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Board of Directors and Management
El Dorado Local Agency Formation Commission
Placerville, California

In planning and performing our audit of the financial statements of the El Dorado Local Agency Formation Commission (the LAFCo) as of and for the year ended June 30, 2017, in accordance with auditing standards generally accepted in the United States of America, we considered the LAFCo's internal control over financial reporting (internal control) as a basis for designing our auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the LAFCo's internal control. Accordingly, we do not express an opinion on the effectiveness of the LAFCo's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses and significant deficiencies may exist that were not identified. However, as discussed below, we identified a deficiency in internal control that we consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiency in internal control to be a significant deficiency.

We identified a number of audit adjustments, which is an indication of the need to improve closing procedures. We recommend LAFCO post the closing entries identified during the audit in the future, such as reviewing prepaids and accounts payable for posting in the proper period, truing up the nonspendable fund balance to the amount of prepaids recorded and the investment in capital assets to the outstanding balance of capital assets, net of accumulated depreciation. Salaries and benefits payable for the last payroll period of the year should be accrued as a liability using the number of days in the pay period prior to year-end compared to total days in the pay period.

* * * * *

This report is intended solely for the information and use of the Commissioners, management and others within the organization and is not intended to be, and should not be, used by anyone other than these specified parties.

Richardson & Company, LLP

May 15, 2018

EL DORADO LOCAL AGENCY FORMATION COMMISSION

Audited Financial Statements and
Compliance Report

June 30, 2017

Audited Financial Statements and
Compliance Report

June 30, 2016

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INDEPENDENT AUDITOR'S REPORT

To the Commissioners
El Dorado Local Agency Formation Commission
Placerville, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of the El Dorado Local Agency Formation Commission (the LAFCo), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the LAFCo's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and the major fund of the El Dorado Local Agency Formation Commission as of June 30, 2017, and the respective changes in financial position thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the schedule of proportionate share of the net pension liability and schedule of contributions to the pension plan, as listed in the accompanying table of contents, be presented to supplement the basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The LAFCo has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 15, 2018 on our consideration of the LAFCo's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the LAFCo's internal control over financial reporting and compliance.

Richardson & Company, LLP

May 15, 2018

STATEMENT OF NET POSITION AND
GOVERNMENTAL FUND BALANCE SHEET

June 30, 2017

	<u>General Fund</u>	<u>Adjustments (Note J)</u>	<u>Statement of Net Position</u>
ASSETS			
Current Assets			
Cash and investments	\$ 197,604		\$ 197,604
Prepaid items/expenses	11,513		11,513
Total Current Assets	<u>209,117</u>		<u>209,117</u>
Capital assets depreciated, net		\$ 20,905	<u>20,905</u>
TOTAL ASSETS	<u><u>\$ 209,117</u></u>	<u>20,905</u>	<u>230,022</u>
DEFERRED OUTFLOWS OF RESOURCES			
Pension plan		<u>76,539</u>	<u>76,539</u>
LIABILITIES			
Current Liabilities			
Accounts payable	\$ 4,161		4,161
Salaries and benefits payable	22,798		22,798
Compensated absences		12,418	12,418
Total Current Liabilities	<u>26,959</u>	<u>12,418</u>	<u>39,377</u>
Noncurrent Liabilities			
Net pension liability		40,369	40,369
TOTAL LIABILITIES	<u>26,959</u>	<u>52,787</u>	<u>79,746</u>
DEFERRED INFLOWS OF RESOURCES			
Pension plan		<u>32,064</u>	<u>32,064</u>
TOTAL DEFERRED INFLOWS OF RESOURCES		<u>32,064</u>	<u>32,064</u>
FUND BALANCE/NET POSITION			
Fund balance:			
Nonspendable	11,513	(11,513)	
Unassigned	170,645	(170,645)	
TOTAL FUND BALANCE	<u>182,158</u>	<u>(182,158)</u>	
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCE			
	<u><u>\$ 209,117</u></u>		
NET POSITION			
Investment in capital assets		20,905	20,905
Unrestricted		<u>173,846</u>	<u>173,846</u>
TOTAL NET POSITION		<u><u>\$ 194,751</u></u>	<u><u>\$ 194,751</u></u>

The accompanying notes are an integral part of these financial statements.

STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

For the Year Ended June 30, 2017

	General Fund	Adjustments (Note J)	Statement of Activities
REVENUES			
Agency funding	\$ 423,501		\$ 423,501
Filing fees and other	3,931		3,931
TOTAL REVENUE	<u>427,432</u>		<u>427,432</u>
EXPENDITURES/EXPENSES			
Salaries and benefits	270,612	\$ (2,609)	268,003
Professional services	38,677		38,677
Rents and leases	23,245		23,245
Capital outlay-office equipment	18,695	(18,695)	
Insurance	14,102		14,102
Information services	12,141		12,141
Operating contingency	5,904		5,904
Staff development	5,848		5,848
Transportation and travel	4,639		4,639
Memberships	3,939		3,939
Cellular and telephone services	3,153		3,153
Office expenses	2,099		2,099
Publications and subscriptions	370		370
Depreciation		2,674	2,674
TOTAL EXPENDITURES/PROGRAM EXPENSES	<u>403,424</u>	<u>(18,630)</u>	<u>384,794</u>
EXCESS OF REVENUES OVER EXPENDITURES	<u>24,008</u>		
NET PROGRAM REVENUES/(EXPENSES)		<u>18,630</u>	<u>42,638</u>
GENERAL REVENUES			
Interest earned	882		882
NET CHANGE IN FUND BALANCE	24,890	(24,890)	
CHANGE IN NET POSITION		43,520	43,520
Fund balance/net position, beginning of year	<u>157,268</u>	<u>(6,037)</u>	<u>151,231</u>
FUND BALANCE/NET POSITION AT END OF YEAR	<u>\$ 182,158</u>	<u>\$ 12,593</u>	<u>\$ 194,751</u>

The accompanying notes are an integral part of these financial statements.

STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND

For the Year Ended June 30, 2017

	Budgetary Basis			Variance With Final Budget Positive (Negative)	Adjustment to GAAP Basis	Actual Amounts - GAAP Basis
	Budgeted Amounts		Actual Amounts			
	Original	Final				
REVENUES						
Agency funding	\$ 423,501	\$ 423,501	\$ 423,501			\$ 423,501
Fund balance carryover from prior year	27,070	27,070	27,070		\$ (27,070)	
Filing fees and other	6,777	6,777	3,931	\$ (2,846)		3,931
TOTAL REVENUE	457,348	457,348	454,502	(2,846)	(27,070)	427,432
EXPENSES						
Salaries and benefits	290,254	290,254	270,612	19,642		270,612
Professional services	29,469	29,469	38,677	(9,208)		38,677
Rents and leases	24,159	24,159	23,245	914		23,245
Capital outlay-office equipment			18,695	(18,695)		18,695
Insurance	16,184	16,184	14,102	2,082		14,102
Information services	29,787	29,787	12,141	17,646		12,141
Operating contingency	12,621	12,621	5,904	6,717		5,904
Staff development	7,590	7,590	5,848	1,742		5,848
Transportation and travel	6,538	6,538	4,639	1,899		4,639
Memberships	4,120	4,120	3,939	181		3,939
Cellular and telephone services	3,960	3,960	3,153	807		3,153
Office expenses	3,924	3,924	2,099	1,825		2,099
Publications and subscriptions	477	477	370	107		370
TOTAL EXPENSES	429,083	429,083	403,424	25,659		403,424
EXCESS OF REVENUES OVER EXPENDITURES	28,265	28,265	51,078	22,813		24,008
Interest earned	200	200	882	682		882
NET CHANGE IN FUND BALANCE	\$ 28,465	\$ 28,465	51,960	\$ 23,495	\$ -	24,890
Fund balance, beginning of year			157,268			157,268
FUND BALANCE AT END OF YEAR			\$ 209,228			\$ 182,158

Note: The LAFCo budgets fund balance carryover as a revenue source. The amount is removed for reporting under the GAAP basis.

The accompanying notes are an integral part of these financial statements.

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the El Dorado Local Agency Formation Commission (the LAFCo) have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The most significant accounting policies of the LAFCo are described below.

Nature of Activities: The LAFCo was formed in 1963. LAFCo has four missions: 1) the orderly formation of local governments; 2) the efficient provision of government services; 3) the preservation of agricultural and open space resources; and 4) the prevention of urban sprawl. LAFCo is an independent agency of the state of California pursuant to the requirements of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

The county of El Dorado, the cities of Placerville and South Lake Tahoe, and 47 independent special districts located within the boundaries of El Dorado County provide funding for LAFCo. LAFCo charges fees for various proceedings such as annexations, special district formations, and mergers or dissolutions.

