

APPROVED
EL DORADO LAFCO
LOCAL AGENCY FORMATION COMMISSION

MINUTES OF DECEMBER 6, 2017

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held December 6, 2017 was called to order at 5:30 p.m. by Chair Frentzen in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California and at a teleconference location in the South Lake Tahoe City Council Chambers, 1901 Airport Road, South Lake Tahoe, California. Regular Members present were: City Members Mark Acuna and Brooke Laine, County Members Shiva Frentzen and Brian Veerkamp, and District Member Tim Palmer. Others present were: Alternate District Member Holly Morrison, Alternate Public Member Michael Powell, Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Frentzen made clear for the record of the meeting that one member of the Commission would be participating in the meeting by speaker phone. In accordance with the Brown Act, the teleconference location had been identified in the public notice and agenda for the meeting.

Chair Frentzen briefly went through some special procedures required by the Brown Act. Commissioner Laine made the following statements:

- (1) Commissioner Laine confirmed she could hear Chair Frentzen.
- (2) Commissioner Laine confirmed she could hear the proceedings occurring on the Placerville site.
- (3) Commissioner Laine confirmed she had a copy of the agenda.
- (4) Commissioner Laine confirmed the LAFCO agenda was posted at her location.
- (5) Commissioner Laine confirmed that her location was reasonably accessible to the public, such that any member of the public could participate in the teleconference from her location if he or she wished to do so.
- (6) Commissioner Laine indicated that there were no members of the public who wanted to participate in the public comment portion of the meeting, or otherwise address any agenda item for the meeting.

After confirming with the members in the Placerville location, Chair Frentzen stated that the record should reflect that all Commissioners present had indicated that they were able to hear Commissioner Laine clearly.

After confirming with the members present at the Placerville location, Chair Frentzen stated that the record should reflect that no Commissioner had expressed doubt that Commissioner Laine was the party participating by teleconference.

2. ROLL CALL

VOTING MEMBERS:

Acuna, Frentzen, Laine, Morrison, Palmer, Powell, Veerkamp

3. ADOPTION OF AGENDA**MOTION**

Commissioner Acuna moved to adopt the Agenda, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: None

4. CONSENT CALENDAR

- A. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 27, 2017
- B. REVIEW OF CLAIMS
- C. APPROVE THE 2018 MEETING CALENDAR
- D. OPEN THE PUBLIC COMMENT PERIOD FOR THE DRAFT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY FOR THE HOLIDAY LAKE COMMUNITY SERVICES DISTRICT (LAFCO PROJECT NO. 2016-02)
- E. RATIFY RESOLUTION L-2017-13; RESOLUTION OF APPRECIATION FOR DALE COCO
- F. APPROVAL OF A SECOND EXTENSION OF TIME FOR THE FINAL APPLICATION REQUIREMENTS FOR THE HOLLAND REORGANIZATION TO THE CITY OF PLACERVILLE; LAFCO PROJECT NO. 2017-02

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Veerkamp moved to adopt the consent calendar, second by Commissioner Acuna.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: None

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

6. CONSIDER THE SECOND AMENDMENT TO THE LEASE AGREEMENT WITH THE CASO TRUST

Mr. Henríquez reviewed the staff report with the recommendation that the Commission approve the Second Amendment to the LAFCO lease.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Veerkamp moved to approve the Second Amendment to the LAFCO lease, second by Commissioner Acuna.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
 NOES: None
 ABSTAIN: None
 ABSENT: None

7. CONSIDER ADOPTING PROJECT MAPPING STANDARDS FOR EL DORADO LAFCO

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission review and adopt the proposed mapping standards to establish clear guidelines for applicants when submitting project maps and written geographic descriptions.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Morrison moved to adopt the mapping standards as Policy 3.12, second by Commissioner Acuna.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
 NOES: None
 ABSTAIN: None
 ABSENT: None

8. CREATION OF A BUDGET AD HOC COMMITTEE

Mr. Henríquez stated the Commission should appoint up to three members to assist staff with the budget for next year. The Commission may provide direction to the ad hoc committee on any budgetary matters.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Veerkamp moved to nominate Commissioners Frentzen, Humphreys and Palmer to serve on the Budget Ad Hoc Committee, second by Commissioner Laine.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
 NOES: None
 ABSTAIN: None
 ABSENT: None

9. OTHER BUSINESS

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

10. ADJOURNMENT TO CLOSED SESSION

Public Employee Performance Evaluation:
Position Title: Executive Officer

11. REPORT OUT OF CLOSED SESSION

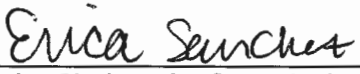
Chair Frentzen reconvened the meeting to Open Session. Legal Counsel stated that there was nothing to report.

12. ADJOURNMENT

Chair Frentzen adjourned the meeting at 6:41 pm.

The next regularly scheduled LAFCO meeting will be January 24, 2018.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**



Interim Clerk to the Commission



Chairperson