

# Draft Budget

## Operating Budget Calculations

|      |                     |              |   |
|------|---------------------|--------------|---|
| 5450 | \$ 1,851.50         | \$ 1,610     | SDRMA (previous year's premium times worse case scenario of 15% increase)                 |
|      | <b>\$ 1,851.50</b>  | <b>Total</b> |   |
| 5460 | \$ 13,915.00        | \$ 12,100    | SDRMA (previous year's premium times worse case scenario of 15% increase)                 |
|      | \$ 4,970.30         | \$ 4,322     | Alliant Supplemental Insurance (plus 15% increase)  |
|      | <b>\$ 18,885.30</b> | <b>Total</b> |   |
| 6000 | \$ 200.00           | \$ 40        | Antivirus cost, per workstation   |
|      | \$ 480.00           | \$ 40        | Microsoft Office 365 + Visio  |
|      | \$ 1,200.00         | \$ 100       | Streamline webhosting + software  |
|      | \$ -                | \$ -         | QuickBooks upgrade  |
|      | \$ 9,000.00         | \$ 750       | Monthly IT support + offsite data backup  |
|      | \$ 200.00           | \$ 200       | Internet Certificate  |
|      | \$ 1,087.50         | \$ 1,000     | Backup battery  |
|      | \$ -                | \$ -         | Server hard drive replacement   |
|      | \$ 600.00           | \$ 300       | GIS license seat  |
|      | \$ 22.00            | \$ 22        | County IT A-87 cost for an account in FAMIS   |
|      | \$ -                | \$ -         | Laserfiche upgrade  |
|      | \$ 870.00           | \$ 870       | Laserfiche License + Digital Cities support plan  |
|      | \$ 2,100.00         | \$ 2,100     | Replace Office Firewall   |
|      | \$ 1,000.00         | \$ 1,000     | Replace UPS in Server Rack  |
|      | \$ 10,000.00        | \$ 10,000    | IT Infrastructure Fund  |
|      | \$ 2,000.00         | \$ 135       | Hourly rate for desktop IT service  |
|      | <b>\$ 28,759.50</b> | <b>Total</b> |   |
| 6010 | \$ 625.00           | \$ 125.00    | County Clerk fee to file MSR/SOI NOEs   |
|      | <b>\$ 625.00</b>    | <b>Total</b> |   |
| 6020 | \$435.00            | \$ 400.00    | QuickBooks yearly renewal fee (400 + taxes)   |
|      | \$169.65            | \$ 2         | QuickBooks automatic deposit charges per person   |
|      | \$ 4,895            | \$ 4,450     | Terrie Prud'hon 6-year average charges  |
|      | \$ 25               | \$ 25.00     | Umpqua cost for wiring transactions (carryover to CalTRUST)                               |
|      | <b>\$5,524.65</b>   | <b>Total</b> |   |
| 6030 | \$ 8,690.00         | \$ 7,900     | Contract price + misc travel expenses   |
|      | \$ 350.00           | \$ 350       | CalPERS fee for GASB 68 report  |
|      | \$ 25.00            | \$ 25        | Verification of deposit fee Umpqua charges for verifying account amounts as part of audit |
|      | <b>\$ 9,065.00</b>  | <b>Total</b> |   |
| 6040 | \$1,560.00          | \$130.00     | AT&T local and long distance  |
|      | \$960.00            | \$80.00      | AT&T Wireless   |
|      | \$0.00              | \$0.00       | Streamline Webhosting   |
|      | \$1,320.00          | \$110.00     | AT&T Broadband  |
|      | <b>\$3,840.00</b>   | <b>Total</b> |   |
| 6050 | <b>\$480</b>        | \$436.00     | Five year average   |
| 6060 | \$180.00            | \$ 60        | per hour for SOI update. Budget for 2 SOIs  |
|      | \$0.00              | \$ -         | Miscellaneous GIS layers, either update or purchase                                       |
|      | <b>\$180</b>        | <b>Total</b> |   |
| 6070 | <b>\$23,507</b>     | \$ 22,822.00 | Previous year's rent +3%  |
| 6080 | <b>\$275</b>        | \$250.00     | Six year average  |
| 6090 | <b>\$19,200.00</b>  | \$16,000.00  | BB&K 6-year average charges   |
| 6100 | \$ 1,514.70         | \$ 1,377     | CSDA (2017 cost plus average 20% increase)  |
|      | \$ 160.00           | \$ 160       | Chamber of Commerce   |
|      | \$ 25.00            | \$ 25        | EDC Fire Chiefs   |
|      | \$ 27.50            | \$ 25        | CSDA Gold Country Chapter (2016 cost plus 10%)  |
|      | <b>\$ 1,727.20</b>  | <b>Total</b> |   |
| 6105 | <b>\$3,370</b>      | \$2,808      | SF indicates that it would not be more than 20% per CALAFCO Board discussion              |

