

# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

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### MINUTES OF July 26, 2006

#### STATE OF CALIFORNIA, COUNTY OF EL DORADO

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#### 1. CALL TO ORDER AND ROLL CALL

The meeting of the Local Agency Formation Commission held July 26, 2006, was called to order at 5:30 p.m. by Vice Chair Costamagna in the meeting room, Building C of the Government Center, 2850 Fair Lane, Placerville, California.

#### **COMMISSIONERS – PRESENT**

Gary Costamagna, District  
Rusty Dupray, County  
Francesca Loftis, Public  
Carl Hagen, City  
James R. Sweeney, County

#### **COMMISSIONERS ABSENT**

Ted Long, City

#### **ALTERNATE COMMISSIONERS – PRESENT**

#### **ALTERNATE COMMISSIONERS - ABSENT**

Helen Baumann, County  
Roberta Colvin, City  
Norm Rowett, Public

#### **COMMISSION STAFF-PRESENT**

José C. Henríquez, Executive Officer  
Erica N. Frink, Policy Analyst  
Allison Parsons, Commission Clerk  
Thomas Gibson, LAFCO Counsel

#### **COMMISSION STAFF-ABSENT**

#### ***ROLL CALL - VOTING MEMBERS:***

Costamagna, Hagen, Loftis & Sweeney  
Commissioner Dupray arrived at the dias at 5:38 pm.

#### 2. CONSENT CALENDAR

A. ADOPTION OF AGENDA

B. DISPOSITION OF MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION  
MEETING OF JUNE 28, 2006

C. APPROVAL OF CLAIMS

#### **MOTION**

Commissioner Hagen moved for adoption of the consent calendar, second by Commissioner Loftis.

**ACTION**

Motion carries.

AYES: Hagen, Loftis, Sweeney & Costamagna

NOES: None

ABSENT: Dupray

ABSTENTIONS: None

**3. PUBLIC FORUM/PUBLIC COMMENT**

Vice Chair Costamagna opened the public forum. No member of the Public addressed the Commission.

**4. CONTINUED PUBLIC HEARING FOR THE CONSIDERATION OF THE DRAFT MUNICIPAL SERVICE REVIEW OF THE COUNTY WIDE FIRE SUPPRESSION AND EMERGENCY SERVICES AND ADOPTION OF THE SAME**

Mr. Henríquez reviewed the staff report with the following recommendations:

1. Open the Public Hearing to receive comments on the Draft Countywide Fire Suppression and Emergency Services Municipal Service Review.
2. Incorporate any additional comments received not already included in the report.
3. Adopt the Municipal Service Review and its enclosed determinations addressing the nine factors of a municipal service review in accordance with Government Code §56425.
4. Direct staff to delay publishing the MSR until all call data in Exhibits B-D are updated.

Mr. Henríquez pointed out to the Commission some of the changes made from the draft MSR and also noted some of the call data received was inconsistent and incomplete. His recommendation is to direct staff not to publish MSR until call data can be updated if Commission chooses to adopt MSR at the meeting.

Vice Chair Costamagna opened item to Public comment as there were no questions from the Commissioners.

Chief Larry Fry spoke from El Dorado Hills Fire Department requesting the Commission to continue item for another thirty days in order to give him a chance to submit written comments to staff concerning minor discrepancies he found in the MSR.

Mr. Henríquez also noted he received an email from Chief John Pang from Meeks Bay FPD with the same request.

**MOTION**

Commissioner Dupray moved for recommendation of continuing item for another thirty days, second by Commissioner Sweeney.

**ACTION**

Motion is supported unanimously.

**5. DESIGNATION OF ADHOC COMMITTEE TO REVIEW AND RECOMMEND A NEW LAFCO FEE SCHEDULE AND NEW STAFF HOURLY RATE**

Mr. Henríquez reviewed the staff report with the recommendation of appointing a three member committee to review and recommend a new fee schedule and staff hourly rate.

Commissioner Hagen suggested staff hourly rates be broken down by staff position and fees be charged accordingly. Mr. Henríquez noted staff had the same recommendation.

Commissioner Sweeney suggested the fees be round numbers if they are estimates.

Commissioner Dupray made the recommendation for staff to create a new fee schedule and submit it to the Commission for adoption.

Vice Chair Costamanga noted that the current staff will progress through their salary ranges over the course of the next few years. He recommended implementing a system where the fee schedule will not have to be approved by the Commission every time fees increase as the staff progresses through these salary steps.

**MOTION**

Commissioner Dupray moved for staff to review and recommend new LAFCO fee schedule, second by Commissioner Hagen.

**ACTION**

Motion is supported unanimously.

**6. DESIGNATION OF VOTING MEMBER FOR THE CALAFCO ELECTIONS AND DISCUSSION OF PROPOSED CALAFCO DUES STRUCTURE.**

Mr. Henríquez reviewed the staff report and made the recommendation of Chair Long to be the voting member with Commissioners Loftis being the Alternate Voting Member.

Mr. Henríquez said the issues before CALAFCO to be voted on will be the elections to the CALAFCO Executive Board and a new CALAFCO fees structure.

Commissioner Dupray made the recommendation that Commissioner Loftis be the voting member, with Chair Long and Commissioner Colvin as the alternates, due to Commissioner Loftis' length of service as a commissioner and her regular attendance to Commission meetings.

**MOTION**

Commissioner Dupray made the motion to designate Commissioner Loftis as the voting member, second by Commissioner Sweeney.

**ACTION**

Motion is supported unanimously.

**7. OTHER BUSINESS**

- A. LEGISLATION**  
None

**B. COMMISSIONER ANNOUNCEMENTS**

None

**C. COUNSEL REPORT**

None

**D. EXECUTIVE OFFICER REPORT**

## 1. CORRESPONDENCE

## 2. BUDGET REPORT

## 3. UPDATE ON THE ALTERNATE SPECIAL REPRESENTATIVE ELECTION

Mr. Henríquez informed the Commission Robert Larsen has been elected as the Alternate Special District Representative.

Mr. Henríquez also informed the Commission that staff will be starting the Regular Special District Representative election and should Mr. Larsen run for this position, the ballot will be designed so that the second runner up will become the Alternate Special District Representative.

## 4. UPDATE ON THE LAFCO-SPONSORED AB 1234 ETHICS COURSE

Mr. Henríquez informed the Commission Ms. Frink has been working with Best, Best & Krieger to set up an Ethics Course on August 4, 2006 from 2-5 pm. Participants will be asked for a fee to offset cost of the course. Participants will also receive a certificate of completion for the course.

## 5. CONSIDER AS APPROPRIATE

- a. Active Proposals
- b. Active MSRs

**8. ADJOURNMENT**

Vice Chair Costamagna adjourned the meeting at 6:56 pm.

The next regularly scheduled LAFCO meeting will be August 23, 2006.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

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Clerk to the Commission

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Chairperson