

**Agenda Item #7
Attachment D
Page 1 of 1**

Operating Budget Calculations

PAGE: 1 OF 2

	Service	Budgeted 06-07	Proposed 07-08	Comments
5450	Workers Comp Insurance	\$2,188.00	\$2,000.00	CSDA
5460	Insurance General Liability	\$2,856.00	\$17,264.00	Retain County Services due to legal coverage
6000	Information Services	\$6,000.00	\$7,420.00	
d	\$1,000.00 Web Page Update/Assistance			
e	\$240.00 Domain Name			
f	Mainframe/Network Base Charges			
g	\$6,000 computer and network maintenance			
h	\$120 computer maintenance			
6020	Accounting Services	\$9,955.00	\$6,000.00	Based on actuals. Amount includes estimates for monthly payroll processing and generation of annual W-2, 1099 forms by Terrie Prud'hon's CPA firm. Also includes \$200 fee for automated, direct deposit payroll service and \$300 for the software
j	Accounting service rate: \$320.00 pr mnth			
6030	Annual Audit	\$3,000.00	\$8,000.00	Estimated increase of new contract
6040	Telephone Services	\$3,492.00	\$3,210.00	Based on actuals
m				
n	\$2200.00 Base/Actuals Charge			
o	\$195.00 Fax Line			
p	\$715.00 DSL Line			
q	Directory Listing (Fixed)			Included
r	\$100.00 Telephone Repair			
6050	Copies	\$1,000.00	\$1,000.00	Contracted rate with Caltronics - \$57.33 per month
6060	GIS Maps	\$1,000.00	\$2,180.00	Supported by Project Fees
6070	Building Lease	\$15,340.00	\$17,835.00	Contracted lease amount. fourth year of a 5-year contract
6080	Legal Notices	\$504.00	\$300.00	Mountain Democrat Notice
6090	Legal Services	\$24,000.00	\$24,000.00	
x	\$15,000 Routine Counsel			
y	\$6,000 Special Assignments			
6100	Memberships	\$655.00	\$655.00	
aa	\$500.00 CSDA			
ab	\$130.00 Chamber of Commerce			
ac	\$25.00 Fire Chiefs' Association			
6105	Memberships - CALAFCO	\$1,800.00	\$2,000.00	Membership rate based on County population
6200	Office Equipment	\$200.00	\$100.00	
6210	Office Expense	\$2,400.00	\$2,000.00	Average expenditure is \$150 per month for paper products and office supplies
6230	Office Repairs	\$0.00	\$0.00	Repairs included in lease
6350	Payroll	\$0.00	\$0.00	
6400	Postage	\$2,500.00	\$2,700.00	Based on actuals
aj	\$138.00 Regular postage per month			
ak	\$323 Priority Mail (Comm packet)			
al	\$515 proposal mailings (reg rate)			
am	\$310 for Special Dist election			
6450	Private Auto Mileage	\$2,420.00	\$2,700.00	Based on actuals
ao	\$1,450.00 LAFCO Hearings			
ap	\$915.00 Other Site Visits/Migs.			
aq	\$335.00 Commsnr Travel to Conf			
6500	Professional Services	\$140,000.00	Unknown	
as	Unknown Service Reviews			
at	\$0 Staff CEQA Assistance			
6600	Publications	\$550.00	\$756.00	
av	\$15.00 Georgetown Gazette			
aw	\$99.00 Business Journal			
ax	\$140 Mountain Democrat			
ay	\$250 CA Planning & Development Report			
az	\$91 EDH Telegraph			
ba	\$160 Tahoe Daily Tribune			
6610	Records Storage	\$761.00	\$761.00	Continued use of County storage
6700	Rental Vehicles	\$0.00	\$235.00	Rental vehicles were used for travelling to CALAFCO events. For FY 2007-08, all events will require surface travel.
6705	Rents/Lease - Equipment	\$1,440.00	\$2,000.00	\$158.24 per month plus sorter/stapler. An additional \$36.00 per month for sorter.
6750	Staff Development	\$11,000.00	\$6,800.00	Estimates for development include CALAFCO events and courses offered at other institutions
bf	\$2100 for Conference			Registration for 5 people
bq	\$1600 for 4 people and jose for 1 night			Accomodations
bh	\$750 for workshop			Registration for 4 people
bi	\$1600 accommdtns for 4 people (wrksp)			Accomodations
bj	\$750 for three JC classes for staff			Courses for Staff
6760	Stipends	\$3,850.00	\$3,850.00	
6770	Transportation	\$2,500.00	\$2,350.00	
bm	\$1,920.00 employee city parking			
bn	\$150 Misc. parking			
bo	\$410 estimated cost of air travel			
bp	\$150 gas to workshop			
bq	SUB TOTAL	\$239,411.00	\$116,116.00	
6300	Operating Contingency	\$23,941.10	\$11,611.60	
bs	TOTAL	\$263,352.10	\$127,727.60	