Basis of Presentation – Government-wide Financial Statements: The government-wide statement of net position and statement of activities display information about the non-fiduciary activities of the primary government (the LAFCo). These statements include the financial activities of the LAFCo.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recognized when earned, and expenses are recognized when a liability is incurred, regardless of the timing of related cash flows. Nonexchange transactions in which the LAFCo gives (or receives) value without directly receiving (or giving) equal value in exchange, including agency funding from member districts, are recognized when all eligibility requirements are met.

The statement of activities presents a comparison between direct expenses and program revenues for the LAFCo's governmental activities. Direct expenses are those that are specifically associated with the LAFCo. Program revenues include agency funding and filing fees as well as contributions that are restricted to meeting the operational requirements of the LAFCo. Revenues that are not classified as program revenues, including interest income, are presented as general revenues.

Measurement Focus, Basis of Accounting and Financial Statement Presentation: The accounts of the LAFCo are organized on the basis of funds. A fund is a separate accounting entity with a self-balancing set of accounts. The governmental fund was established for the purpose of accounting for specific activities in accordance with applicable regulations, restrictions or limitations. Major individual funds are reported as separate columns in the fund financial statements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the LAFCo considers revenues to be available if they are collected within 90 days of the end of the current fiscal period. Grant funds and exchange revenue earned but not received are recorded as a receivable. Grant funds and exchange revenue received before the revenue recognition criteria have been met are reported as deferred inflows or unearned revenues, respectively.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, long-term liabilities, as well as expenditures related to claims and judgments, are recorded only when payment is due. General capital assets are reported as capital outlay expenditures in governmental funds.

When both restricted and unrestricted resources are available, it is the LAFCo's policy to use restricted resources first, then unrestricted resources as they are needed.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

The LAFCo’s only major governmental fund is the General Fund. The General Fund is the general operating fund of the LAFCo and accounts for revenues collected to provide services and finance the fundamental operations of the LAFCo. The fund is charged with all costs of operations.

Prepaid Items: Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid expenses in the government-wide financial statements and prepaid items in the fund financial statements. In the governmental fund financial statements, prepaid items are reported as nonspendable fund balance to indicate they do not constitute current resources available for appropriation. The consumption method is used to recognize prepaid items. Prepaid items consist of prepaid rent for the Agency’s office space and prepaid insurance at June 30, 2017 and 2016.

Capital Assets: Capital assets are stated at cost. Donated capital assets are recorded at the acquisition value, which is the price that would be paid to acquire an asset with equivalent service potential in an orderly transaction at the acquisition date. Capital assets are defined as assets with a useful life of five years and a value of \$1,500 or more. Maintenance and repair costs are expended as incurred unless they extend the useful life of the asset. Purchases of capital assets are reported as capital outlay expenditures in governmental funds and proceeds from sales of capital assets are reported as other financing sources. In the government-wide statements, the cost and accumulated depreciation of assets retired is removed from the statement of net position and the resulting gain or loss on disposal is reported. At June 30, 2017, capital assets were depreciated over the following useful lives: office equipment 5 to 7 years, computers 5 years and leasehold improvements 15 years.

Deferred Outflows and Inflows of Resources: In addition to assets and liabilities, the balance sheet will sometimes report separate sections for deferred outflows and deferred inflows of resources. Deferred outflows of resources represent a consumption of net position by the government that is applicable to a future reporting period. Deferred inflows of resources represent an acquisition of net position that is applicable to a future reporting period. These amounts will not be recognized as an outflow of resources (expense) or an inflow of resources (revenue) until the earnings process is complete. Deferred outflows and inflows of resources include amounts deferred related to the LAFCo’s pension plan under GASB 68 as described in Note E. Unavailable revenue in governmental funds arises when a potential revenue source does not meet both the “measurable” and “available” criteria for recognition in the current period. LAFCo had no unavailable revenue at June 30, 2017.

Compensated Absences: The LAFCO accrues unpaid vacation, sick leave, floating holidays and management leave that is payable when employees separate from employment as compensated absences. Unused vacation may be accumulated up to a specified maximum and is paid at the time of termination from employment. Upon retirement, unused sick leave may either be reported to CalPERS to earn additional retirement service credit or may be paid to the employee at specified percentages based on years of service at the discretion of the employee (not to exceed 500 hours at the employee’s hourly pay rate). LAFCO assumed the sick leave would be paid at separation for purposes of the compensated absences liability at year-end. The cost of compensated absences is recorded in the period earned by employees in the government-wide statements. A liability is reported in the General Fund only if the liability has matured, for example, as a result of employee resignations or retirements.

