



**APPROVED**  
**EL DORADO LAFCO**

El Dorado LAFCO  
550 Main Street, Suite E  
Placerville, California  
(530) 295-2707  
[www.edlafco.us](http://www.edlafco.us)

**MINUTES OF SEPTEMBER 27, 2023**

*Brian Veerkamp, Chair, District Member*  
*John Clerici, Vice Chair, City Member*  
*John Hidahl, County Member*  
*George Turnboo, County Member*  
*Tamara Wallace, City Member*  
*Timothy J. White, District Member*  
*Bill Wilde, Public Member*

*Wendy Thomas, Alternate County Member*  
*Nicole Gotberg, Alternate City Member*  
*Michael Saunders, Alternate District Member*  
*Dawn Hodson, Alternate Public Member*

*Shiva Frentzen, Executive Officer*  
*Erica Sanchez, Assistant Executive Officer*  
*Malathy Subramanian, LAFCO Counsel*

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Wednesday, September 27, 2023

5:30 PM

<https://us02web.zoom.us/j/85102893448>

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**Board of Supervisors Meeting Room**  
**330 Fair Lane, Building A**  
**Placerville, California**

Agenda materials will be available for review pursuant to Government Code Section 54957.5 in the LAFCO office, located at 550 Main Street, Suite E, Placerville or at the LAFCO website at [www.edlafco.us/commission](http://www.edlafco.us/commission).

**PUBLIC ACCESS**

Members of the public are invited to attend and participate at the location identified on this agenda. As a courtesy, and technology permitting, members of the public may continue to provide live remote oral comment via the Zoom video conferencing platform. However, the Commission cannot guarantee that the public's access to teleconferencing technology will be uninterrupted, and technical difficulties may occur from time to time. Unless required by the Brown Act, the meeting will continue despite technical difficulties for participants using the teleconferencing (Zoom) option. Members of the public desiring to provide comments as part of the meeting are encouraged to submit written comments no later than 12:00 pm the day of the meeting or to attend the meeting in-person.

The meeting may be accessed via Zoom by the following webinar link or telephone number:

<https://us02web.zoom.us/j/85102893448> or (669) 900-9128

**Webinar ID: 851 0289 3488**

**PUBLIC COMMENTS**

Written comments may be submitted by email to [lafco@edlafco.us](mailto:lafco@edlafco.us) and will be distributed to the Commission as quickly as possible.

Public comments will be accepted throughout the meeting. Speakers will be limited to three minutes. If you are joining the meeting via Zoom and wish to make a comment on an item, press the "raise hand" button. If you are joining the meeting by phone, press \*9 to indicate a desire to make a comment and press \*6 to unmute yourself. Please wait until the prompt from the Chair to address the Commission on any item on the Agenda.

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE TO THE FLAG

## ROLL CALL

*Voting members present: Commissioners Gotberg, Hidahl, Turnboo, Veerkamp, Wallace, White, and Wilde.*

*Non-voting members present: Commissioners Hodson and Saunders.*

## ADOPTION OF AGENDA AND APPROVAL OF THE CONSENT CALENDAR

The Commission may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Commissioner may request an item be removed from the Consent Calendar for discussion and separate Board action. At the appropriate time as called by the Chair, members of the public may make a comment on matters on the Consent Calendar prior to Board action.

## CONSENT CALENDAR

- A. [Adopt minutes of the meeting of June 28, 2023](#)
- B. [Budget Report](#)
- C. [Review of Claims](#)
- D. [Cancellation of the October 25, 2023 Meeting](#)
- E. [Correspondence](#)

### MOTION

*A motion was made by Commissioner White to adopt the Agenda and approve the Consent Calendar, seconded by Commissioner Hidahl.*

### ACTION

*The motion was approved by the following vote:*

*AYES: 7 – Gotberg, Hidahl, Turnboo, Veerkamp, Wallace, White and Wilde*

*NOES: 0*

## OPEN FORUM

Members of the public may address the Commission concerning matters within the jurisdiction of LAFCO which are not listed on the agenda. No action may be taken on these matters. Public comments during Open Forum are limited to three minutes per person. The Chair may limit public comment during Open Forum.

## DISCUSSION ITEMS

The Commission has the discretion to adopt, modify or reject staff's recommendation. Please refer to the adopted Minutes to review the Commission's final action on any item of interest.

1. [Draft City of Placerville, City of South Lake Tahoe, and Cameron Park Community Services District Municipal Service Review and Sphere of Influence Update \(LAFCO Project No. 2022-02\)](#)

Staff recommends the Commission:

1. Open the Public Hearing and comment period on this matter; and

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2. Receive the presentation from Planwest Partners for the Draft City of Placerville, City of South Lake Tahoe, and Cameron Park Community Services District Municipal Service Review and Sphere of Influence Update; and
3. Continue the Public Hearing and comment period until December 6, 2023 and direct staff to return this item at the December 6, 2023 meeting for final action and adoption.

**Public Comment: Jill Ritzman, Cameron Park CSD; Asst. Chief Dusty Martin, CAL Fire; Brad McMullin; Cleve Morris, City of Placerville**

**The Commission gave direction to the consultants and staff to incorporate Commissioner and public comments as appropriate into the Draft MSR-SOI Update, and directed staff and legal counsel to bring back a CEQA analysis for potential inclusion of three parcels into the City of Placerville's Sphere of Influence.**

## **MOTION**

**A motion was made by Commissioner Hidahl to continue the public hearing and comment period on this matter to the December 6, 2023 meeting for final action, seconded by Commissioner White.**

## **ACTION**

**The motion was approved by the following vote:**

**AYES: 7 – Gotberg, Hidahl, Turnboo, Veerkamp, Wallace, White and Wilde**

**NOES: 0**

2. [Consider and approve the changes to the Records Retention Policies \(Section 2.8\) of the El Dorado LAFCO Policies and Guidelines](#)

**The Commission gave staff direction to bring this item to explore digital backup options and address exceptions in the policy language and to bring the item back at the December 6, 2023 meeting.**

3. [Update on the Grizzly Flats Community Services District Financial statements and other related information](#)

**Public Comment: Kim Gustafson, Grizzly Flats CSD**

**The Commission directed staff to provide the unaudited financial information of the District for Fiscal Year 2023- 2024 and the District's contingency plan by December 31, 2024.**

4. **Recess to Closed Session**

- A. Public Employee Performance Evaluation (Gov. Code Section 54957)  
Title: Executive Officer
- B. Conference with Labor Negotiator (Gov. Code Section 54957.6)  
Agency designated representative: Chair Veerkamp  
Unrepresented employee: Shiva Frentzen, Executive Officer

## **Report out of Closed Session**

**Chair Veerkamp announced that there was nothing to report out of Closed Session.**

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5. OTHER BUSINESS

- A. Legislation – The Commission may authorize support or opposition to bills currently pending before the State Legislature
- B. Executive Officer Report
- C. Counsel Report
- D. Commissioner Announcements

ADJOURNMENT

*Chair Veerkamp adjourned the meeting at 8:45 pm.*

The next regularly scheduled LAFCO Commission meeting will be December 6, 2023.

APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED

  
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Shiva Frentzen, Executive Officer

  
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Brian Veerkamp, Chair