

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF JULY 22, 2009

REGULAR MEETING

TO: Francesca Loftis, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

PREPARED BY: Marc Nocerino, LAFCO Extra Help

AGENDA ITEM #5: PUBLIC HEARING TO CONSIDER THE DRAFT MUNICIPAL
SERVICES REVIEW AND SPHERE OF INFLUENCE UPDATE
FOR KELSEY CEMETERY DISTRICT SERVICES

RECOMMENDATION

Staff recommends that the Commission:

1. Open the Public Hearing to receive comments on the Draft Kelsey Cemetery District Municipal Service Review; and
2. Continue the Public Hearing until the August 26, 2009 meeting to allow sufficient time and opportunity for the Kelsey Cemetery District governing board and the public to review and comment on the Municipal Services Review. Staff will return this item in August for final action and adoption.

REASON FOR RECOMMENDED ACTION

The Municipal Services Review (MSR) is required by State Law to serve as a guidance document for any future boundary changes to Kelsey Cemetery District. An “administrative draft” of this document was distributed to the Board of Directors of the Kelsey Cemetery District for their review and comments. All comments received were given full consideration and most were incorporated as appropriate into the document before the July Commission meeting.

BACKGROUND

This study analyzes the agency’s ability to provide existing and future residents with cemetery services within its service area. The MSR was prepared to meet the requirements and standards of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH). The Service Review was prepared using the Service Review Guidelines prepared by the Governor’s Office of Planning and Research (OPR).

The fundamental role of the Local Agency Formation Commission (LAFCO) is to implement the CKH Act (found in Government Code §56000, et seq.), consistent with

local conditions and circumstances. LAFCO's decisions are guided by the CKH Act. This MSR will assist the Commission and its staff when considering actions that will affect the Kelsey Cemetery District.

Although Kelsey Cemetery District continues to experience financial difficulties, overall, the MSR found that it is providing the best service it can to maintain the upkeep to its cemetery. In addition, the Board of Directors has been energetic in attempting to improve service. Specifically, this MSR provided agency analysis based upon the six factors of analysis contained in OPR's Service Review Guidelines referenced above:

1. Growth and population projections for the affected area.
2. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies.
3. Financial ability of agencies to provide services.
4. Status of, and opportunities for, shared facilities.
5. Accountability for community service needs, including governmental structure and operational efficiencies.
6. Any other matter related to effective or efficient service delivery, as required by commission policy. On January 30, 2008, the Commission adopted the following determination as the sixth factor to study: "The potential effect of agency services on agricultural and open space lands."

Throughout the analysis portions of the report, LAFCO staff provided recommendations for issues faced by the agency such as limited financial and staff resources, future capacity to serve its service area, best practices as well as areas for improvement, and various governance structure options. Although implementation of most of the suggestions is at the discretion of the governing board of the Kelsey Cemetery District, all of the recommendations provided in the report are intended to be realistic solutions for the agency. It is staff's hope that this document will be a valuable planning tool not only for LAFCO, but for the Kelsey Cemetery District as well.

LAFCO staff would like to thank the Kelsey Cemetery District, among others, for their assistance in preparing this report. A complete list of references is included in the back of the MSR.

Attachment:

Attachment A: Draft Kelsey Cemetery District Municipal Services Review and Sphere of Influence Update (LAFCO Project #2009-02)