

**Agenda Item #7
Attachment F**

Operating Budget Calculations

	Service	Budgeted 05-06	Proposed 06-07	Comments
5450	Workers Comp Insurance	\$2,470.00	\$2,188.00	CSDA
5460	Insurance General Liability	\$13,000.00	\$2,856.00	Retain County Services due to legal coverage
6000	Information Services	\$6,000.00	\$6,000.00	
d	\$1,140.00 Web Page Update/Assistance			
e	\$240.00 Domain Name			
f	Mainframe/Network Base Charges			
g	RAZ & Web Hosting			
6020	Accounting Services	\$1,000.00	\$9,955.00	Based on actuals. Amount includes estimates for monthly payroll processing and generation of annual W-2, 1099 forms by Terrie Prud'hon's CPA firm. Also includes \$500 fee for automated, direct deposit payroll service
i	Accounting service rate: \$787.91pr mnth			
6030	Annual Audit	\$3,000.00	\$3,000.00	Contracted rate. Third year of a 3 year contract
6040	Telephone Services	\$3,492.00	\$3,492.00	Based on actuals
l	\$350.00 Cell Phone \$29.17/mo			
m	\$1,980.00 Base/Actuals Charge			
n	\$300.00 Fax Line			
o	\$720.00 DSL Line			
p	\$42.00 Directory Listing (Fixed)			
q	\$100.00 Telephone Repair			
6050	Copies	\$400.00	\$1,000.00	Contracted rate with Caltronics - \$83.33 per month
6060	GIS Maps	\$2,000.00	\$1,000.00	Supported by Project Fees
6070	Building Lease	\$15,314.04	\$15,340.00	Contracted lease amount. Third year of a 5-year contract
6080	Legal Notices	\$300.00	\$504.00	Mountain Democrat rate per notice: \$42.00
6090	Legal Services	\$24,000.00	\$24,000.00	
w	\$15,000 Routine Counsel			
x	\$6,000 Special Assignments			
6100	Memberships	\$575.00	\$655.00	
z	\$500.00 CSDA			
aa	\$130.00 Chamber of Commerce			
bb	\$25.00 Fire Chiefs' Association			
6105	Memberships - CALAFCO	\$2,070.00	\$1,800.00	Proposed membership rate based on County population
6200	Office Equipment	\$500.00	\$200.00	
6210	Office Expense	\$2,000.00	\$2,400.00	Increase in Cost of Supplies. Average expenditure is \$200.00 per month for paper products and office supplies
6230	Office Repairs	\$100.00	\$0.00	Repairs included in lease
6350	Payroll	\$842.00	\$0.00	
6400	Postage	\$1,000.00	\$2,500.00	Based on actuals
ii	\$66.00 Regular postage per month			
jj	\$678 Priority Mail (Comm packet)			
kk	\$820 proposal mailings (reg rate)			
ll	\$310 for Special Dist election			
6450	Private Auto Mileage	\$2,420.00	\$2,420.00	Based on actuals
nn	\$1,720.00 LAFCO Hearings			
oo	\$600.00 Other Site Visits/Mtgs.			
pp	\$100.00 Mileage/County Building			
6500	Professional Services	\$85,000.00	\$110,000.00	
rr	\$100,000 Service Reviews			
ss	\$10,000 Staff CEQA Assistance			Staff research results: \$4,800 per Initial study

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	Service	Budgeted 05-06	Proposed 06-07	Comments
6600	Publications	\$604.00	\$550.00	
uu	\$15.00 Georgetown Gazette			
vv	\$95.00 Business Journal			
ww	\$140 Mountain Democrat			
xx	\$250 CA Planning & Development Report			
6610	Records Storage	\$761.00	\$761.00	Continued use of County storage
6700	Rental Vehicles	\$500.00	\$0.00	Rental vehicles were used for travelling to CALAFCO events. For FY 2006-07 all events will require air travel.
6705	Rents/Lease - Equipment	\$1,867.00	\$1,440.00	\$82.80 per month plus upgrade to scanner and networked printer
6750	Staff Development	\$5,700.00	\$11,000.00	Estimates for development include CALAFCO events and courses offered at other institutions
ac	\$4,000.00 Commissioner dev			
ad	\$3,000.00 Staff development			UC Extension courses: \$275 per class
ae	\$4,000 for accommodations			
6760	Stipends	\$4,800.00	\$3,850.00	
6770	Transportation	\$870.00	\$2,500.00	CALAFCO events (Annual Conference and Staff Workshop) in FY 2006-07 will be in Southern California
ah	\$150.00 Misc. tolls/parking			
ai	\$720.00 Employee City Parking			
aj	\$1630 estimated cost of air travel			
ak	SUB TOTAL	\$180,585.04	\$209,411.00	
6300	Operating Contingency	\$18,058.50	\$20,941.10	
am	TOTAL	\$198,643.54	\$230,352.10	