

# EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

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## *AGENDA OF FEBRUARY 27, 2008*

### *REGULAR MEETING*

**TO:** Francesca Loftis, Chair, and  
Members of the El Dorado County Local Agency Formation  
Commission

**FROM:** José C. Henríquez, Executive Officer

**AGENDA ITEM #6: PUBLIC HEARING TO CONSIDER AND ADOPT THE  
PROPOSED WORK PLAN FOR FISCAL YEAR 2008-09**

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#### **RECOMMENDATION**

Staff recommends that the Commission:

1. Receive the information related to the Proposed Work Plan for Fiscal Year 2008-09
2. Adopt the Proposed Work Plan for 2008-09

#### **REASON FOR RECOMMENDED ACTION**

A Work Plan must be adopted in conjunction with the budget to fulfill the purposes and programs of State Law and Commission policy.

#### **BACKGROUND**

The following is respectfully submitted as the Proposed Work Plan for Fiscal Year (FY) 2008-09. The Ad Hoc Committee worked with staff to research and identify these items as the primary initiatives for LAFCO staff. The Commission has the discretion to add or delete any items from this list.

##### *New Initiatives for FY 2008-09 Work Plan*

- Complete at least 10 municipal services reviews/sphere of influence updates.
- Approximately two new projects/applications will be received within the next fiscal year. This number is in addition to one petition that will most likely be carried over into FY 2008-09.
- Explore digital archiving solutions for old files.
- Further develop and build the LAFCO GIS capacity for an easier integration of files from other agencies.

*2007-08 Work Plan Initiatives That Are Recommended to Continue Into 2008-09*

- Partner with the County Assessor's Office and the County Auditor-Controller's Office for a tax rate area clean-up project (the start date will most likely be at the end of the next fiscal year).
- Continue the process improvement efforts. The goal is to reduce the average processing time for these types of projects to six to eight months within two years.
- Partner with agencies and County departments to identify opportunities for information sharing and process improvements. In addition, LAFCO staff should build or enhance working relationships with local agencies' governing boards and its staff.
- Partner with the City of Placerville, the fire suppression agencies and two community services districts on separate multi-year projects of interest to all agencies. The City of Placerville is considering annexing unincorporated areas that are substantially surrounded by the City. The fire agencies plan on annexing islands, resolve issues for lands outside of a district and possibly realign service boundaries to reflect resource deployment. Two CSDs are actively pursuing dissolution.
- Training for staff should continue at all available and low-cost venues as possible.
- Coordinate LAFCO training sessions for new commissioners as time allows.
- Continue to purge and organize records, maps and archive materials, both in physical and digital formats, to speed research.

## Optional Item

- Plan, organize and coordinate another AB 1234 Ethics training seminar for the benefit of smaller agencies in El Dorado County