

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF JANUARY 22, 2020

REGULAR MEETING

TO: Shiva Frentzen, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

**AGENDA ITEM #4E: RATIFY EXECUTIVE OFFICER'S SIGNATURE ON THE
FIRST AMENDMENT TO THE SWALE CONTRACT**

RECOMMENDATION

Staff recommends that the Commission ratify the Executive Officer's signature on the First Amendment of the SWALE contract. The First Amendment makes a non-substantive change to the contract by adjusting the completion dates for certain scopes of work during the preparation of the Municipal Service Review/Sphere of Influence Study for the El Dorado Irrigation District.

REASON FOR RECOMMENDED ACTION AND BACKGROUND

As the Commission recalls, LAFCO contracted with SWALE to prepare the Municipal Service Review/Sphere of Influence Study for the El Dorado Irrigation District. For various reasons, the timelines to complete some of the milestones had to be adjusted to accommodate giving EID and LAFCO more time to provide certain pieces of information.

Because the contract has the timelines embedded within its language, any change requires a contract amendment. The contract specifically does not allow staff to make adjustments. Because time is of the essence, your EO signed on your behalf to keep the process moving. Staff felt comfortable with this arrangement since the changes are non-substantive. The net effect of the adjusted timeline is that the MSR is now scheduled to be completed in June 2020 instead of May 2020. Nevertheless, staff asks that your Commission ratify the amendment.

Please note that as of January 8, 2020, the EID MSR/SOI has been largely written and is undergoing editing within SWALE.