EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

MINUTES OF JULY 28, 2021

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The special meeting of the Local Agency Formation Commission held on July 28, 2021 was called to order at 5:30 p.m. by Chair Palmer by video and teleconference, pursuant to California Governor's Executive Order N-29-20, issued on March 17, 2020, with no physical location available. Members of the public were able to access and participate in the meeting by joining the Zoom webinar at https://us02web.zoom.us/j/85848520598?pwd=QUtVTE9RZnEyN3A3TFROV2NhcnlrQT09 or by telephone at 1-669-900-9128, referencing Webinar ID: 858 4852 0598 and entering passcode 270437.

Regular Members present were: City Member Cody Bass, County Member John Hidahl, District Members Tim Palmer and Brian Veerkamp and Public Member Michael Powell. Others present were: Alternate City Member Patricia "Patty" Borelli, Alternate County Member George Turnboo, Alternate District Member Michael Saunders, Alternate Public Member Holly Morrison, Assistant Executive Officer Erica Sanchez, and LAFCO Counsel Malathy Subramanian.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Palmer made clear for the record of the meeting that members of the Commission would be participating in the meeting by teleconference. In accordance with the Brown Act and Executive Order N-29-20, the teleconference phone number for public participation had been identified in the public notice and agenda for the meeting.

Chair Palmer asked staff to briefly go through some special procedures required by the Brown Act, including the following statements regarding changes to the meeting procedures due to the COVID-19 pandemic. Staff confirmed:

- There was no physical location for this meeting; the meeting was by virtual teleconference only, consistent with the Governor's Executive Order N-29-20.
- Commissioners would join the meeting via Zoom video conference and all actions would be taken by roll call vote.
- Members of the public had access to the meeting via Freeconferencecall.com and could listen to the meeting live by phone. The phone number and access to the meeting was provided on the meeting agenda.
- Members of the public wishing to make a comment on an item should notify the Executive Officer, who would take down their name and introduce them at the appropriate time. Once called, the member of the public should identify themselves by their name.

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2. ROLL CALL

VOTING MEMBERS:
Bass, Borelli, Hidahl, Powell, Saunders (Items 3 & 4), Turnboo, Veerkamp (Item 7), Palmer.

3. ADOPTION OF AGENDA

MOTION
Commissioner Saunders moved to adopt the Agenda, second by Commissioner Borelli.

ACTION
The motion was approved by the following vote:

AYES: Bass, Borelli, Hidahl, Powell, Saunders, Turnboo, Palmer
NOES: None
ABSTAIN: None
ABSENT: None

4. CONSENT CALENDAR

A. MINUTES OF THE SPECIAL MEETING OF JULY 1, 2021
B. REVIEW OF CLAIMS

MOTION
Commissioner Saunders moved to adopt the consent calendar, second by Commissioner Bass.

ACTION
The motion was approved by the following vote:

AYES: Bass, Borelli, Hidahl, Powell, Saunders, Turnboo, Palmer
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Palmer opened the public forum and asked staff if there were any speakers on this item.

Tim White addressed the Commission to 1) congratulate Commissioners Veerkamp and Palmer on the results of the Special district Election, and 2) on the topic of the role of Alternate Commissioners participating in closed session items.

6. ADMINISTER OATH OF OFFICE

Ms. Sanchez summarized the results of the 2021 Special District Election, with Brian Veerkamp winning the four-year term ending in May 2025 and Tim Palmer winning the two-year term ending in May 2023.

Chair Palmer administered the Oath of Office for incoming Special District Member Brian Veerkamp.

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7. INTERIM EXECUTIVE OFFICER CONTRACT EMPLOYMENT AGREEMENT WITH ERICA SANCHEZ

LAFCO Counsel Mala Subramanian reviewed the staff report with the recommendation that the Commission authorize the Chair to execute the Interim Executive Officer Employment Agreement with Erica Sanchez, effective July 6, 2021.

Commissioners Powell and Hidahl clarified that the administrative duties of the Interim EO position include responsibility for staffing. Ms. Sanchez confirmed that understanding.

Chair Palmer opened the public forum and asked staff if there were any speakers on this item. Staff confirmed no member of the public requested to address the Commission on this item.

MOTION
Commissioner Borelli moved to adopt the consent calendar, second by Commissioner Turnboo.

ACTION
The motion was approved by the following vote:

AYES: Bass, Borelli, Hidahl, Powell, Turnboo, Veerkamp, Palmer
NOES: None
ABSTAIN: None
ABSENT: None

8. FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH SOUTH FORK CONSULTING REGARDING THE MUNICIPAL SERVICES REVIEW AND SPHERE OF INFLUENCE STUDY OF THE FIRE SUPPRESSION AGENCIES IN El Dorado County

Ms. Sanchez reviewed the staff report and HANDOUT 1, updating the Commission that South Fork Consulting had rescinded its request to amend the Fire MSR contract to provide additional funding for additional financial analysis of new audit information for the Garden Valley Fire Protection District, which was no longer expected to be available prior to completion of the Fire MSR.

Chair Palmer opened the public forum and asked staff if there were any speakers on this item.

Chief Tim Cordero of El Dorado County Fire Protection District addressed the Commission on the need for accurate data in the report to give an accurate portrayal of fire services, and to request an opportunity for a second review of the Administrative Draft MSR.

Chief Maurice “Mo” Johnson of El Dorado Hills Fire addressed the Commission, affirming his agreement with Chief Cordero’s comments, and stating that EDH Fire continues to work with the consultant and stands by their audit information provided to the consultant.

9. CONSIDER ADOPTION OF RECOMMENDATIONS FROM EXECUTIVE OFFICER AD HOC COMMITTEE REGARDING RECRUITMENT PROCESS OF EXECUTIVE OFFICER, ISSUANCE OF RECRUITMENT BROCHURE INCLUDING EXECUTIVE OFFICER DESCRIPTION, SALARY AND BENEFITS

Chair Palmer and Commissioner Hidahl updated the Commission on the work of the Executive Officer Ad Hoc Committee, including creation of a draft recruitment brochure and Executive Officer description to bring back to the full Commission in the future for discussion and further refinement. Commissioner Hidahl confirmed that staffing responsibilities would be included in the description.

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10. OTHER BUSINESS

A. LEGISLATION
B. COMMISSIONER ANNOUNCEMENTS
C. COUNSEL REPORT
D. EXECUTIVE OFFICER REPORT

LAFCO Counsel Mala Subramanian read into the record a letter addressed to the Commission from Commissioners Thomas and Neau on the removal of Public Member Commissioner Powell. The letter was not part of the agenda, but will be agendized for a future meeting and will be available to the public upon request.

Commissioner Powell addressed the Commission regarding oversight authority of LAFCO and requested a copy of the letter submitted and a copy of the audio from the July 1, 2021 meeting. Commissioner Powell also requested the item be agendized for the September 22, 2021 in-person meeting.

11. ADJOURNMENT

Chair Palmer adjourned the meeting at approximately 6:43 PM.

The next regularly scheduled LAFCO meeting will be August 25, 2021.

APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED

Interim Executive Officer **Chairperson**

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