



EL DORADO LAFCO

MINUTES OF DECEMBER 7, 2022

El Dorado LAFCO
550 Main Street, Suite E
Placerville, California
(530) 295-2707
www.edlafco.us

John Hidahl, Chair, County Member
Brian Veerkamp, Vice Chair, District Member
George Turnboo, County Member
Cody Bass, City Member
Jackie Neau, City Member
Timothy J. White, District Member
Bill Wilde, Public Member

Wendy Thomas, Alternate County Member
Patricia "Patty" Borelli, Alternate City Member
Michael Saunders, Alternate District Member
Dawn Hodson, Alternate Public Member

Shiva Frentzen, Executive Officer
Erica Sanchez, Assistant Executive Officer
Kelly Witt, Administrative Assistant
Malathy Subramanian, LAFCO Counsel

Wednesday, December 7, 2022

5:30 PM

<https://us02web.zoom.us/j/87425618470>

Board of Supervisors Meeting Room
330 Fair Lane, Building A
Placerville, California

and

Teleconference Location: South Lake Tahoe City Council Chambers
1901 Lisa Maloff Way
South Lake Tahoe, California

Agenda materials will be available for review pursuant to Government Code Section 54957.5 in the LAFCO office, located at 550 Main Street, Suite E, Placerville or at the LAFCO website at www.edlafco.us/commission.

PUBLIC ACCESS

Members of the public are invited to attend and participate at the location identified on this agenda. Members of the public desiring to provide comments as part of the meeting are encouraged to submit written comments no later than 12:00 pm the day of the meeting or to attend the meeting in-person.

The meeting may be accessed via Zoom by the following webinar link or telephone number:

<https://us02web.zoom.us/j/87425618470> or (669) 900-9128

Webinar ID: 874 2561 8470

PUBLIC COMMENTS

Written comments may be submitted by email to lafco@edlafco.us and will be distributed to the Commission as quickly as possible.

Public comments will be accepted throughout the meeting. Speakers will be limited to three minutes. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make a comment and press *6 to unmute yourself. Please wait until the prompt from the Chair to address the Commission on any item on the Agenda.

CALL TO ORDER

PLEDGE OF ALLEGIANCE TO THE FLAG

Chair Hidahl led the Pledge of Allegiance to the Flag.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Hidahl made clear for the record of the meeting that one member of the Commission would be participating in the meeting by speaker phone. In accordance with the Brown Act, the teleconference location had been identified in the public notice and agenda for the meeting.

Chair Hidahl briefly went through some special procedures required by the Brown Act. Commissioner Bass made the following statements:

- (1) Commissioner Bass confirmed he could hear Chair Hidahl and the proceedings occurring on the Placerville site.*
- (2) Commissioner Bass confirmed he had a copy of the LAFCO agenda, the agenda was posted at his location, and that his location was reasonably accessible to the public, such that any member of the public could participate in the teleconference from his location if he or she wished to do so.*
- (3) Commissioner Bass indicated that there were no members of the public who wanted to participate in the public comment portion of the meeting, or otherwise address any agenda item for the meeting.*
- (4) After confirming with the members in the Placerville location, Chair Hidahl stated that the record should reflect that all Commissioners present had indicated that they were able to hear Commissioner Bass clearly.*

Chair Hidahl instructed the Clerk to conduct and record all Commission votes of this meeting by roll call.

ROLL CALL

Voting members present: Commissioners Bass, Neau, White, Wilde, and Chair Hidahl. Commissioner Veerkamp arrived later during Consent Calendar.

Alternate members present: Commissioners Borelli, Hodson, and Saunders.

ADOPTION OF AGENDA AND APPROVAL OF THE CONSENT CALENDAR

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commissioner may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

CONSENT CALENDAR

- A. [Adopt minutes of the meeting of September 28, 2022](#)
- B. [Budget Report](#)
- C. [Review of Claims](#)
- D. [Correspondence](#)
- E. [Set the 2023 LAFCO Meeting Calendar](#)

Commissioner Veerkamp arrived at 5:39 pm.

