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# EL DORADO LAFCO

## LOCAL AGENCY FORMATION COMMISSION

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### MINUTES OF APRIL 27, 2022

#### STATE OF CALIFORNIA, COUNTY OF EL DORADO

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#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held April 27, 2022 was called to order at 5:35 p.m. by Chair Hidahl in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California. Regular Members present were: City Member Jackie Neau, County Members John Hidahl and George Turnboo (arrived at 5:48 pm), Special District Members Brian Veerkamp, Tim White, and Public Member Michael Powell. Others present were: Alternate City Member Patti Borelli, Alternate Special District Member Michael Saunders, Alternate Public Member Bill Wilde, Interim Executive Officer Erica Sanchez, Assistant Policy Analyst Shiva Frentzen, Administrative Assistant Kelly Witt, and LAFCO Counsel Malathy Subramanian.

#### 2. ROLL CALL

##### **VOTING MEMBERS:**

Borelli, Neau, Powell, Turnboo, Veerkamp, White and Hidahl.

#### 3. ADOPTION OF AGENDA

Commissioner Powell requested to discuss items related to Item 10 during other, related, items on the agenda. Chair Hidahl said he would allow it, so long as the discussion was limited to directly related comments.

Chair Hidahl opened the public forum and asked if there were any speakers on this item. No member of the public addressed the Commission on this item.

##### **MOTION**

Commissioner Veerkamp moved to adopt the Agenda, second by Commissioner Borelli.

##### **ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Turnboo, Veerkamp, White and Hidahl.

NOES: None

ABSTAIN: None

ABSENT: None

#### 4. CONSENT CALENDAR

A. ADOPT THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 23, 2022.

B. REVIEW OF CLAIMS

Chair Hidahl opened the public forum. No member of the public addressed the Commission on this item.

##### **MOTION**

Commissioner White moved to adopt the consent calendar, second by Commissioner Neau.

**ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Turnboo, Veerkamp, White and Hidahl.

NOES: None

ABSTAIN: None

ABSENT: None

**5. PUBLIC FORUM/PUBLIC COMMENT**

Chair Hidahl asked the Commission to take a minute of silence in remembrance of the passing of former LAFCO Commissioners Ken Humphreys and Harry Norris.

Chair Hidahl opened the public forum and asked if there were any speakers on this item.

Chief Maurice Johnson, El Dorado Hills CWD, addressed the Commission regarding audio connectivity issues for online participants. The issue was resolved, and the meeting continued.

**6. PUBLIC HEARING TO CONSIDER AND ADOPT THE COUNTYWIDE FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES MUNICIPAL SERVICES REVIEW AND SPHERE OF INFLUENCE UPDATE, INCLUDING ENVIRONMENTAL REVIEW (LAFCO PROJECT NO. 2020-02)**

Ms. Sanchez reviewed the staff report with the following recommendations:

1. Receive and discuss the information related to the Countywide Fire Protection and Emergency Medical Services Municipal Service Review and Sphere of Influence Update;
2. Open the public hearing on this matter;
3. Accept categorical exemption §15320 from environmental review as the appropriate environmental review;
4. Adopt Resolution L-2022-02, adopting the municipal service review and updates to the spheres of influence for these fifteen agencies; and
5. Direct staff to complete the necessary filings and transmittals as required by law.

Consultant Amanda Ross from South Fork Consulting gave a presentation on the Final Countywide Fire Services Municipal Service Review to the Commission, including a summary of public comments received and consultant responses. Ms. Ross also addressed late comments received by EDH and RES regarding their terminated shared services agreement and request to not proceed with proposed changes to the districts' spheres of influence.

Chair Hidahl first opened the item up for Commissioner input. Discussion from the Commission members included support for, and the timing and process of, the proposed fire summits, potential use of a professional facilitator and financial consultant, issues with a potential West Slope Fire Authority, addressing additional related vulnerabilities such as water supply, and challenging financial situations created by limited resources. The Commission also discussed the new information submitted by EDH and RES regarding the mutual decision to not move forward with annexation at this time and the request for their spheres of influence to remain unchanged. Commissioner White also noted that MEK appeared to be mistakenly omitted from Section 4 of L-2022-02, establishing the function and classes of services provided.

Chair Hidahl opened the public forum and suggested that the Fire Districts come up for comment alphabetically as listed in the MSR.

Fire Chief Matt Gallagher, Diamond Springs/El Dorado FPD, addressed the Commission and thanked Ms. Ross for incorporation of his comments. He asked for clarification on the (\$1.6) million in liabilities

listed in the financial section of the MSR/SOI.

Fire Chief Tim Cordero, El Dorado County FPD, addressed the Commission thanking South Fork Consulting for incorporating the EFC notes, but summarized concerns including the methods used for evaluating district financials, the references to “unstaffed” stations, the methodology and portrayal of the auto-aid system. Chief Cordero also expressed support for a meaningful fire summit process. He had concerns to support the NFPA 1710 standard of four staff per company with funding available and no support from the public to address additional funding for strike teams or training. He would support the Fire Summit if these topics were presented.

Fire Chief Maurice Johnson, El Dorado Hills CWD, addressed the Commission about EDHCWD’s termination of the joint service agreement and to reiterate the District’s intent to continue working with the Rescue FPD collaboratively in the future. Chief Johnson requested the Commission hold off on changes to the EDH and RES spheres of influence unless annexation plans move forward once again. Chief Johnson also recommended LAFCO adopt a Fire Summit Ad Hoc Committee to work with the fire agencies before a consultant is brought aboard.

Matt Khot, Chairman for Rescue FPD, addressed the Commission regarding the withdrawal from the shared services agreement with EDH and requested no changes be made to the RES sphere of influence at this time. Mr. Khot also agreed with the points summarized by Chief Cordero.

