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# EL DORADO LAFCO

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## LOCAL AGENCY FORMATION COMMISSION

### MINUTES OF OCTOBER 27, 2021

#### STATE OF CALIFORNIA, COUNTY OF EL DORADO

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#### 1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held October 27, 2021 was called to order at 5:42 p.m. by Commissioner Saunders in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California. Regular Members present were: City Member Jackie Neau, County Members John Hidahl and Wendy Thomas, and Public Member Michael Powell. Others present were: Alternate City Member Patty Borelli, Alternate District Member, Michael Saunders, Interim Executive Officer Erica Sanchez, Administrative Assistant Kelly Witt and LAFCO Counsel Malathy Subramanian.

#### 1. ROLL CALL

##### **VOTING MEMBERS:**

Borelli, Neau, Powell, Thomas, Saunders (acting Chair)

#### 2. ADOPTION OF AGENDA

##### MOTION

Commissioner Borelli moved to adopt the Agenda, second by Commissioner Thomas.

##### ACTION

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Thomas, Saunders

NOES: None

ABSTAIN: None

ABSENT: Hidahl, Veerkamp

#### 3. CONSENT CALENDAR

- A. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 22, 2021
- B. REVIEW OF CLAIMS
- C. RESOLUTION OF APPRECIATION FOR HOLLY MORRISON

Commissioner Powell requested Item 4A be pulled from consent and that his Public Member vote be removed from the voting record of Item 9 of the September 22, 2021 meeting.

Chair Hidahl arrived at the dias at 5:48 p.m.

LAFCO Counsel advised the draft minutes accurately reflected the record of the September 22, 2021 meeting. Chair Hidahl advised that the voting record of the previous meeting could not be altered, but Commissioner Powell could vote No for the draft minutes.

Commissioner Thomas requested Item 4C be pulled from consent to be read for the public record and approved separately.

**MOTION #1**

Commissioner Borelli moved to adopt Item 4B of the consent calendar, second by Commissioner Thomas.

Commissioner Saunders opened the public forum and asked if there were any speakers on this item. No member of the public addressed the Commission.

**ACTION #1**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Saunders, Thomas, Hidahl  
NOES: None  
ABSTAIN: None  
ABSENT: Veerkamp

**MOTION #2**

Commissioner Neau moved to adopt Item 4A of the consent calendar, second by Commissioner Borelli.

Commissioner Saunders opened the public forum and asked if there were any speakers on this item. No member of the public addressed the Commission.

**ACTION #2**

The motion was approved by the following vote:

AYES: Borelli, Neau, Saunders, Thomas, Hidahl  
NOES: Powell  
ABSTAIN: None  
ABSENT: Veerkamp

Chair Hidahl read aloud Item 4C Resolution L-2021-15, resolution of appreciation for Holly Morrison.

**MOTION #3**

Chair Hidahl moved to adopt Item 4C of the consent calendar, second by Commissioner Borelli.

**ACTION #3**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Saunders, Thomas, Hidahl  
NOES: None  
ABSTAIN: None  
ABSENT: Veerkamp

Chair Hidahl opened the public forum and asked if there were any speakers on this item.

Holly Morrison addressed the Commission on her resolution of appreciation and her role as a LAFCO Commissioner. The Commission thanked Commissioner Morrison for her service.

**5. PUBLIC FORUM/PUBLIC COMMENT**

Chair Hidahl opened the public forum and asked staff if there were any speakers on this item. No member of the public requested to address the Commission on this item.

**6. VIRTUAL MEETINGS UNDER COVID-19 STATE OF EMERGENCY AND ASSEMBLY BILL 361**

LAFCO Counsel Mala Subramanian reviewed the staff report and requirements for virtual meetings under AB 361 with the following options:

- 1) Continue to meet in person with no further action required;
- 2) Allow for a hybrid method for the Commission to meet in person and the public to participate virtually via Zoom; or
- 3) Allow only certain Commissioners to participate virtually during the winter months, relying on the traditional teleconferencing provisions of the Brown Act.

After input from the rest of the Commission, Chair Hidahl gave direction to staff for the Commission to continue with in-person meetings, allowing a Zoom option for Legal Counsel and the public to participate virtually, and to retain the winter month teleconference option for the South Lake Tahoe Commissioner to attend virtually from December to March with the proper Brown Act noticing and public access to the remote location.

Chair Hidahl opened the public forum and asked if there were any speakers on this item.

