

### MINUTES OF FEBRUARY 26, 2014

#### STATE OF CALIFORNIA, COUNTY OF EL DORADO

#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held February 26, 2014 was called to order at 5:30 p.m. by Chair Mette in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California and at a teleconference location in the South Lake Tahoe City Council Chambers, 1901 Airport Road, South Lake Tahoe, California. Regular Members present were: City Members Brooke Laine and Carol A. Patton, District Members Shiva Frentzen and Ken Humphreys, County Member Ron Briggs, and Public Member Don Mette. Others present were: Alternate Public Member Niles J. Fleege, Executive Officer José C. Henríquez, Interim Commission Clerk Denise Tebaldi, and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Mette made clear for the record of the meeting that one member of the Commission would be participating in the meeting by speaker phone. In accordance with the Brown Act, the teleconference location had been identified in the public notice and agenda for the meeting.

Chair Mette briefly went through some special procedures required by the Brown Act. Commissioner Laine made the following statements:

- (1) Commissioner Laine confirmed she could hear Chair Mette.
- (2) Commissioner Laine confirmed she could hear the proceedings occurring on the Placerville site.
- (3) Commissioner Laine confirmed she had a copy of the agenda.
- (4) Commissioner Laine confirmed the LAFCO agenda was posted at her location.
- (5) Commissioner Laine confirmed that her location was reasonably accessible to the public, such that any member of the public could participate in the teleconference from his location if he or she wished to do so.
- (6) Commissioner Laine indicated that there were no members of the public who wanted to participate in the public comment portion of the meeting, or otherwise address any agenda item for the meeting.

After confirming with the members in the Placerville location, Chair Mette stated that the record should reflect that all Commissioners present had indicated that they were able to hear Commissioner Laine clearly.

After confirming with the members present at the Placerville location, Chair Mette stated that the record should reflect that no Commissioner had expressed doubt that Commissioner Laine was the party participating by teleconference.

#### 2. ROLL CALL

##### **VOTING MEMBERS:**

Briggs, Frentzen, Humphreys, Laine, Mette, Patton

**3. ADOPTION OF AGENDA****MOTION**

Commissioner Frentzen moved to adopt the Agenda, second by Commissioner Patton.

**ACTION**

The motion was approved by the following vote:

AYES: Briggs, Frentzen, Humphreys, Laine, Patton, Mette  
NOES: None  
ABSTAIN: None  
ABSENT: Mikulaco

**4. CONSENT CALENDAR**

- A. MINUTES OF THE REGULAR MEETING OF JANUARY 22, 2014
- B. REVIEW OF CLAIMS
- C. AMEND POLICIES AND GUIDELINES SECTION 2.7.2(b) REGARDING EXECUTIVE OFFICER'S SIGNATURE AUTHORITY

**MOTION**

Commissioner Humphreys moved to adopt the consent calendar, second by Commissioner Frentzen.

**ACTION**

The motion was approved by the following vote:

AYES: Briggs, Frentzen, Humphreys, Laine, Patton, Mette  
NOES: None  
ABSTAIN: None  
ABSENT: Mikulaco

**5. PUBLIC FORUM/PUBLIC COMMENT**

Chair Mette opened the public forum. No member of the public addressed the Commission.

**6. PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED WORK PLAN FOR FISCAL YEAR 2014-15**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission receive and adopt the Proposed Work Plan for Fiscal Year 2014-15.

Chair Mette opened the public forum. No member of the public addressed the Commission.

**MOTION**

Commissioner Humphreys moved to adopt the Proposed Work Plan for FY2014-15, second by Commissioner Patton.

**ACTION**

The motion was approved by the following vote:

AYES: Briggs, Frentzen, Humphreys, Laine, Patton, Mette  
NOES: None  
ABSTAIN: None  
ABSENT: Mikulaco

**7. PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FISCAL YEAR 2014-15**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission:

1. Receive the information related to the draft Proposed Budget for Fiscal Year 2014-2015;
2. Open the Public Hearing on the matter; and
3. Adopt one of the three Proposed Budgets for Fiscal Year 2014-2015 that best reflects the Commission's priorities for the coming fiscal year.

Chair Mette opened the public forum. No member of the public addressed the Commission.

**1<sup>st</sup> MOTION**

Commissioner Briggs moved to adopt the Proposed Budget, Option 2, second by Commissioner Patton.

Commissioner Frentzen recommended that the motion should be amended to add \$15,000 to General Fund 6500 to the Proposed Budget Option 2 for consultants.

**2<sup>nd</sup> MOTION**

Commissioner Briggs moved to amend the first motion and adopt the Proposed Budget, Option 2, with an additional \$15,000 for consultants, second by Commissioner Patton.

**ACTION**

The motion was approved by the following vote:

AYES: Briggs, Frentzen, Humphreys, Laine, Patton, Mette  
NOES: None  
ABSTAIN: None  
ABSENT: Mikulaco

**8. OTHER BUSINESS**

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

**9. ADJOURNMENT TO CLOSED SESSION**

Public Employee Performance Evaluation:  
Position Title: Executive Officer

**10. RECONVENE TO OPEN SESSION AND CLOSED SESSION REPORT**

Chair Mette reconvened to Open Session.

LAFCO Counsel Kara Ueda reported that the Commission provided an evaluation of the Executive Officer and completed its work.

**11. ADJOURNMENT**

Chair Mette adjourned the meeting at 7:35 pm.

The next regularly scheduled LAFCO meeting will be March 26, 2014.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

  
\_\_\_\_\_  
Interim Clerk to the Commission

  
\_\_\_\_\_  
Chairperson