Fire Chief Steve Leighton, Meeks Bay FPD and North Tahoe FPD, addressed the Commission to express his support for the points made by Chiefs Cordero and Johnson and to state some concern regarding information used in the Financial Services section. Chief Leighton also added his support for the two fire summits and taking a deeper look into issues specific to the Tahoe Basin.

Ms. Ross addressed the stated questions and concerns of the fire agencies and discussed the recommended changes to the EDH and RES SOIs.

The Commission discussed options for recommended changes to the RES and EDH spheres of influence, and how and when to address the changes, in light of the new information presented by the two districts. The Commission consensus was to only update the MEK SOI to a zero sphere and to leave the remaining SOIs (including RES and EDH) unchanged.

#### **MOTION**

Commissioner Veerkamp moved to adopt the Countywide Fire Protection and Emergency Medical Services Municipal Service Review and Sphere of Influence Study and adopt Resolution L-2022-02 approving Option 1 with the following changes: remove Sections 10 and 11 making changes to the RES and EDH SOIs, and add MEK to Section 4 establishing the function and classes of services provided, second by Commissioner Turnboo.

#### **ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Turnboo, Veerkamp, White and Hidahl.

NOES: None

ABSTAIN: None

ABSENT: None

### **7. PUBLIC HEARING TO APPROVE THE FISCAL YEAR 2021-2022 BUDGET PROJECTION, AND CONSIDER AMENDING THE FISCAL YEAR 2021-2022 WORK PLAN AND FISCAL YEAR 2021-2022 BUDGET**

Ms. Frentzen summarized the staff report and recommended the Commission:

1. Approve FY21-22 Budget Projection;

2. Amend the FY21-22 Work Plan that was approved by the Commission at the March 24, 2021 meeting to reflect the addition of "Administer and oversee the outsourcing of the City of Placerville, City of South Lake Tahoe, and Cameron Park CSD MSRs & provide assistance as necessary to ensure the timely completion of the reports";
3. Amend the LAFCO FY 2021-22 budget by allocating \$93,000 from projected savings in multiple categories to "MSR Outsourcing" (Fund 6501);
4. Adopt Resolution L-2022-03 to amend the budget for FY 2021-22;
5. Direct staff to prepare and circulate the RFPs for the City of Placerville, City of South Lake Tahoe, and Cameron Park CSD MSRs as a priority.

Chair Hidahl opened the public forum. No member of the public addressed the Commission.

#### **MOTION**

Commissioner Veerkamp moved to approve the FY21-22 budget projection, adopt Resolution L-2022-03 amending the FY21-22 budget, and adopt the amended FY21-22 Work Plan, second by Commissioner Neau.

#### **ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Turnboo, Veerkamp, White and Hidahl.

NOES: None

ABSTAIN: None

ABSENT: None

### **8. UPDATE FROM THE BUDGET COMMITTEE REGARDING THE PROPOSED WORK PLAN FOR FISCAL YEAR 2022-2023**

Ms. Frentzen provided an update regarding the proposed FY 2022-2023 work plan. The Commission reviewed the priority of work proposed.

Chair Hidahl directed staff to delete the work plan item to process the El Dorado Hills Fire annexation of Rescue FPD.

Chair Hidahl opened the public forum. No member of the public addressed the Commission.

### **9. RATIFY THE EXECUTIVE OFFICER SALARY RANGE AND BENEFITS PACKAGE FOR THE RECRUITMENT BROCHURE AND UPDATE FROM THE EXECUTIVE OFFICER RECRUITMENT AD HOC COMMITTEE**

Chair Hidahl gave an update from the EO Recruitment Committee on the salary range and benefits package offered for the Executive Officer position, and recommended the Commission ratify the salary range of \$130,000 to \$160,000 and benefits package.

Chair Hidahl opened the public forum. No member of the public addressed the Commission on this item.

#### **MOTION**

Commissioner Veerkamp moved for approval of the salary and benefits package for the Executive Officer position, second by Commissioner Neau.

#### **ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Turnboo, Veerkamp, White and Hidahl.

NOES: None

ABSTAIN: None

ABSENT: None

**10. UPDATE FROM THE STRATEGIC PLANNING AD HOC COMMITTEE TO DISCUSS NEAR-TERM AND LONG-TERM PLANNING**

Chair Hidahl introduced the item and opened a discussion on which strategic planning items to move forward on now and which items should wait until the Executive Officer is hired.

Commissioner input included waiting for the new Executive Officer to be brought on board and not moving forward on strategic planning projects too quickly. Additionally, that staff draft a white paper to provide a clear picture on the completion of strategic planning projects. Staff was directed to move forward with scheduling the next Strategic Planning meeting.

Chair Hidahl opened the public forum. No member of the public addressed the Commission on this item. No Commission action was taken.

**11. OTHER BUSINESS**

**A. LEGISLATION**

Ms. Sanchez update the Commission on letters in support of Senate Bill 983 and Assembly Bill 2957, sent by Chair Hidahl.

**B. COMMISSIONER ANNOUNCEMENTS**

**C. COUNSEL REPORT**

**D. EXECUTIVE OFFICER REPORT**

1. Budget Report

2. Active Proposals and MSRs

Commissioner Powell requested staff to include the upcoming MSR cycle on the Active Proposals and MSRs spreadsheet; the Commission determined that it was too soon to combine the two since the next MSR schedule has not yet been adopted.

3. Correspondence

**12. ADJOURNMENT**

Chair Hidahl adjourned the meeting at 9:19 p.m.

The next regularly scheduled LAFCO meeting will be May 25, 2022.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

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Interim Executive Officer

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Chair Hidahl