Compensated absences activity for the year ended June 30, 2017 was as follows:

	<u>July 1, 2016</u>	<u>Additions</u>	<u>Retirements</u>	<u>June 30, 2017</u>	<u>Due Within One Year</u>
Compensated absences	<u>\$ 11,917</u>	<u>\$ 25,895</u>	<u>\$ (25,394)</u>	<u>\$ 12,418</u>	<u>\$ 12,418</u>

Fund Balance: Governmental funds report nonspendable, restricted, committed, assigned and unassigned balances.

Nonspendable Funds – Fund balance should be reported as nonspendable when the amounts cannot be spent because they are either not in spendable form, or are legally or contractually required to be maintained intact. Nonspendable balances are not expected to be converted to cash within the next operating cycle, which include prepaid expenses and long-term receivables. LAFCo’s nonspendable fund balance is for prepaid items.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Restricted Funds – Fund balance should be reported as restricted when constraints placed on the use of resources are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

Committed Funds – Fund balance should be reported as committed when the amounts can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, which is a Resolution of the Commissioners. These amounts cannot be used for any other purpose unless the governing body modifies or removes the fund commitment with another Resolution. The LAFCo has no committed fund balance. The LAFCo has a 10% operating contingency and 5% emergency expense reserve approved in the LAFCo's fund balance policy that are not reported as committed fund balance because the terms for use are not sufficiently detailed to meet the definition of committed under GASB Statement No. 54.

Assigned Funds – Fund balance should be reported as assigned when the amounts are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed. The LAFCo had no assigned fund balance at June 30, 2017.

Unassigned Funds – Unassigned fund balance is the residual classification of the LAFCo's funds and includes all spendable amounts that have not been restricted, committed, or assigned to specific purposes.

Net Position: The government-wide financial statements present net position. Net position is categorized as the investment in capital assets, restricted and unrestricted.

Investment in Capital Assets – This category groups all capital assets into one component of net position. Accumulated depreciation reduces the balance in this category.

Restricted Net Position – This category presents external restrictions imposed by creditors, grantors, contributors, laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position – This category represents net position of the LAFCo that is not restricted for any project or other purpose.

The LAFCo has only unrestricted net position.

Budget: LAFCo's fiscal year is the 12-month period beginning July 1. In accordance with the provisions of Section 56381 of the government code of the state of California, commonly known as the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (CKH), LAFCo adopts a proposed budget by May 1 and a final budget by June 15 of each fiscal year. The budget is prepared on the modified accrual basis of accounting except that the budgetary fund balances from the prior year are considered as an inflow of amounts available; and encumbrances outstanding at year-end, if any, are considered as budgetary outflows. All changes to the budget during the year are reflected in these financial statements and require the approval of the Commissioners.

Pension Plan: For the purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the LAFCo's California Public Employees' Retirement System (CalPERS) plan (Plan) and addition to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Use of Estimates: The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets,

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

deferred outflows of resources, liabilities and deferred inflows of resources and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from these estimates.

NOTE B – CASH AND INVESTMENTS

The following is a summary of cash and investments at June 30, 2017:

Deposits with financial institutions	\$ 173,893
Total cash	<u>173,893</u>
Investments in Investment Trust of California (CalTRUST)	23,711
Total investments	<u>23,711</u>
Total cash and investments	<u>\$ 197,604</u>

Investments: The LAFCo’s investment policy allowed, in addition to bank deposits, investments in certificates of deposit, the Local Agency Investment Fund (LAIF) of the State Treasury, Investment Trust of California (CalTRUST) and the El Dorado County Treasury.

Interest rate risk: Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the LAFCo’s investments (including investments held by bond trustee) to market interest rate fluctuations is provided by the following table that shows the distribution of the LAFCo’s investments by maturity:

	<u>Remaining Maturity</u>		
	<u>Total</u>	<u>13-24 Months</u>	<u>25-60 Months</u>
CalTRUST money market funds	<u>\$ 23,711</u>	<u>\$ 10,116</u>	<u>\$ 13,595</u>

Credit Risk: Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. CalTRUST is not rated by a nationally recognized statistical rating organization.

Concentration of Credit Risk: The investment policy of the LAFCo limits the amount that can be invested in any one issuer to the California Government Code. There are no investments in any one issuer (other than external investment pools) that represent 5% or more of total LAFCo investments.

