

MINUTES OF MAY 25, 2016

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held May 25, 2016 was called to order at 5:30 p.m. by Chair Humphreys in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California. Regular Members present were: County Members Shiva Frentzen and Brian Veerkamp, District Members Dale Coco and Ken Humphreys, and Public Member Dyana Anderly. Others present were: Alternate City Member John Clerici, Alternate County Member Michael Ranalli, Alternate District Member Holly Morrison, Executive Officer José C. Henriquez, Policy Analyst Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

2. ROLL CALL

VOTING MEMBERS:

Anderly, Clerici, Coco, Frentzen, Humphreys, Veerkamp

3. ADOPTION OF AGENDA

MOTION

Commissioner Clerici moved to adopt the Agenda, second by Commissioner Anderly.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Veerkamp, Humphreys

NOES: None

ABSTAIN: None

ABSENT: Acuna

4. CONSENT CALENDAR

A. MINUTES OF THE REGULAR MEETING OF MARCH 23, 2016

B. REVIEW OF CLAIMS

C. AUTHORIZE THE EXECUTION FOR A TWO-YEAR EXTENSION ON THE LAFCO OFFICE LEASE

D. OPEN THE PUBLIC COMMENT PERIOD FOR THE HILLWOOD COMMUNITY SERVICES DISTRICT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY (LAFCO PROJECT NO. 2016-01)

E. OPEN THE PUBLIC COMMENT PERIOD FOR THE CITY OF SOUTH LAKE TAHOE MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY (LAFCO PROJECT NO. 2015-02)

MOTION

Commissioner Veerkamp moved to adopt the consent calendar, second by Commissioner Clerici.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Veerkamp, Humphreys

NOES: None

ABSTAIN: None

ABSENT: Acuna

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

6. ADMINISTER OATH OF OFFICE

Vice-Chair Frentzen administered the Oath of Office to Commissioner Ranalli.

7. PRESENTATION BY RICHARDSON & COMPANY ON THE FISCAL YEAR 2015-16 AUDIT

Richardson & Company, El Dorado LAFCO's auditors, presented their findings on the audit they performed for Fiscal Year 2015-16.

By unanimous consent, the Commission directed staff to start noting on the Review of Claims the bi-weekly payroll amounts, as well as the paid time off taken by the Executive Officer.

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

Commissioner Ranalli left the dais at 5:57 pm.

8. PROVIDE DIRECTION AND AUTHORIZE THE EXECUTIVE OFFICER TO TAKE THE NECESSARY STEPS TO REDUCE BUDGET COSTS

Mr. Henríquez reviewed the staff report with the recommendation that the Commission provide direction to staff on budgetary matters and authorize the Executive Officer to take whatever necessary steps to develop policies and cut costs.

Chair Humphreys suggested the discussion be continued at the August meeting.

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

Commissioner Frentzen left the dais at 6:30 pm.

9. CONSIDER ADOPTING LOCAL POLICY ON SPECIAL DISTRICT ELECTIONS

Mr. Henríquez verbally updated his staff report and stated that he is no longer recommending adopting a LAFCO policy on Special District Elections because the special districts have to adopt and impose the rule on themselves. Instead, he recommends that the Commission direct him to place a question on the next ballot for the next special district election asking the districts to consider establishing a local practice on establishing a quorum based on participation rates.

By unanimous consent, the Commission directed staff to place the question on the ballot.

10. OTHER BUSINESS

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

11. ADJOURNMENT

Chair Humphreys adjourned the meeting at 7:18 pm.

The next regularly scheduled LAFCO meeting will be June 22, 2016.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**


Interim Clerk to the Commission


Chairperson