

# EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

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## *AGENDA OF MAY 24, 2006*

### *REGULAR MEETING*

**TO:** Ted Long, Chairman, and  
Members of the El Dorado County Local Agency Formation  
Commission

**FROM:** José C. Henríquez, Executive Officer

**PREPARED BY:** Erica Frink, Policy Analyst

**AGENDA ITEM #7:** Selection of the Alternate Public Member to LAFCO

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#### **RECOMMENDATION**

Staff recommends that the Commission determine the next step in the selection process for the Alternate Public Member.

#### **REASON FOR RECOMMENDED ACTION**

According to LAFCO Policies and Guidelines, all applicants for the Alternate Public Member position are to be interviewed by the Commission, followed by an open ballot vote by the Commission. Only one application has been submitted for the position. Only Mr. Norman Rowett, who had applied for the Regular Public Member position in February, asked to be considered for the Alternate seat.

#### **BACKGROUND**

The recruitment period for the Alternate Public Member position ran from March 1, 2006 to March 30, 2006. A notice was mailed to the Cities of Placerville and South Lake Tahoe, the Board of Supervisors and all independent districts in the County for all interested parties. The notice remains posted on the LAFCO website, and was published in the Mountain Democrat on March 1, 2006. There were no members of the public who requested that the notice be mailed to them. The three candidates who had applied for the Regular Public Member position in February who were not selected were invited to submit their applications for consideration for the Alternate position. Mr. Rowett was the only candidate who chose to do so.

Section 1.3.1, "Membership, Selection Process" of the LAFCO Policies and Guidelines requires that the Commission interview the candidates for the Public Member opening and hold an open ballot election. The winning candidate is the one who receives four or more votes from the Commission, at least one from the City, County and Districts seats

(see attachment A). Because there is currently only one candidate, the Commission has the discretion to alter the standard selection process. The alternatives for the Commission are:

1. Eliminate the interview and voting process and appoint Mr. Rowett as the Alternate Public Member;
2. Extend the recruitment period for an additional 30 days (or as many days as the Commission deems appropriate); or
3. Extend the recruitment period and direct Staff to engage in more aggressive recruitment methods.

Attachments:

Attachment A: ED LAFCO Policy and Guideline 1.3

Attachment B: Mr. Norman Rowett Application (Not accessible online)

### 1.3 **MEMBERSHIP**

1.3.1 **Membership:** El Dorado LAFCO shall be composed of seven regular members and four alternate members (§56325, §56332). All members must be residents of El Dorado County.

(a) **County:** Two members and one alternate from the County Board of Supervisors are selected by that Board (§56325).

(b) **City:** Two City Council Members and one alternate are designated by the City Selection Committee (§56325).

(c) **Special Districts:** Two members from the Special Districts and one alternate are selected by the Special Districts Selection Committee (§56332).

(d) **Public Member:** The Public Member and one alternate Public Member are appointed by the other six Commissioners (§56325(d)) in the following manner:

#### **Application Process** (Approved 7/24/02)

(a) The vacancy shall be posted by the Clerk of the LAFCO Commission within 21 days after the vacancy occurs (§54974). At the same time notice shall be published in a newspaper of general circulation and mailed to all cities, the Board of Supervisors, all independent districts, and any member of the public who has requested such notice in writing.

(b) The application period will run 30 days from the date of posting. Applications with attached resumes shall be submitted to the LAFCO Clerk within 30 days of the date posted.

(c) All applicants shall be interviewed by the full Commission during the next regularly scheduled LAFCO meeting for which notice can be given. If a large number of applicants submit applications, the interviews may be continued to a subsequent meeting. All applicants are expected to attend interview sessions.

#### **Selection Process**

(a) Selection of the public member and alternate public member shall be subject to the affirmative votes of at least one City, County, and District member seated on LAFCO. (§56325(d)).

(b) A written ballot containing the names of all qualified applicants and the names of each Commissioner will be distributed to all voting members of the Commission. The applicant receiving four (4) or more votes in the correct categories shall be appointed.

(c) In the event of a tie vote, or if one candidate does not receive a majority vote from the Commission, a runoff vote or votes will be conducted.

(d) Results of each ballot will be a matter of public record and be available to the public upon request under the Brown Act and Public Records Act. Ballots will be retained for a period of six (6) months.