

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF MARCH 28, 2018

REGULAR MEETING

TO: Shiva Frentzen, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

**AGENDA ITEM #11: DISCUSSION ON THE CURRENT INTERNAL FRAUD
PREVENTION CONTROL PROCEDURES**

RECOMMENDATION

None. This is a discussion item.

REASON FOR RECOMMENDED ACTION AND BACKGROUND

The Chair of the Commission is typically asked a list of questions as part of LAFCO's annual audit. One of the questions prompted Chair Frentzen to request this item for discussion. Specifically, the question asked was:

Does the Board discuss the potential for fraudulent activities within the Commission and assess the capabilities of the Commission's internal controls to prevent fraud or prevent misstatements to the financial statements?

Chair Frentzen wanted an agenda item to highlight the current procedures for internal controls on fraud prevention, and suggestions for improvement, if necessary.

For the Commissioner's background, the current LAFCO procedures are included here for your reference.

Attachments

Attachment A: Accounting Procedures

Attachment B: Policies & Guidelines Section 2.7, Financial Policies

Attachment C: Policies & Guidelines Section 2.4, Travel Policies

Attachment D: Policies & Guidelines Section 2.6, Investment Policies

Attachment E: Policies & Guidelines Section 2.9, Purchasing Policies & Procedures