

# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

### *AGENDA OF JANUARY 25, 2006*

#### *REGULAR HEARING*

**TO:** Al Manard, Chairman, and  
Members of the El Dorado County Local Agency Formation  
Commission

**FROM:** José C. Henríquez, Executive Officer

**AGENDA ITEM #8: DESIGNATION OF AD HOC BUDGET COMMITTEE TO DRAFT AND  
PRESENT A BUDGET FOR FISCAL YEAR 2006-07 TO THE  
COMMISSION, AND CREATE A WORK PLAN FOR STAFF**

#### **RECOMMENDATION**

Staff recommends the Commission select an ad hoc budget committee composed of a combination of three regular members and/or alternate members to draft and present a budget for Fiscal Year 2006-07 to the Commission and create a work plan for staff.

#### **REASON FOR RECOMMENDED ACTION**

State Law mandates that the Commission must adopt a budget for the following fiscal year by the May meeting. By starting the work of a LAFCO budget this early in the year, allows for local agencies to know their respective contributions to the LAFCO budget ahead of their own budget deliberations and for the Commission to meet the May deadline.

#### **BACKGROUND**

In preparation for the upcoming 2006-07 fiscal year, the Commission should consider the designation of an ad hoc budget committee to meet with the Executive Officer and staff. In the past, such committees have worked on fiscal recommendations, work plan priorities, budget policies, and other related items. As with all ad hoc committees, their reports and recommendations will be brought back to the full Commission for any needed action at a public meeting.

The work of past committees has been very helpful to staff and has saved considerable time in budget preparation and hearings.

The committee typically meets 1-3 times, and some business may be conducted by conference call or email. The following are among the topics that could be considered:

- Budget and work plan priorities
- Use of contingency and reserves
- Review of financial audit
- Schedule and timing of work on Municipal Service Reviews and Spheres of Influence