MOTION

Commissioner White moved to adopt the Consent Calendar, seconded by Commissioner Neau.

ACTION

The motion was approved by the following vote:

AYES: 6 – Bass, Neau, Veerkamp, White, Wilde, and Hidahl

ABSENT: 1 – Turnboo

OPEN FORUM

Members of the public may address the Commission concerning matters within the jurisdiction of LAFCO which are not listed on the agenda. No action may be taken on these matters. Public comments during Open Forum are limited to three minutes per person. The Chair may limit public comment during Open Forum.

Public Comment: Dean Getz

DISCUSSION ITEMS

The Commission has the discretion to adopt, modify or reject staff's recommendation. Please refer to the adopted Minutes to review the Commission's final action on any item of interest.

1. [Letter of Commendation for Erica Sanchez](#)

Chair Hidahl introduced a Letter of Commendation for Erica Sanchez's personnel file.

Chair Hidahl continued Item 1 until a copy of the letter could be located; Chair Hidahl read the letter into the record after Item 2.

2. [Staff and the Strategic Planning Ad-Hoc Committee recommend that the Commission approve the following:](#)

- Approve the changes to the Sphere of Influence (Section 4) of the El Dorado LAFCO Policies and Guidelines
- Approve the NON-MUNICIPAL Services Analysis Report for Special Districts to serve as completion of the third cycle and past due MSRs enabling El Dorado LAFCO to start a new project review cycle that concurs with the updated Policies and Guidelines
- Approve the 5-year MUNICIPAL SERVICES MSR/SOI Project Cycle and the NON-MUNICIPAL SERVICES MSR/SOI Project Cycle; Add the El Dorado Hills Community Services District and the Cameron Park Community Services District to the MUNICIPAL SERVICES MSR/SOI Project Cycle
- Direct staff to complete the Municipal Services Review for the Greenstone Country CSD in Fiscal Year 22-23
- Direct staff to publish the updated information on the El Dorado LAFCO website
- Direct staff to document the completion of the Grand Jury findings and responses

Public Comment: Dean Getz

MOTION

Commissioner Veerkamp moved to Approve this matter, seconded by Commissioner White, with the following changes:

- *Policies and Guidelines 4.2 (paragraph one), “3. Spheres of Influence of districts no providing municipal services including, but not limited to, roads, parks, recreation, hospital, resource conservation, cemetery, and airport shall be updated as necessary. As necessary shall include concerns such as, but not limited to, long-term-viability, active Board, etc.”*

ACTION

The motion was approved by the following vote:

AYES: 6 – Bass, Neau, Veerkamp, White, Wilde, and Hidahl

ABSENT: 1 – Turnboo

3. [Consider Amending the Employment Policies and Procedures to Include a Remote Work/Telework Policy for El Dorado LAFCO staff](#)

Chair Hidahl opened the item for public comment. No member of the public requested to speak.

MOTION

Commissioner Veerkamp moved to Approve this matter, seconded by Commissioner Wilde, with the following changes:

- *Personnel Policies and Guidelines 5.8 (Approval Process, last sentence), “Remote work arrangements for the Executive Officer will be addressed and approved, and can be changed (either reduced or eliminated) at the discretion of the LAFCO Board Chair.”*

ACTION

The motion was approved by the following vote:

AYES: 6 – Bass, Neau, Veerkamp, White, Wilde, and Hidahl

ABSENT: 1 – Turnboo

4. **Other Business**

- A. [Legislation](#) – The Commission may authorize support or opposition to bills currently pending before the State Legislature
- B. [Executive Officer Report](#)
- C. **Counsel Report**
- D. **Commissioner Announcements**

ADJOURNMENT

The next regularly scheduled LAFCO Commission meeting will be January 25, 2023.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**

Shiva Frentzen, Executive Officer

John Hidahl, Chair