

RESOLUTION NUMBER L-2017-12

Staff Salary Resolution

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the organization and reorganization of cities and special districts by local agency formation commissions established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and

WHEREAS, Section 56380 et seq. provides, in part, that a local agency formation commission “shall make its own provision for necessary quarters, equipment, and supplies as well as personnel”; and

WHEREAS, Section 2.3 of the El Dorado Local Agency Formation Commission Policies and Guidelines encapsulates said commission’s personnel policies; and

WHEREAS, Sections 2.3.2 and 2.3.3 of the El Dorado Local Agency Formation Commission Policies and Guidelines state:

2.3.2 Number/Classification of Positions: LAFCO shall specify the number and classification of all positions. A salary scale and position description specifying duties and responsibilities for each classification/position will be approved by LAFCO. The position description may be modified by the Executive Officer as necessary in order to accurately reflect any changes in job duties and responsibilities. However, any addition or deletion of a position must be approved by LAFCO; and

2.3.3 Employee Benefits: Incorporated by reference into the LAFCO Policies and Guidelines are the LAFCO Personnel Policy and Procedure Guidelines, attached as Appendix F to this document. These guidelines set forth the employment policies, procedures, and benefits that apply to LAFCO employees. These guidelines are subject to review and may be changed at the discretion of the Commission.

WHEREAS, the Commission also has an adopted Personnel Policy and Procedure Guidelines setting forth the employment policies, procedures and benefits that apply to LAFCO employees; and

WHEREAS, the Commission last set a salary schedule in 2015 via LAFCO Resolution L-2015-07; and

WHEREAS, on September 27, 2017, the Commission defined two new positions for the agency, requiring it to also set the appropriate compensation levels for those positions.

NOW, THEREFORE, BE IT HEREBY RESOLVED, DETERMINED, ORDERED AND FOUND:

Section 1. Each of the foregoing recitals is true and correct.

Section 2. This resolution supersedes the previous salary schedule contained in LAFCO Resolution L-2015-07.

Section 3. The Commission approves the salary schedule, attached to this resolution as Exhibit A and incorporated herein by this reference.

Section 4. The Executive Officer is directed to implement the appropriate administrative procedures to execute this resolution.

PASSED AND ADOPTED by the El Dorado Local Agency Formation Commission at a regular meeting of said Commission, held September 27, 2017 by the following vote of said Commission.

| | AYE | NO | ABSTAIN | ABSENT | NOT VOTING |
|----------------------------|-------------------------------------|--------------------------|--------------------------|-------------------------------------|-------------------------------------|
| Commissioner Acuna | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Anderly | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Coco | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Frentzen | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Humphreys | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Laine | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Commissioner Veerkamp | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Alt. Commissioner Clerici | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Alt. Commissioner Morrison | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Alt. Commissioner Powell | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Alt. Commissioner Ranalli | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

ATTEST:

Denise Sebald
Interim Clerk to the Commission

R.K. V. Lopez
Chairperson

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

APPROVED

EXHIBIT A

RESOLUTION NUMBER L-2017-12

Staff Salary Schedule

Effective October 1, 2017

| Position Title | Step 1 | Step 2 | Step 3 | Step 4 | Step 5 |
|-----------------------------|---------------|---------------|---------------|---------------|---------------|
| Executive Officer | \$40.54 | \$42.57 | \$44.70 | \$46.95 | \$51.77 |
| Assistant Executive Officer | \$29.73 | \$31.21 | \$32.77 | \$34.41 | \$36.13 |
| Policy Analyst | \$22.71 | \$23.85 | \$25.05 | \$26.30 | \$28.31 |
| Assistant Policy Analyst | \$21.46 | \$22.53 | \$23.21 | \$24.25 | \$24.98 |
| Commission Clerk | \$20.44 | \$21.46 | \$22.54 | \$23.66 | \$24.84 |
| Administrative Assistant | \$16.06 | \$16.86 | \$17.70 | \$18.58 | \$19.99 |