

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF May 25, 2022

REGULAR MEETING

TO: John Hidhal, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: Shiva Frentzen, Assistant Policy Analyst

AGENDA ITEM #10: PUBLIC HEARING TO CONSIDER AND ADOPT THE FINAL
BUDGET AND PROPOSED WORK PLAN FOR FISCAL YEAR
2022-23

RECOMMENDATION

Staff and the Budget Committee recommend that the Commission:

1. Open the Public Hearing on this matter; and
2. Receive the information related to the Final Proposed Budget for Fiscal Year 2022-2023;
3. Receive the information related to the Proposed Work Plan for Fiscal Year 2022-2023;
4. Close the Public Hearing on this matter;
5. Adopt the Fiscal Year 2022-2023 Final Budget and Work Plan along with Resolution L-2022-05;
6. Direct staff to transmit the Final Budget to the funding agencies and others as specified in Government Code §56381.

REASON FOR RECOMMENDED ACTION

The enclosed LAFCO Budget reflects the financial priorities for the agency for next year under the Cortese-Knox-Hertzberg Act. El Dorado LAFCO adopts its own budget in a two-stage process with notice to all funding agencies. This is the last stage of two hearings.

BACKGROUND

Summary

This budget contains the initiatives that the Commission wants to prioritize for the coming fiscal year. The Budget Committee has given their directions to staff and the FY 22-23 Proposed Draft Budget assumptions are as follow:

- **The agency will operate with 3 full time employees**
 - o Budget Committee directed an allocation of ~\$400,000 for Employee Expenses which includes operating with 3 full time employees and the unknown additional costs for hiring a new Executive Officer

- **The agency plans on outsourcing MSRs**
 - o Budget Committee directed an allocation of \$50,000 for outsourcing MSRs
 - o The strategic planning efforts will streamline the MSR projects for future years

- **Fees collected by possible projects is estimated at \$15,000 based on prior years average**

How to Read the Attached Budget:

- Attachment A contains the calculated carryover from FY2020-21. This number is inputted into next year's budget as a source of revenue under GL 4100, consistent with both your direction from last year as well as with your policies.

- Attachment B contains the Draft Proposed Budget for Fiscal Year 2022-2023

Overall Budget Highlights

As outlined above, the Budget Committee's goal was to plan for the future of the agency to operate with 3 full time employees and also continue outsourcing the MSRs until the Strategic Planning Ad-Hoc committee, along with the staff, bring a solid 5-year work plan/roadmap to the Commission.

Budget at a Glance

Budget	FY2021-22	FY2022-23
Employee Expense	\$207,159	\$403,988
Operating Expense	\$298,706	\$195,666
Operating Contingency	\$13,687	\$14,567
Expense Total	\$519,552	\$614,220
Non-Agency Revenues	\$1,705	\$15,500
Agency Contributions	\$463,817	\$506,123
Prior Year Fund Balance	\$48,530	\$92,598
Revenue Total	\$519,552	\$614,220

- Attachment C contains the Draft Proposed Work Plan for Fiscal Year 2022-2023
Based on input from the Strategic Planning Ad-Hoc Committee the Proposed Work Plan for FY22-23 is prioritized and encompasses both short-term and long-term plan for the agency.
- Attachment D contains the Resolution L-2022-05 to adopt the Final Budget and Work Plan for Fiscal Year 2022-2023

Attachments

- Attachment A: Carryover/Fund Balance Calculations Fiscal Year 2020-2021
- Attachment B: Final Proposed Budget FY 2022-2023
- Attachment C: Draft Work Plan FY 2022-2023
- Attachment D: Draft Resolution L-2022-05