Custodial Credit Risk: Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of a failure of the counter party (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure public agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE B – CASH AND INVESTMENTS (Continued)

public deposits. Custodial credit risk does not apply to a local government's indirect deposits or investment in securities through the use of governmental investment pools (such as the County's cash and investments pool).

At June 30, 2017, the carrying amount of the Commission's deposits was \$173,893 and the balance in financial institutions was \$178,880, all of which was covered by federal depository insurance.

Investment in Investment Trust of California (CalTRUST): The LAFCo is also a voluntary participant in the Investment Trust of California (CalTRUST) which is a Joint Powers Authority governed by a Board of Trustees made up of local treasurers and investment officers. The Board of Trustees sets overall policy for CalTRUST and selects and supervises the activities of the Investment Manager and other agents. As of June 30, 2017, the LAFCo's investment in CalTRUST is \$23,711, of which \$10,116 was invested in the short-term pool with an average maturity of 0.94 years and \$13,595 in the medium-term pool with an average maturity of 2.05 years at June 30, 2017. Amounts that may be withdrawn from the short-term and medium-term pools are based on the net asset value per share and the number of shares held by participants in each pool.

NOTE C – OPERATING LEASE AGREEMENT

LAFCo leases office space under an operating lease that currently expires on October 31, 2023. The lease contains four additional two-year option periods with minimum yearly rental increases of the lesser of 3% or the change in the Consumer Price Index. Rent expense related to the office lease amounted to \$21,574 for the year ended June 30, 2017. Minimum future rental payments under the noncancelable operating lease were as follows at year-end:

<u>Year Ending June 30</u>	
2018	\$ 22,006
2019	22,666
2020	23,346
2021	24,046
2022	24,768
2023	<u>8,337</u>
	<u>\$ 125,169</u>

NOTE D – CAPITAL ASSETS

Capital asset activity was as follows for the year ended June 30:

	<u>Balance</u> <u>June 30, 2016</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>June 30, 2017</u>
Capital assets being depreciated:				
Office equipment	\$ 7,611			\$ 7,611
Computers and servers	12,006	\$ 18,695		30,701
Leasehold improvements	<u>6,400</u>			<u>6,400</u>
Total capital assets being depreciated:	26,017	18,695		44,712
Less: Accumulated depreciation:				
Office equipment	(2,964)	(1,311)		(4,275)
Computers and servers	(12,006)	(935)		(12,941)
Leasehold improvements	<u>(6,163)</u>	<u>(428)</u>		<u>(6,591)</u>
Total accumulated depreciation	<u>(21,133)</u>	<u>(2,674)</u>		<u>(23,807)</u>
Capital Assets, net	<u>\$ 4,884</u>	<u>\$ 16,021</u>	<u>\$ -</u>	<u>\$ 20,905</u>

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE E –PENSION PLAN

General Information about the Pension Plan

Plan Description: All qualified permanent and probationary employees are eligible to participate in the LAFCo’s Miscellaneous cost-sharing multiple employer defined benefit pension plan (the Plan) administered by the California Public Employees’ Retirement System (CalPERS).

Benefit provisions under the Plan are established by State statute and Commission resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website at www.calpers.ca.gov.

Benefits Provided: CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is the 1959 Survivor Benefit level 4 or the Optional Settlement 2W Death Benefit. The cost of living adjustments for the Plan are applied as specified by the Public Employees’ Retirement Law.

The Plan’s provisions and benefits in effect at June 30, 2017, are summarized as follows:

	Miscellaneous	PEPRA
	Miscellaneous Plan	Miscellaneous Plan
Hire date	Prior to January 1, 2013	On or after January 1, 2013
Benefit formula (at full retirement)	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Final average compensation period	One year	Three years
Retirement age	50-63	52-67
Monthly benefits, as a % of eligible compensation	1.426% to 2.418%	1.0% to 2.5%
Required employee contribution rates	7.000%	6.250%
Required employer contribution rates	8.880%	6.555%

The Miscellaneous Plan is closed to new participants that were not CalPERS participants prior to January 1, 2013 under the Public Employees’ Pension Reform Act of 2013 (PEPRA). Any new participants that were not previously CalPERS participants would be required to join the PEPRA Miscellaneous Plan. No LAFCo employees are currently required to participate in the PEPRA Miscellaneous Plan.

Contributions: Section 20814(c) of the California Public Employees’ Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Funding contributions for the Plan are determined annually on an actuarial basis as of June 30 by CalPERS. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The LAFCo is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE E – PENSION PLAN (Continued)

For the year ended June 30, 2017, the employer contributions recognized as part of pension expense for the Plan were the \$15,757 required contributions.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

As of June 30, 2017, the LAFCo reported a net pension liability for its proportionate share of the net pension liability of the Plan of \$40,369.

