

# EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

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## *AGENDA OF DECEMBER 2, 2009*

### *REGULAR MEETING*

**TO:** Francesca Loftis, Chair, and  
Members of the El Dorado County Local Agency Formation  
Commission

**FROM:** José C. Henríquez, Executive Officer

**AGENDA ITEM #6: DESIGNATION OF TWO AD HOC COMMITTEES**

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#### **RECOMMENDATION**

Staff recommends that the Commission appoint two ad hoc committees and provide direction to them and staff on its priorities.

#### **REASON FOR RECOMMENDED ACTION AND BACKGROUND**

In the past, the Commission has formed ad hoc committees to work with staff on items that are temporary in nature and/or on special projects. One of the ad hoc committees staff is requesting to be formed is the Budget Ad Hoc, which prepares the agency's budget for the following fiscal year. The second ad hoc is the result of staff discussions on the Executive Officer's Report that the Commission receives on all projects it considers. Staff questions the effectiveness of the current format and whether it meets the needs of the Commission. In the creation of these two ad hocs, the full Commission should provide direction to the members of the committees so that the product will better match the Commission's expectations.

#### *Ad Hoc Budget*

The Ad Hoc Budget Committee will be tasked to work with staff on drafting and presenting a Budget for Fiscal Year 2010-11 to the Commission and create a Work Plan for staff for that fiscal year. In particular, the Commission should provide direction to the Committee on certain expenditures and priorities:

- How to budget staff compensation and/or furloughs;
- How many Commissioners and staff should be sent to the 2010 CALAFCO Conference in Palm Springs; and
- Whether a consultant should be hired to complete the Municipal Service Reviews for the El Dorado Irrigation District, South Tahoe Public Utility District and the Georgetown Divide Public Utility District.

*EO Report Ad Hoc*

The Executive Officer's Report Ad Hoc Committee will work with the Policy Analyst to redesign this report so that it better meets the needs of the Commission. As the Commission is aware, the current format of the EO Report dates to before 2005. While the EO Report covers the necessary items required under State Law, in internal discussions staff wondered whether the current format meets the needs of the Commission. Staff is aware that there could be items that the Commission would rather have addressed that the report currently does not or, conversely, the report could now cover something extensively that is of a low priority to the Commission.

This item gives the Commission the opportunity to prepare a report that meets the requirements of Cortese-Knox-Hertzberg, is informative to the public and more user-friendly to the Commissioners. As part of this item, the full Commission should provide direction to the Committee on items to work on. Attachment B of Item #5 in this month's agenda gives you an example of the current format of the EO Report on a project.

The Commission may also consider consolidating both ad hocs, if the same Commissioners are interested in serving both.