

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF MAY 28, 2014

REGULAR MEETING

TO: Don Mette, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

**AGENDA ITEM #4E: APPROVAL OF UPDATES TO THE EMPLOYEE POLICIES
AND PROCEDURES**

RECOMMENDATION

Staff recommends that the Commission approve the changes to the Employee Policies and Procedures enclosed in Attachment B.

REASON FOR RECOMMENDED ACTION AND BACKGROUND

The last update to the Employee Policies and Procedures (EP&P) was in 2009. LAFCO Counsel had requested to review, and update if necessary, the EP&P so that it conforms to any changes in labor law since 2009. Most of the changes are technical as explained in Attachment A.

The only substantive change to these policies that was not required by new labor laws is that LAFCO will no longer offer health benefits to any employee hired after January 1, 2014 who works less than 32 hours a week. That change was made at the request of the Executive Officer.

Attachments:

Attachment A: Summary Memo by LAFCO Counsel
Attachment B: Recommended updates to the Employee Policies and Procedures