

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA

MARCH 28, 2018 – 5:30 P.M.

Board of Supervisors Meeting Room, 330 Fair Lane, Building A, Placerville, California

Teleconference Location: South Lake Tahoe City Council Chambers, located at 1901 Airport Road, South Lake Tahoe, California 96150

Agenda materials will be available for review pursuant to Government Code Section 54957.5 in the LAFCO office, located at 550 Main Street, Suite E, Placerville or at the LAFCO website at www.edlafco.us/commission

Time limits are three minutes for speakers.

Speakers should complete a "Request to Speak Form" available from LAFCO staff at the meeting.

Persons needing disability-related modifications or accommodations in order to participate in public meetings, including persons requiring auxiliary aids or services, may request such modifications or accommodations by calling El Dorado LAFCO at 530-295-2707 at least 48 hours prior to the meeting.

1. **CALL TO ORDER AND PLEDGE OF ALLEGIANCE TO THE FLAG**
2. **ROLL CALL**
3. **ADOPTION OF AGENDA**
4. **CONSENT CALENDAR**
 - A. MINUTES OF THE MEETING OF FEBRUARY 28, 2018
 - B. REVIEW OF CLAIMS
 - C. CANCEL THE APRIL 25, 2018 MEETING
 - D. AMEND POLICIES & GUIDELINES SECTION 2.1.6

5. **PUBLIC FORUM/PUBLIC COMMENT**

Members of the public may address the Commission concerning matters within the jurisdiction of LAFCO which are not listed on the agenda. No action may be taken on these matters.

COMMISSIONERS

Public Member: Dyana Anderly • Alternate Public Member: Michael Powell

City Members: Mark Acuna, Brooke Laine • Alternate City Member: John Clerici

County Members: Shiva Frentzen, Brian Veerkamp • Alternate County Member: Michael Ranalli

Special District Members: Ken Humphreys, Tim Palmer • Alternate Special District Member: Holly Morrison

STAFF

José C. Henríquez, Executive Officer • Erica Sanchez, Assistant Executive Officer

Denise Tebaldi, Interim Commission Clerk • Kara K. Ueda, Commission Counsel

Any recommended action(s) listed on the items immediately below are a summary of staff's recommendation. Please refer to the accompanying staff report, if any, for further detail.

The Commission has the discretion to adopt, modify or reject staff's recommendation. Please refer to the adopted Minutes to review the Commission's final action on any item of interest.

6. **CONSIDER AND APPROVE THE ENVIRONMENTAL REVIEW AND THE BASS LAKE NORTH ANNEXATION TO THE EL DORADO IRRIGATION DISTRICT (LAFCO PROJECT NO. 2017-05)**

Applicant Norm Brown of N.C. Brown Development, Inc. is proposing annexation of APNs 115-400-06, -07, -08, and -09 (50.31 acres) into the El Dorado Irrigation District to support the development of the approved Bass Lake North Project, a 90-lot residential subdivision in the Bass Lake Hills Specific Plan area. APN 115-400-09 is not part of the Bass Lake North Project, but is included in the annexation to avoid the creation of a peninsula property and to provide temporary emergency vehicle access. No development is proposed for APN 115-400-09 at this time.

Recommended Action: Open the public hearing on this matter, approve the Addendum to the Bass Lake Road Study Area Program Environmental Impact Report and approve the annexation.

7. **CONSIDER AND APPROVE LAFCO RESOLUTION L-2018-07 SETTING THE LAFCO SALARIES FOR ALL POSITIONS**

As directed by the Commission, the budget ad hoc committee reviewed the compensation levels for all positions. It found that all positions except one were under market when compared with LAFCOs of comparable size. If approved, this resolution supersedes Resolution L-2015-07.

Recommended Action: Open the public hearing on this matter and approve Resolution L-2018-07.

8. **PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED WORK PLAN FOR FISCAL YEAR 2018-19**

Public hearing to consider and adopt the proposed LAFCO Work Plan for Fiscal Year 2018-19. The Budget Ad Hoc Committee recommends this Work Plan detailing the staff priorities for the coming fiscal year.

Recommended Action: Open public hearing on the matter and adopt the work plan.

9. **PUBLIC HEARING TO CONSIDER AND ADOPT THE PROPOSED BUDGET FOR FISCAL YEAR 2018-19**

Public hearing to consider and adopt the Proposed LAFCO Budget for Fiscal Year 2018-19. The budget projects the expenditures and revenues for the next fiscal year. The Budget Ad Hoc Committee recommends this expenditure plan to adequately fund LAFCO daily work, expected proposals, special projects and staffing levels.

Recommended Action: Open public hearing on the matter and adopt the budget.

10. APPROVE CHANGES TO THE BUDGETARY CREATION PROCESS

Currently, the Commission relies on forecasting fee revenue amounts in creating its budget for the following fiscal year. At the start of the budget creation process, the fee revenue from applicants is calculated. The estimated amount has not matched the actual amount. The proposed change is to use actual fee revenues in the creation of the budget. This is achieved by using the earned fee revenues a year after they were collected. A similar process for fund balance amounts was adopted by the Commission in 2016.

Recommended Action: Adopt staff's recommendation.

11. DISCUSSION ON THE CURRENT INTERNAL FRAUD PREVENTION CONTROL PROCEDURES**12. OTHER BUSINESS**

- A. LEGISLATION – The Commission may authorize support or opposition to bills currently pending before State Legislature
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT
 - 1. Budget Report
 - 2. Active Proposals and MSRs
 - 3. Correspondence

13. ADJOURNMENT

The next regularly scheduled LAFCO Commission meeting will be May 23, 2018.

Respectfully submitted,

José C. Henríquez
Executive Officer

All persons are invited to testify and submit written comments to the Commission. If you challenge a LAFCO action in court you may be limited to issues raised at the public hearing or submitted as written comments prior to the close of the public hearing. All written materials received by staff 24 hours before the hearing will be distributed to the Commission. If you wish to submit written material at the hearing, please supply 15 copies.

NOTE: State law requires that a participant in a LAFCO proceeding who has a financial interest in the decision and who has made a campaign contribution of more than \$250 to any Commissioner in the past year must disclose the contribution. If you are affected, please notify commission staff before the hearing.

PLEASE DO NOT REMOVE BEFORE MARCH 29, 2018.