Tim White, President of the El Dorado Hills County Water District, addressed the Commission to support the hybrid Zoom option to increase public participation.

**7. DISCUSSION ON THE MEMBERSHIP TO THE SMALL-MEDIUM WATER AGENCY MSR AD HOC REVIEW COMMITTEE**

Ms. Sanchez reviewed the staff report and recommended that the Commission designate one additional Commissioner to serve on the Small Water MSR Ad Hoc Committee, to replace former Commissioner Palmer.

Commissioner Thomas volunteered to serve on the ad hoc committee.

Chair Hidahl opened the public forum and asked if there were any speakers on this item. No member of the public addressed the Commission on this item.

**MOTION**

Commissioner Borelli moved that Commissioner Thomas be appointed to the Small-Medium Water MSR Ad Hoc Committee, second by Commissioner Saunders.

**ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Saunders, Thomas, Hidahl  
NOES: None  
ABSTAIN: None  
ABSENT: Veerkamp

**8. DISCUSSION ON THE MEMBERSHIP TO A STANDING BUDGET COMMITTEE FOR FISCAL YEAR 2022-2023**

Ms. Sanchez reviewed the staff memo and recommended the Commission form a standing budget committee for Fiscal Year 2022-2023 with up to three Commissioners.

Chair Hidahl opened the public forum and asked if there were any speakers on this item. No member of the public addressed the Commission.

**MOTION**

Commissioner Thomas moved Commissioners Borelli, Powell and Saunders be appointed to the Standing Budget Committee for Fiscal Year 2022-2023, second by Commissioner Neau.

**ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Saunders, Thomas, Hidahl

NOES: None

ABSTAIN: None

ABSENT: Veerkamp

**9. DISCUSSION ON THE MEMBERSHIP TO A STRATEGIC PLANNING AD HOC COMMITTEE TO REVIEW AND MAKE RECOMMENDATIONS REGARDING THE MSR PROJECT PLAN**

Ms. Sanchez reviewed the staff memo with the recommendation that the Commission consider forming a Strategic Planning Ad Hoc Committee of up to three Commissioners to make recommendations regarding the next MSR project plan and other matters, at the request of Commissioner Powell and Chair Hidahl.

Commissioner Powell submitted and summarized a letter addressed to the Commission, labeled HANDOUT 1. The rest of the Commission provided input on the matter.

Chair Hidahl directed staff to contact Executive Officers from other LAFCOs to obtain information on streamlining the Municipal Service Review process.

Chair Hidahl opened the public forum and asked if there were any speakers on this item. No member of the public addressed the Commission on this item.

**MOTION**

Commissioner Neau moved to form a Strategic Planning Ad Hoc Committee and appoint Chair Hidahl and Commissioners Powell and Veerkamp to the Strategic Plan Ad Hoc Committee, second by Commissioner Borelli.

**ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Saunders, Thomas, Hidahl

NOES: None

ABSTAIN: None

ABSENT: Veerkamp

**10. CONSIDER ADOPTION OF RECOMMENDATIONS FROM EXECUTIVE OFFICER AD HOC COMMITTEE REGARDING RECRUITMENT PROCESS OF EXECUTIVE OFFICER, ISSUANCE OF RECRUITMENT BROCHURE INCLUDING EXECUTIVE OFFICER DESCRIPTION, SALARY AND BENEFITS, RFP SELECTION AND AUTHORIZATION TO CONTRACT WITH A RECRUITMENT FIRM FOR THE EXECUTIVE OFFICER**

Commissioner Saunders and Chair Hidahl updated the Commission on the work of the Executive Officer ad hoc committee, including a draft Request for Proposals (RFP) to circulate to recruitment firms, and received input from the rest of the Commission.

Chair Hidahl opened the public forum for public speakers on this item. No member of the public addressed the Commission on this item.

**MOTION**

Commissioner Saunders moved the Ad Hoc Committee move forward with circulating the RFP for selection and authorize the Ad Hoc Committee to contract with a recruitment firm for the Executive Office position, second by Chair Hidahl.

**ACTION**

The motion was approved by the following vote:

AYES: Borelli, Neau, Powell, Saunders, Thomas, Hidahl

NOES: None

ABSTAIN: None

ABSENT: Veerkamp

**11. OTHER BUSINESS**

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

**12. ADJOURNMENT**

Chair Hidahl adjourned the meeting at 7:34 p.m.

The next regularly scheduled LAFCO meeting will be December 1, 2021.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

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Interim Executive Officer

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Chairperson