BOARD OF DIRECTORS

Mr. Henríquez reviewed the staff report with the following recommendations: that the Commission consider the candidates for the Special District Risk Management Association Board of Directors election, decide the candidates it wishes to vote for, if any, in said election and direct staff accordingly.

By unanimous consent, the Commission chose not to participate in the election.

10. OTHER BUSINESS

A. LEGISLATION

Mr. Henríquez reviewed the legislation report.

B. COMMISSIONER ANNOUNCEMENTS

Mr. Henríquez reviewed the staff report with the following recommendation: That the Commission designate one of the four Commissioners attending the CALAFCO Conference as its voting representative and another Commissioner as the alternate.

MOTION

Commissioner Norris moved to adopt staff recommendation of Chair Long as voting member and Vice Chair Loftis as alternate, second by Commissioner Loftis.

ACTION

The motion was unanimously approved by the Commission.

APPROVED

C. COUNSEL REPORT
None

D. EXECUTIVE OFFICER REPORT
Mr. Henriquez gave an update on the status of the Municipal Review Services.

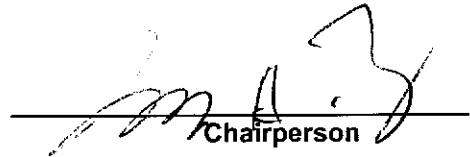
11. ADJOURNMENT

Chair Long adjourned the meeting at 7:45 pm.

The next regularly scheduled LAFCO meeting will be September 26, 2007.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**


Clerk to the Commission


Chairperson