

MINUTES OF JUNE 27, 2018

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held June 27, 2018 was called to order at 5:30 p.m. by Chair Frentzen in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California. Regular Members present were: City Member Mark Acuna, County Members Shiva Frentzen and Brian Veerkamp, District Members Ken Humphreys and Tim Palmer, and Public Member Michael Powell. Others present were: Executive Officer José C. Henriquez, Assistant Executive Officer Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

2. ROLL CALL

VOTING MEMBERS:

Acuna, Humphreys, Frentzen, Palmer, Powell, Veerkamp

3. ADOPTION OF AGENDA

MOTION

Commissioner Veerkamp moved to adopt the Agenda, second by Commissioner Acuna.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen

NOES: None

ABSTAIN: None

ABSENT: Laine

4. CONSENT CALENDAR

A. MINUTES OF THE REGULAR MEETING OF MAY 23, 2018

B. REVIEW OF CLAIMS

C. CANCEL THE JULY 25, 2018 MEETING

MOTION

Commissioner Acuna moved to adopt the consent calendar, second by Commissioner Humphreys.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen

NOES: None

ABSTAIN: None

ABSENT: Laine

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

6. **PRESENTATION BY RICHARDSON & COMPANY ON THE FISCAL YEAR 2016-17 AUDIT**

Brian Nash, representing Richardson & Company, presented to the Commission their findings on the audit they performed for Fiscal Year 2016-17.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

7. **DISCUSSION ON THE ABILITY FOR LAFCO TO INITIATE A CONSOLIDATION OR DISSOLUTION**

Mr. Henríquez reviewed the staff report.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

By unanimous consent, the Commission created an ad hoc committee to help create the framework of the workshop and designated Chair Frentzen and Commissioners Veerkamp and Humphreys as members of the committee.

8. **CONSIDER THE RESPONSE TO THE GRAND JURY CASE 17-04**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission consider its response to the Grand Jury case 17-04 relating to fire district consolidations and submit a letter that the Commission agrees with the finding.

MOTION

Commissioner Veerkamp moved to approve and send the response letter to the Grand Jury as written, second by Commissioner Acuna.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: Laine

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

9. **CONSIDERATION AND ADOPTION OF THE AMENDED EL DORADO LAFCO FEE SCHEDULE**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission:

1. Receive and adopt the attached fee schedule so that the agency can recover the costs of processing applications;
2. Set an effective date of August 27, 2018 for the new fee schedule; and
3. Determine that any project currently being processed by LAFCO is subject to the current Schedule of Fees prior to the effective date of the new fee schedule and subject to the new rates after that date.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Acuna moved to adopt the Amended Fee Schedule, second by Commissioner Humphreys.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
 NOES: None
 ABSTAIN: None
 ABSENT: Laine

10. DISCUSSION ON PUBLIC OUTREACH EFFORTS

Mr. Henríquez reviewed the staff report. By unanimous consent, the Commission directed staff to return the item at a future meeting with policy options, including expanding the notification area to 500 feet or 1000 feet.

11. DISCUSSION ON THE PREPARATION OF THE MUNICIPAL SERVICE REVIEW FOR THE EL DORADO IRRIGATION DISTRICT

Ms. Sanchez reviewed the staff report with the recommendation that the Commission receive the update regarding the status of the next scheduled Municipal Service Review (MSR) and Sphere of Influence Study (SOI) for the El Dorado Irrigation District (EID) and provide direction to staff on how to proceed with the preparation of the next EID MSR. Options for the Commission include:

1. Authorize staff to explore options for outsourcing the EID MSR, including allocating funds in the 2019-2020 budget, and bring back the information for Commission consideration; or
2. Direct staff to prepare EID's next MSR in-house, beginning in fiscal year 2019-2020 in accordance with Third Cycle MSR Project Plan.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Acuna moved to approve Option 1, including the fire districts for potential outsourcing, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
 NOES: None
 ABSTAIN: None
 ABSENT: Laine

12. DISCUSSION AND APPROVAL OF THE 11th AMENDMENT TO THE EXECUTIVE OFFICER'S CONTRACT

Ms. Ueda reviewed the staff report with the recommendation that the Commission approve the 11th Amendment to the Executive Officer's contract to conform it to Salary Resolution L-2018-07, adopted in March 2018 to become effective July 1, 2018.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Veerkamp moved to approve the 11th Amendment to the Executive Officer's contract, second by Commissioner Palmer.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
 NOES: None
 ABSTAIN: None
 ABSENT: Laine

13. DESIGNATION OF ATTENDEES AND VOTING DELEGATES FOR THE CALAFCO BOARD OF DIRECTORS ELECTION

Mr. Henríquez recommended that the Commission designate its attendees to the CALAFCO Conference and its voting delegates for the CALAFCO Board of Directors election.

By unanimous consent, the Commission designated Chair Frentzen and AEO Sanchez as the two attendees, with direction to staff to contact Commissioners Morrison and Anderly to enquire their interest in attending the Conference.

14. RECEIVE AND CONSIDER INFORMATION ON THE CALAFCO BOARD NOMINATIONS AND THE CALAFCO AWARDS

Mr. Henríquez reviewed the awards open for nomination and the CALAFCO Board nomination packet.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION #1

Commissioner Veerkamp moved to nominate Chair Frentzen for the CALAFCO Board of Directors, second by Commissioner Palmer.

ACTION #1

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: Laine

MOTION #2

Commissioner Frentzen moved to nominate Denise Tebaldi for Outstanding LAFCO Clerk, second by Commissioner Veerkamp.

ACTION #2

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: Laine

MOTION #3

Commissioner Powell moved to nominate Pamela Miller for Outstanding LAFCO Professional, second by Commissioner Frentzen.

ACTION #3

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: Laine

15. OTHER BUSINESS**A. LEGISLATION**

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Acuna moved to send letters of support for AB 2258, AB 3254, and SB 561, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Humphreys, Palmer, Powell, Veerkamp, Frentzen

NOES: None

ABSTAIN: None

ABSENT: Laine

B. COMMISSIONER ANNOUNCEMENTS

C. COUNSEL REPORT

D. EXECUTIVE OFFICER REPORT

16. ADJOURNMENT

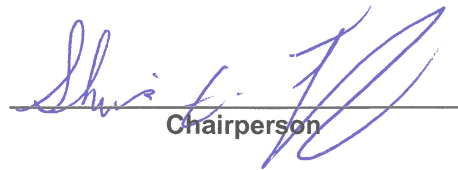
Chair Frentzen adjourned the meeting at 7:51 pm.

The next regularly scheduled LAFCO meeting will be August 22, 2018.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**



Interim Clerk to the Commission



Chairperson