The LAFCo's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2016, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2015 rolled forward to June 30, 2016 using standard update procedures. The LAFCo's proportion of the net pension liability was based on a projection of the LAFCo's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The LAFCo's proportionate share of the net pension liability for the Plan as of the June 30, 2016 and 2015 measurement dates were as follows:

	<u>Miscellaneous</u>
Proportion - June 30, 2015	0.000973%
Proportion - June 30, 2016	0.001162%
Change - increase (decrease)	0.000189%

For the year ended June 30, 2017, the LAFCo recognized pension expense of \$12,647 for the Plan. At June 30, 2017, the LAFCo reported deferred outflows of resources and deferred inflows of resources related to the Plan from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 15,757	
Differences between actual and expected experience	829	\$ (190)
Changes in assumptions		(7,843)
Differences between the employer's contributions and the employer's proportionate share of contributions	19,134	(3,393)
Change in employer's proportion		(20,638)
Net differences between projected and actual earnings on plan investments	<u>40,819</u>	
Total	<u>\$ 76,539</u>	<u>\$ (32,064)</u>

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE E – PENSION PLAN (Continued)

The \$15,757 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year Ended June 30	
2018	\$ (1,742)
2019	1,184
2020	18,703
2021	<u>10,573</u>
	<u>\$ 28,718</u>

Actuarial Assumptions: The total pension liability at June 30, 2017 for the Plan was determined using the following actuarial assumptions:

Valuation date	June 30, 2015
Measurement date	June 30, 2016
Actuarial cost method	Entry Age Normal Cost Method
Amortization method	Level percentage of payroll
Asset valuation method	Market value
Actuarial assumptions:	
Discount rate	7.65%
Inflation	2.75%
Payroll growth	3.00%
Projected salary increase	3.2% - 12.20% (1)
Investment rate of return	7.65%
Mortality	Derived from CalPERS membership data for all funds (2)

(1) Depending on age, service and type of employment

(2) 20 years of mortality improvement - Society of Actuaries Scale BB.

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2015 valuation were based on the results of an actuarial experience study for the period 1997 to 2011, including updates to salary increase, mortality and retirement rates. Further details of the Experience Study can be found on the CalPERS website under Forms and Publications.

Discount Rate: The discount rate used to measure the total pension liability was 7.65% in the June 30, 2015 valuation. To determine whether the municipal bond rate should be used in the calculation of a discount rate for the Plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the 7.65% discount rate used was adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate will be applied to all plans in the Public Employees Retirement Fund (PERF). The stress test results are presented in a detailed report that can be obtained from the CalPERS website.

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE E – PENSION PLAN (Continued)

CalPERS reviewed all actuarial assumptions as part of its regular Asset Liability Management (ALM) review cycle that was completed in February 2018. Changes to the discount rate require Board action and proper stakeholder outreach. The CalPERS Board approved continuing the planned schedule to reduce the discount rate to 7% over a period of three years ending with the June 30, 2018 actuarial valuation.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects the long-term expected real rate of return by asset class for the Plan. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10(a)	Real Return Years 11+(b)
Global equity	51.0%	5.25%	5.71%
Global fixed income	20.0%	0.99%	2.43%
Inflation assets	6.0%	0.45%	3.36%
Private equity	10.0%	6.83%	6.95%
Real estate	10.0%	4.50%	5.13%
Infrastructure and forestland	2.0%	4.50%	5.09%
Liquidity	1.0%	-0.55%	-1.05%
Total	100.0%		

(a) An expected inflation of 2.5% used for this period.

(b) An expected inflation of 3.0% used for this period.

Sensitivity of the Proportionate Share of the Net Pension Liability to Changes in the Discount Rate: The following presents the LAFCo's proportionate share of the net pension liability for the Plan, calculated using the discount rate for the Plan, as well as what the LAFCo's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

1% decrease	6.50%
Net pension asset (liability)	\$ (146,396)
Current discount rate	7.50%
Net pension asset (liability)	\$ (40,369)
1% increase	8.50%
Net pension asset (liability)	\$ 47,256

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE E – PENSION PLAN (Continued)

Pension Plan Fiduciary Net Position: Detailed information about Plan’s fiduciary net position is available in the separately issued CalPERS financial reports.

