

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF MAY 25, 2016

REGULAR MEETING

TO: Ken Humphreys, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

PREPARED BY: Erica Sanchez, Policy Analyst

AGENDA ITEM #4D: **OPEN THE PUBLIC COMMENT PERIOD FOR THE DRAFT
MUNICIPAL SERVICE REVIEW AND SPHERE OF
INFLUENCE STUDY FOR THE HILLWOOD COMMUNITY
SERVICES DISTRICT**

RECOMMENDATION

Staff recommends that the Commission:

1. Open the Public Hearing to receive comments on the Draft Hillwood Community Services District Municipal Service Review; and
2. Continue the Public Hearing until the June 22, 2016 meeting to allow sufficient time and opportunity for the Hillwood Community Services District governing board and the public to review and comment on the Municipal Services Review. Staff will return this item in June for final action and adoption.

REASON FOR RECOMMENDED ACTION

This Municipal Service Review (MSR) is required by State Law to serve as a guidance document for any future boundary changes to the Hillwood Community Services District (Hillwood CSD). State Law also requires that a MSR be performed before the Commission can update an agency's sphere of influence. An administrative draft was given to the District Secretary for initial review; no comments or clarifications have been received to date. The District and the general public will have until the end of the public comment period on June 22, 2016 to submit comments for the Final MSR.

BACKGROUND

This study analyzes the agency's ability to provide existing and future residents with road services within its service area. The MSR was prepared to meet the requirements and

standards of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH). The Service Review was prepared using the Service Review Guidelines prepared by the Governor's Office of Planning and Research (OPR).

The fundamental role of the Local Agency Formation Commission (LAFCO) is to implement the CKH Act (found in Government Code §56000, et seq.), consistent with local conditions and circumstances. LAFCO's decisions are guided by the CKH Act. This MSR will assist the Commission and its staff when considering actions that will affect the Hillwood Community Services District.

The MSR found that the Hillwood CSD is currently providing adequate services to its roadways. The roads were maintained at levels consistent with the residents' expectations, as identified by the Hillwood CSD Board of Directors. Specifically, the MSR provided agency analysis based upon the six factors of analysis contained in OPR's Service Review Guidelines referenced above:

1. Growth and population projections for the affected area.
2. Present and planned capacity of public facilities and adequacy of public services, including infrastructure needs or deficiencies.
3. Financial ability of agencies to provide services.
4. Status of, and opportunities for, shared facilities.
5. Accountability for community service needs, including governmental structure and operational efficiencies.
6. The potential effect of agency services on agricultural and open space lands, as adopted by the Commission in January 2008.

Throughout the analysis portions of the report, LAFCO staff did not identify any substantial areas for improvement or current issues faced by the agency that needed to be addressed or resolved as a part of this Municipal Service Review.

Throughout the analysis portions of the report, LAFCO staff did not identify any substantial current issues faced by the District that needed to be addressed or resolved as a part of this Municipal Service Review. The MSR found that Hillwood CSD is adequately providing road maintenance services to its residents within the constraints of the limited funds available to the District.

Hillwood CSD's sphere of influence is coterminous with the District's service boundaries and was last updated in December 2007 in conjunction with the *2007 Streets and Highways MSR*.

Attachment:

Attachment A: Draft Hillwood Community Services District Municipal Service Review and Sphere of Influence Update (LAFCO Project #2016-01)