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|      |    |                   |              |   |
|------|----|-------------------|--------------|---|
| 6210 | \$ | 1,485.00          | \$1,350.00   | Six year average  |
|      | \$ | <b>1,485.00</b>   | <b>Total</b> |   |
| 6400 |    | <b>\$798</b>      | \$725.00     | Six year average  |
| 6600 |    | \$20.00           | \$20         | Georgetown gazette,   |
|      |    | \$0.00            | \$0          | Tahoe Daily Tribune (stopped delivery to Western Slope after 2010)                          |
|      |    | \$124.30          | \$113        | Mt. Democrat (plus 10%)   |
|      |    | \$264.00          | \$240        | CP&DR (plus 10%)  |
|      |    | <b>\$408.30</b>   | <b>Total</b> |   |
| 6610 |    | N/A               | \$0          | No charges for storage  |
| 6700 | \$ | -                 | \$ -         | Per week in case LAFCO rents a full sized car for workshop                                  |
| 6705 |    | \$1,956.00        | \$163        | Contract rate per month (copier)  |
|      |    | \$120.00          | \$10         | Contract rate per month for postage machine   |
|      |    | \$60.00           | \$60.00      | Contract rate: property taxes for copier  |
|      |    | <b>\$2,136.00</b> | <b>Total</b> |   |
| 6750 | \$ | 2,940.00          | \$560        | 2018 per person cost (based on 5 people) for registration - conference                      |
|      | \$ | 3,135.00          | \$ 190       | per person per night (based on 5 people) - conference                                       |
|      | \$ | 250.00            | \$ 50        | per person mobile workshop - conference   |
|      | \$ | 1,138.50          | \$330        | 2018 per person cost (based on 3 people) for registration - workshop                        |
|      | \$ | 1,584.00          | \$ 160       | per room per night (based on 3 people) - workshop   |
|      | \$ | 150.00            | \$ 50        | per person mobile workshop - workshop   |
|      | \$ | 1,350.00          | \$ 75        | CALAFCO U class per person per class (based on three classes total); UCD Extension/CSA      |
|      | \$ | 577.50            | \$ 525       | 2019 per person cost for SDRMA clerk training workshop                                      |
|      | \$ | 557.70            | \$ 169       | 2019 per room per night for SDRMA clerk training workshop                                   |
|      | \$ | 3,500.00          | \$ 3,500.00  | cost of mediation & negotiation training  |
|      | \$ | <b>15,182.70</b>  | <b>Total</b> |   |
| 6760 | \$ | -                 | \$400        | \$50 stipend for 8 Commissioners per meeting  |
| 6770 | \$ | 100.00            | \$ 100.00    | for misc. parking   |
|      | \$ | 1,440.00          | \$ 360.00    | per quarter for parking permits   |
|      | \$ | 475.89            | \$ 95.18     | mileage per person (based on 5 people) - conference   |
|      | \$ | 110.09            | \$ 110.09    | mileage per person (based on 4 people) - workshop   |
|      | \$ | -                 | \$ -         | airfare per person (based on 4 people) - conference   |
|      | \$ | -                 | \$ -         | airfare per person (based on 4 people) - workshop   |
|      | \$ | -                 | \$0          | for rental car gasoline   |
|      | \$ | 1,598.82          | \$ 1,598.82  | CALAFCO BOD/Legislative Committee   |
|      | \$ | 312.00            | \$312        | per day parking for hotel - conference  |
|      | \$ | -                 | \$0          | per day parking for hotel - workshop  |
|      | \$ | -                 | \$0          | cost of parking at airport  |
|      | \$ | -                 | \$ -         | for taxi to and from airport  |
|      |    |                   |              | <b>mileage</b>  |
|      | \$ | 1,189.41          | \$108.13     | For mileage reimbursement to 5 commissioners, total of 216 miles per meeting at \$0.535 IRS |
|      | \$ | 1,111.51          | \$ 92.63     | Mileage averaged per month for staff  |
|      | \$ | <b>6,337.72</b>   | <b>Total</b> |   |