

**APPROVED**

**EL DORADO LAFCO**

LOCAL AGENCY FORMATION COMMISSION

---

**MINUTES OF DECEMBER 7, 2011**

STATE OF CALIFORNIA, COUNTY OF EL DORADO

---

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

The meeting of the Local Agency Formation Commission held December 7, 2011 was called to order at 5:30 p.m. by Chair Briggs in the meeting room, Building C of the Government Center, 2850 Fairlane Court, Placerville, California. Regular Members present were: City Member Bruce Grego, District Member Ken Humphreys, County Members Ron Briggs and James R. Sweeney, and Public Member Don Mette. Others present were: Alternate City Member Carl Hagen, Alternate District Member Shiva Frentzen, Alternate Public Member Norm Rowett, Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, and Kara K. Ueda for LAFCO Counsel Andrew Morris.

**2. ROLL CALL**

**VOTING MEMBERS:**

Briggs, Grego, Frentzen, Hagen, Humphreys, Mette, Sweeney

**3. CONSENT CALENDAR**

- A. ADOPTION OF AGENDA
- B. MINUTES OF THE REGULAR MEETING OF OCTOBER 26, 2011
- C. REVIEW OF CLAIMS
- D. SET THE MEETING CALENDAR FOR 2012

**MOTION**

Commissioner Sweeney moved to adopt the consent calendar, second by Commissioner Humphreys.

**ACTION**

The motion was unanimously approved by the Commission.

**4. PUBLIC FORUM/PUBLIC COMMENT**

Chair Briggs opened the public forum. No member of the public addressed the Commission. Commissioner Grego arrived at the dais at 5:40 pm.

**5. CONSIDERATION AND ADOPTION OF THE ENVIRONMENTAL REVIEW AND THE SPHERE OF INFLUENCE FOR THE GRASSY RUN COMMUNITY SERVICES DISTRICT (LAFCO PROJECT NO. 2011-08)**

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission:

- 1. Receive and discuss the information related to the sphere of influence update for the Grassy Run Community Services District;
- 2. Open the public hearing on the matter;
- 3. Accept statutory exemption §15061(b)(3) from environmental review as the appropriate environmental review;

4. Adopt Resolution L-2011-12, designating a "zero" sphere of influence for the Grassy Run Community Services District; and
5. Direct staff to complete the necessary filings and transmittals as required by law.

Chair Briggs opened the public forum.

Richard Nichols, General Manager representing the Grassy Run Community Services District, stated that they were in support on the matter of dissolution and they urge an order and compliance with the staff's recommendation.

Kenneth Lee, President representing the Grassy Run Homeowners Association, commented that they support the recommendation to dissolve the Grassy Run CSD. He added that they want to keep their roads private and feel that the funds can be better used elsewhere.

#### **MOTION**

Commissioner Humphreys moved to approve the zero sphere of influence and adopt LAFCO Resolution L-2011-12, second by Commissioner Mette.

#### **ACTION**

The motion was unanimously approved by the Commission.

### **6. PUBLIC HEARING TO CONSIDER THE ENVIRONMENTAL REVIEW AND THE DISSOLUTION OF THE GRASSY RUN COMMUNITY SERVICES DISTRICT (LAFCO PROJECT NO. 2011-04)**

Mrs. Sanchez reviewed the staff report with the recommendation that the Commission take the following actions:

1. Find that the project is exempt from provisions of the California Environmental Quality Act under Categorical Exemption §15320 and direct staff to file the Notice of Exemption in compliance with CEQA and local ordinances implementing the same.
2. Adopt LAFCO Resolution L-2011-13, adding any additional conditions the Commission finds appropriate and approve the Dissolution of the Grassy Run Community Services District.
3. Set the Conducting Authority proceedings for this proposal on January 25, 2012 and direct the Executive Officer to open the protest period and notify the appropriate parties, pursuant to Government Code §57000 and local policies.
4. Direct the Executive Officer to complete the necessary filings and transmittals as required by law.
5. Determine the effective date of the approval of this agreement to be five (5) working days after recordation by the County Recorder of the Executive Officer's Certificate of Completion once the imposed conditions are met.

Chair Briggs opened the public forum.

Richard Nichols, General Manager representing the Grassy Run Community Services District, stated they supported the staff's recommendation. He said there was one additional item he wanted to bring to the Commission's attention which was the Grassy Run Homeowners Association is proposing to put up gates at the entrance to Grassy Run and several other places. As of 2-3 weeks ago, the Planning Commission issued a conditional approval of the application for a special use permit for those purposes. One of the conditions to that approval is that LAFCO complete its dissolution procedures so that the CSD is out of the way. They urged the Planning Commission not to make that a condition, but the County Counsel's advised the Planning Commission they wanted that condition attached to the special use permit. Grassy Run CSD's interest is in getting the dissolution accomplished as expeditiously as possible so that they can go forward with the gate plans.

**MOTION**

Commissioner Mette moved to approve the Grassy Run Community Services District Dissolution and adopt LAFCO Resolution L-2011-13, second by Commissioner Humphreys.

**ACTION**

The motion was unanimously approved by the Commission.

**7. CONSIDER PROVIDING DIRECTION TO STAFF ON THE POSSIBLE CONVERSION OF THE TAHOE PARADISE RESORT IMPROVEMENT DISTRICT TO A RECREATION DISTRICT**

Mr. Henríquez indicated that no meetings with Tahoe Paradise Resort Improvement District board members had occurred due to scheduling conflicts.

**8. CONSIDER AND PROVIDE DIRECTION TO STAFF ON A PROPOSAL REGARDING THE VACANT SPECIAL DISTRICT REPRESENTATIVE SEAT**

Mr. Henríquez reviewed the staff report with the recommendation that the Commission support keeping former Commissioner Norris' seat vacant.

Chair Briggs opened the public forum.

**MOTION**

Commissioner Hagen moved to have staff send a letter to every board member of each special district regarding the vacant special district representative seat, second by Commissioner Humphreys.

**ACTION**

The motion was approved by the following vote:

AYES: Briggs, Grego, Hagen, Humphreys, Mette, Sweeney  
NOES: None  
ABSTAIN: Frentzen  
ABSENT:

**9. DESIGNATION OF BUDGET AD HOC COMMITTEE**

The Commission designated Commissioners Briggs and Frentzen to the Budget Ad Hoc Committee.

**10. OTHER BUSINESS**

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

**11. CLOSED SESSION**

Chair Briggs moved the meeting to Closed Session.

Public Employee Performance Evaluation  
Position Title: Executive Officer

With nothing to report, Chair Briggs reconvened the meeting to Open Session.



**12. ADJOURNMENT**

Chair Briggs adjourned the meeting at 7:15 pm.

The next regularly scheduled LAFCO meeting will be February 22, 2012.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**



**Interim Clerk to the Commission**



**Chairperson**