Payable to the Pension Plan: At June 30, 2017, the LAFCo had contributions payable to the Plan of \$1,847.

NOTE F – OTHER POSTEMPLOYMENT BENEFITS PLAN

GASB Statement No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other than Pensions*, requires all other postemployment benefits (OPEB) that are in addition to pension benefits be recorded as an expense and a liability by the employer. LAFCo has not granted any OPEB benefits to its employees.

NOTE G – RISK MANAGEMENT

LAFCo obtained up to \$10 million of general liability, auto liability, auto physical damage, public officials errors and omissions, elected officials’ personal liability, employment practices and benefits, fidelity blanket bond, property coverage, boiler and machinery, and workers’ compensation coverage from the Special District Risk Management Authority (SDRMA). SDRMA is organized as a joint powers authority, which is a pooled insurance fund. SDRMA provides coverage to certain maximum limits applied annually, per occurrence or per year. Separately issued financial statements can be requested from SDRMA. LAFCo has also chosen to purchase an additional \$2 million of directors and officers and employment practices liability insurance coverage with a \$10,000 deductible from Great American Insurance Company through Alliant Insurance Services. There have been no reductions in insurance coverage or payments in excess of insurance limits during the past three years.

NOTE H – COMMITMENTS AND CONTINGENCIES

LAFCo had the following contract commitments at June 30, 2017:

Cities municipal services review	<u>\$ 9,658</u>
	<u><u>\$ 9,658</u></u>

NOTE I – NEW PRONOUNCEMENTS

In March 2016, the GASB issued Statement No. 82, *Pension Issues, an Amendment of GASB Statements No. 67, No. 68, and No. 73*. This Statement clarifies certain accounting and reporting issues related to pension plans, including the presentation of payroll related measures in required supplementary information, clarifies the use of the term deviation for the selection of assumptions, and clarifies the classification of employer-paid member contributions and the period in which they should be recognized. The requirements of this Statement are effective for periods beginning after June 15, 2017.

In June 2017, the GASB issued Statement No. 87, *Leases*. This Statement increases the usefulness of governments’ financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources. A lease is defined as a contract that conveys control of the right to use another entity’s nonfinancial asset as specified

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE I – NEW PRONOUNCEMENTS (Continued)

in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the leases guidance, unless specifically excluded in this Statement. The requirements of this Statement are effective for reporting periods beginning after December 15, 2019.

The LAFCo will fully analyze the impact of these new Statements prior to the effective date listed above.

NOTE J – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Total fund balances of the LAFCo's governmental funds differ from net position of governmental activities primarily because of the long-term focus of the statement of net position versus the current financial resources focus of the governmental fund balance sheet. The differences are described below:

Fund balance of governmental funds	\$ 182,158
Capital assets used in governmental activities are not current financial resources and therefore are not reported in the governmental funds.	
Capital assets, net	20,905
Pension contributions subsequent to the valuation measurement date will reduce the pension liability in the future and are reported as deferred outflows of resources on the statement of net position.	76,539
Certain liabilities are not due and payable in the current period and therefore are not reported in the governmental funds.	
Compensated absences	(12,418)
Net pension liability	(40,369)
Employee pension differences to be recognized in the future as pension expense are reported as deferred inflows of resources on the statement of net position.	<u>(32,064)</u>
Net position in the government-wide statement of net position	<u><u>\$ 194,751</u></u>

NOTES TO BASIC FINANCIAL STATEMENTS (Continued)

June 30, 2017

NOTE J – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS
(Continued)

The net change in fund balances of governmental funds differs from the change in net position of governmental activities primarily because of the long-term focus of the statement of net position versus the current financial resources focus of the governmental funds balance sheet. The differences are described below:

Net change in fund balances of governmental funds	\$ 24,890
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Governmental funds report capital outlays as expenditures. In the statement of activities, however, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. The change in capital assets consists of:

Capital outlay	18,695
Depreciation expense	(2,674)

Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.

