

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF FEBRUARY 24, 2010

REGULAR MEETING

TO: Ken Humphreys, Chairman, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

PREPARED BY: Denise Tebaldi, Interim Commission Clerk

**AGENDA ITEM #2D: AMEND THE POLICIES & GUIDELINES TO CORRECT
VERBIAGE**

RECOMMENDATION

Staff recommends that the Commission amend the LAFCO Policies & Guidelines to correct the verbiage in Policies 1.4.1 and 2.7.3 to reflect the actual procedures.

REASON FOR RECOMMENDED ACTION AND BACKGROUND

Policy 1.4.1 states that Commissioners regularly receive stipends. Because of the reduction in budgetary funds, these stipends have been suspended for the almost three fiscal years. Staff recommends amending Policy 1.4.1 by adding language that states that the Commission may temporarily suspend the payment of stipends due to Budget considerations.

Policy 2.7.3 reflects the past practice that when LAFCO was embedded within the County, purchase orders were required to pay for items. Since LAFCO became independent of the County, a Check Request and/or Credit Card Purchase Request are now used in place of a purchase order. For Policy 2.7.3, LAFCO staff recommends removing the reference to purchase orders since it is no longer valid and replacing it with terms that better reflect current practice.

Attachments

Attachment A: LAFCO Policies & Guidelines, Section 1.4.1
Attachment B: LAFCO Policies & Guidelines, Section 2.7.3