

MINUTES OF JANUARY 27, 2016

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held January 27, 2016 was called to order at 5:30 p.m. by Chair Humphreys in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California and at a teleconference location in the South Lake Tahoe City Council Chambers, 1901 Airport Road, South Lake Tahoe, California. Regular Members present were: City Member Austin Sass, County Members Shiva Frentzen and Brian Veerkamp, District Members Dale Coco and Ken Humphreys, and Public Member Dyana Anderly. Others present were: Alternate City Member John Clerici, Alternate District Member Holly Morrison, Alternate Public Member Niles J. Fleege, Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Humphreys made clear for the record of the meeting that one member of the Commission would be participating in the meeting by speaker phone. In accordance with the Brown Act, the teleconference location had been identified in the public notice and agenda for the meeting.

Chair Humphreys briefly went through some special procedures required by the Brown Act. Commissioner Sass made the following statements:

- (1) Commissioner Sass confirmed he could hear Chair Humphreys.
- (2) Commissioner Sass confirmed he could hear the proceedings occurring on the Placerville site.
- (3) Commissioner Sass confirmed he had a copy of the agenda.
- (4) Commissioner Sass confirmed the LAFCO agenda was posted at his location.
- (5) Commissioner Sass confirmed that his location was reasonably accessible to the public, such that any member of the public could participate in the teleconference from his location if he or she wished to do so.
- (6) Commissioner Sass indicated that there were no members of the public who wanted to participate in the public comment portion of the meeting, or otherwise address any agenda item for the meeting.

After confirming with the members in the Placerville location, Chair Humphreys stated that the record should reflect that all Commissioners present had indicated that they were able to hear Commissioner Sass clearly.

After confirming with the members present at the Placerville location, Chair Humphreys stated that the record should reflect that no Commissioner had expressed doubt that Commissioner Sass was the party participating by teleconference.

2. ROLL CALL

VOTING MEMBERS:

Anderly, Clerici, Coco, Frentzen, Humphreys, Sass, Veerkamp

3. ADOPTION OF AGENDA

MOTION

Commissioner Veerkamp moved to adopt the Agenda, second by Commissioner Frentzen.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys

NOES: None

ABSTAIN: None

ABSENT: None

4. CONSENT CALENDAR

A. MINUTES OF THE MEETING OF DECEMBER 2, 2015

B. REVIEW OF CLAIMS

C. APPROVAL OF A ONE-YEAR TIME EXTENSION FOR THE FINAL APPLICATION REQUIREMENTS FOR THE DEUBEL ANNEXATION TO CAMERON ESTATES COMMUNITY SERVICES DISTRICT; LAFCO PROJECT NO. 2012-03

D. CANCEL THE FEBRUARY 24, 2016 MEETING

Commissioner Anderly asked for clarification from staff as to why Cameron Estates CSD was requesting such an extensive traffic study given the limited scope of the proposed project. Staff indicated that the applicant is requesting more time to explore his options on how to proceed given the CSD's demands for extensive studies, not just traffic but also environmental studies.

MOTION

Commissioner Frentzen moved to adopt the consent calendar, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys

NOES: None

ABSTAIN: None

ABSENT: None

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

6. ADMINISTER OATH OF OFFICE

Item continued to the March 23, 2016 commission meeting.

7. ELECTION OF LAFCO OFFICERS FOR 2016

Mr. Henríquez reviewed the staff report with the recommendation that the Commission select its officers for the calendar year 2016, as well as Brian Veerkamp to continue as the local signator.

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

1st MOTION

Commissioner Veerkamp moved to nominate the current Chair, Ken Humphreys, to continue in his position, second by Commissioner Frentzen.

1st ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys
NOES: None
ABSTAIN: None
ABSENT: None

2nd MOTION

Commissioner Veerkamp moved to nominate the current Vice-Chair, Shiva Frentzen, to continue in her position, second by Commissioner Humphreys.

2nd ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys
NOES: None
ABSTAIN: None
ABSENT: None

3rd MOTION

Commissioner Clerici moved to nominate Brian Veerkamp to continue as the local signator, second by Commissioner Humphreys.

3rd ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys
NOES: None
ABSTAIN: None
ABSENT: None

8. PUBLIC HEARING TO CONSIDER AND ADOPT THE ENVIRONMENTAL REVIEW AND THE CONNIE LANE COMMUNITY SERVICES DISTRICT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY (LAFCO PROJECT NO. 2015-03)

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission:

1. Receive and discuss the information related to the municipal services review and sphere of influence update for the Connie Lane Community Services District;
2. Open the public hearing on the matter;
3. Accept statutory exemption §15061(b)(3) from environmental review as the appropriate environmental review;

4. Adopt Resolution L-2016-01, adopting the municipal service review and sphere of influence update for the Connie Lane Community Services District; and
5. Direct staff to complete the necessary filings and transmittals as required by law.

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Veerkamp moved to adopt the Connie Lane CSD MSR-SOI and Resolution L-2016-01, second by Commissioner Clerici.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys
NOES: None
ABSTAIN: None
ABSENT: None

9. PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED WORK PLAN FOR FISCAL YEAR 2016-17

Mr. Henríquez reviewed the staff report with the recommendation that the Commission receive and adopt the Proposed Work Plan for Fiscal Year 2016-17.

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

Commissioner Veerkamp gave direction to create a process checklist for district contact information.

MOTION

Commissioner Frentzen moved to adopt the Work Plan for Fiscal Year 2016-17 with direction to do twelve MSRs, instead of six, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys
NOES: None
ABSTAIN: None
ABSENT: None

10. PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FISCAL YEAR 2016-17

Mr. Henríquez reviewed the staff report with the recommendation that the Commission:

1. Receive the information related to the draft Proposed Budget for Fiscal Year 2016-2017;
2. Open the Public Hearing on the matter; and
3. Adopt the Proposed Budget for Fiscal Year 2016-2017.

Chair Humphreys opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Clerici moved to adopt the Proposed Budget for Fiscal Year 2016-17, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Anderly, Clerici, Coco, Frentzen, Sass, Veerkamp, Humphreys

NOES: None

ABSTAIN: None

ABSENT: None

11. OTHER BUSINESS

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

12. ADJOURNMENT

Chair Humphreys adjourned the meeting at 6:42 pm.

The next regularly scheduled LAFCO meeting will be March 23, 2016.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**


Interim Clerk to the Commission


Chairperson