

Executive Officer Report  
Shiva Frentzen

| Name                                          | 2024 |    |    |    | 2025 |    |    |    | 2026 |    |    |    | 2027 |  |  |
|-----------------------------------------------|------|----|----|----|------|----|----|----|------|----|----|----|------|--|--|
|                                               | Q3   | Q4 | Q1 | Q2 | Q3   | Q4 | Q1 | Q2 | Q3   | Q4 | Q1 | Q2 | Q3   |  |  |
| FY26-27 Work Plan                             |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| List                                          |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Recruit and train proper staffing for the ... |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Train and possible recruitment for staff      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Complete the MSRs for GFCSD by con...         |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Assign to the consultants                     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Explore the existing consulting agreem...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Consultants prepare the draft report          |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Consultant begins the MSR for Grizzly ...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Audit for FY25-26                             |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Review the first draft of Audit with the firm |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Shiva drafts the management report for...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Budget Committee meeting to review th...      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Audit process                                 |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Commission review and approval of the...      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Finalize a contract for new audit firm in ... |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Initial kick-off meeting                      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Provide audit material                        |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Review draft audit                            |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Process the El Dorado Hills Incorporati...    |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Complete application submitted by the ...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Review CEQA analysis and submit com...        |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Begin the CFA study                           |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Work closely with the Strategic Plannin...    |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Setup meetings with the SP committee          |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Meet with the Boards of Lake View CS...       |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Lake View CSD Shiva attend meeting a...       |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Audubon CSD Shiva attend meeting an...        |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Propose a five-year budget projection a...    |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Draft the five-year budget projection         |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Update the MSR/SOI project plan               |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Draft the proposed budget for FY26-27         |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Draft the work plan for FY26-27               |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Meet with the strategic planning commit...    |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Meet with the budget committee for bud...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Work closely with the Strategic Plannin...    |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Setup meetings to discuss policy chang...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Train staff and Commissioners                 |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Staff attend the CALAFCO Workshop             |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Complete the EID MSR/SOI by consultant        |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Consultant begins the draft EID MSR           |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Consultant prepares the draft EID MSR         |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Complete the MSRs for Rising Hills CS...      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Assign to the consultants                     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Explore the existing consulting agreem...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Consultants prepare the draft report          |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Consultant begins the work on draft MS...     |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Work closely with the CPCSD for revie...      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Attend CPCSD meetings and communic...         |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Discuss LAFCO procedure and details ...       |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Divide Fire Protection District shared S...   |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Meetings with Mosquito FPD, Gardev V...       |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Complete the shared service agreemen...       |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |
| Informational meeting with Georgetown...      |      |    |    |    |      |    |    |    |      |    |    |    |      |  |  |

Green: Completed  
Orange: In Progress  
Blue: To Do

## **Work Plan Fiscal Year 2026-2027**

1. Recruit and train proper staffing for the agency
2. Work closely with the El Dorado Hills CSD as the applicant, groups, agencies, County, and Special Districts for the El Dorado Hills incorporation project
3. Work closely with the County of EL dorado and the neighboring Fire Protection Districts for possible reorganization of Mosquito Fire Protection District
4. Conduct a Sphere of Influence and Municipal Services Review for Rising Hill Community Services District
5. Progress on El Dorado LAFCO website (edlafco.us) for being visually impaired compliant
6. Meet with the Non-Municipal Services District Boards of the Audubon Hills CSD and Lakeview CSD according to the approved "FY26-27 NON-MUNICIPAL SERVICES MSR/SOI Project Cycle"
7. Work closely with the Cameron Park CSD to navigate through divestiture of Fire Services and annexation to another Fire Protection District
8. Work closely with the Strategic Planning Committee to strategize and continue the efforts for the Fire Summit that is recommended as the result of the Fire MSRs
9. Propose a five-year budget projection and MSR project plan
10. Work closely with the Budget Committee and Strategic Planning Committee to update Commission's Policies and Guidelines as necessary
11. Train staff and commissioners and attend the annual Conferences and Workshop
12. Review, evaluate and update internal work procedures
13. Coordinate with the County as needed on its preparation of environmental documents for various upcoming projects requiring future LAFCO action

| Name                                         | Q2  | 2026 | Q3  | 2026 | Q4  | 2026 | Q1  | 2026 | Q2  | 2027 | Q3  | 2027 |     |     |
|----------------------------------------------|-----|------|-----|------|-----|------|-----|------|-----|------|-----|------|-----|-----|
|                                              | Jun | Jul  | Aug | Sep  | Oct | Nov  | Dec | Jan  | Feb | Mar  | Apr | May  | Jun | Jul |
| ▼ LAFCO Projects                             |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| ▼ Active Projects                            |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| 2025-02 EDH Incorporation                    |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| 2025-03 GDPUD Annexation of Irrigatio...     |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| ▼ MSRs                                       |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Grizzly Flats CSD MSR-SOI Update             |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| EID MSR-SOI Update                           |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| ▼ Pre-LAFCO Projects                         |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| EDH Costco (EID, EDH Fire)                   |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Town & Country Village (EID)                 |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Cameron Meadows (CPCSD)                      |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Community for Health and Independen...       |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Creekside Village Specific Plan (EDHC...     |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Generations at Green Valley (EID, EDH...     |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Lime Rock Valley Specific Plan (EID, E...    |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Village of Marble Valley Specific Plan (...) |     |      |     |      |     |      |     |      |     |      |     |      |     |     |
| Gateway El Dorado Specific Plan (EDH...      |     |      |     |      |     |      |     |      |     |      |     |      |     |     |

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### **Future agenda items**

December 2026 – yearly meeting calendar + Audit + EO Annual Review contract + GFCSD MSR (Draft) + EID MSR (Draft) + CALPERS PEPRA final resolution to amend the language

January 2027 – Mid-year budget + Election of officers + Committee Assignments (Budget, Strategic Planning) + Oath of Office: New County/City Members

March 2027 – Budget proposal for FY27-28 + 5 year budget projection + MSR/SOI Project Cycle + FY27-28 work plan + FY25-26 Audit

May 2027 – Final budget approval + MSR/SOI Project Cycle + Start EO performance review + Public Member Selection + Oath of Office: New District Members