

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

RESOLUTION NUMBER L-2012-11

Staff Salary Resolution

WHEREAS, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 governs the organization and reorganization of cities and special districts by local agency formation commissions established in each county, as defined and specified in Government Code Sections 56000 et seq. (unless otherwise indicated all statutory references are to the Government Code); and

WHEREAS, Section 56380 et seq. provides, in part, that a local agency formation commission “shall make its own provision for necessary quarters, equipment, and supplies as well as personnel”; and

WHEREAS, Section 2.3 of the El Dorado Local Agency Formation Commission Policies and Guidelines encapsulates said commission’s personnel policies; and

WHEREAS, Sections 2.3.2 and 2.3.3 of the El Dorado Local Agency Formation Commission Policies and Guidelines state:

2.3.2 Number/Classification of Positions: LAFCO shall specify the number and classification of all positions. A salary scale and position description specifying duties and responsibilities for each classification/position will be approved by LAFCO. The position description may be modified by the Executive Officer as necessary in order to accurately reflect any changes in job duties and responsibilities. However, any addition or deletion of a position must be approved by LAFCO; and

WHEREAS, the Commission also has an adopted Personnel Policy and Procedure Guidelines setting forth the employment policies, procedures and benefits that apply to LAFCO employees; and

WHEREAS, the Commission’s personnel is comprised of an Executive Officer, a Policy Analyst, a Commission Clerk and a part-time Administrative Assistant; and

WHEREAS, the Commission last set a salary schedule in 2007 via LAFCO Resolution L-2007-10

WHEREAS, in March 2008, the agency has been without its Commission Clerk, necessitating its remaining staff to assume additional responsibilities in order to balance the agency's workload; and

WHEREAS, over the past year the Commission has deliberated and considered the appropriate level of staff compensation given the increased responsibilities and workload.

NOW, THEREFORE, BE IT HEREBY RESOLVED, DETERMINED, ORDERED AND FOUND:

Section 1. Each of the foregoing recitals is true and correct.

Section 2. This resolution supersedes the previous salary schedule contained in LAFCO Resolution L-2007-10.

Section 3. The Commission approves the salary schedule, attached to this resolution as Exhibit A and incorporated herein by this reference.

Section 4. The Executive Officer is directed to implement the appropriate administrative procedures to execute this resolution.

PASSED AND ADOPTED by the El Dorado Local Agency Formation Commission at a regular meeting of said Commission, held December 5, 2012 by the following vote of said Commission.

AYES:
NOES:
ABSTENTIONS:
ABSENT:

ATTEST:

Interim Clerk to the Commission

Chairperson