Change in deferred outflows of resources related to employee pensions	22,692
Change in compensated absences	(501)
Change in net pension obligation	(13,678)
Change in deferred inflows of resources related to employee pensions	<u>(5,904)</u>

Change in net position of the statement of activities	<u><u>\$ 43,520</u></u>
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REQUIRED SUPPLEMENTARY INFORMATION

REQUIRED SUPPLEMENTARY INFORMATION

For the Year Ended June 30, 2017

SCHEDULE OF THE PROPORTIONATE SHARE OF THE
NET PENSION LIABILITY - MISCELLANEOUS PLAN (UNAUDITED)
Last 10 Years

	2017	2016	2015
Proportion of the net pension liability	0.001162%	0.000973%	0.001230%
Proportionate share of the net pension liability	\$ 40,369	\$ 26,691	\$ 30,279
Covered - employee payroll - measurement period	\$ 191,684	\$ 185,009	\$ 178,118
Proportionate share of the net pension liability as a percentage of covered payroll	21.06%	14.43%	17.00%
Plan fiduciary net position as a percentage of the total pension liability	94.87%	96.40%	93.23%

SCHEDULE OF CONTRIBUTIONS TO THE PENSION PLAN - MISCELLANEOUS PLAN (UNAUDITED)
Last 10 Years

	2017	2016	2015
Contractually required contribution (employer's fiscal year - actuarially determined)	\$ 15,757	\$ 18,188	\$ 18,854
Contributions in relation to the actuarially determined contribution:	(15,757)	(52,775)	(18,854)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ (34,587)</u>	<u>\$ -</u>
Covered - employee payroll - LAFCO's fiscal year	\$ 186,189	\$ 191,684	\$ 185,009
Contributions as a percentage of covered - employee payroll	8.46%	27.53%	10.19%
Notes to schedule:			
Valuation date:	June 30, 2015	June 30, 2014	June 30, 2013
Measurement date:	June 30, 2016	June 30, 2015	June 30, 2014
Investment rate of return and discount rate used to compute contribution rates:	7.50%	7.50%	7.50%
Benefit changes: There were no changes to benefit terms			

Methods and assumptions used to determine contribution rates:

Actuarial Method	Entry age normal cost method
Amortization Method	Difference between projected and actual earnings is amortized straight-line over 5 years. All other amounts are amortized straight-line over average remaining service life of participants
Remaining Amortization Period	Not Stated
Asset Valuation Method	5-year smoothed market
Inflation	2.75%
Salary Increases	Varies by entry age and service
Retirement Age	50-67 years. Probabilities of retirement are based on the CalPERS Experience Study for the period 1997 to 2007.
Mortality	CalPERS specific data from January 2014 Actuarial Experience Study for the period 1997 to 2011 that uses 20 years of mortality improvements using Society of Actuaries Scale BB.

Note: The 2016 covered payroll in the schedule of contributions to the pension plan were revised during the year ended June 30, 2017 to be consistent with the employer's fiscal year. During the year ending June 30, 2016, the LAFCO made a contribution in excess of required contributions of \$34,587 for the purpose of reducing its unfunded liability in the Plan.

Omitted Years: GASB Statement No. 68 was implemented during the year ended June 30, 2015. No information was available prior to this date. Future years will be reported prospectively as they become available

COMPLIANCE REPORT

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Commissioners
El Dorado Local Agency Formation Commission
Placerville, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the major fund and the aggregate remaining fund information of the El Dorado Local Agency Formation Commission (the LAFCo), as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the LAFCo's basic financial statements, and have issued our report thereon dated May 15, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the LAFCo's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the LAFCo's internal control. Accordingly, we do not express an opinion on the effectiveness of the LAFCo's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the LAFCo's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a deficiency in internal control described in the accompanying schedule of findings and responses as Finding 2017-001 that we consider to be a significant deficiency.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the LAFCo's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

LAFCo's Response to Findings

The LAFCo's response to the finding identified in our audit is described in the accompanying schedule of findings and responses. The LAFCo's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide on the effectiveness of the LAFCo's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards*, in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Richardson & Company, LLP

May 15, 2018

SCHEDULE OF FINDINGS AND RESPONSES

June 30, 2017

CURRENT YEAR FINDING

INTERNAL CONTROL OVER FINANCIAL REPORTING

Finding 2017-001

Condition: A number of audit adjustments were necessary to properly report the LAFCo's financial activity in accordance with generally accepted accounting principles (GAAP), which is an indication of missing internal controls over financial reporting.

Criteria: Internal controls over financial reporting should be in place to ensure management has the ability to initiate, record, process and report financial data consistent with the assertions of management in the financial statements.

Cause: The LAFCo missed a number closing entries during the closing process.

Effect: A number of adjusting and reclassifying entries were found during the audit resulting in the audit taking more time to complete than expected. Transaction classes needing adjustment included payables, prepaid items, compensated absences and capital asset cost, accumulated depreciation and depreciation expense. In addition, nonspendable fund balance and the investment in capital assets were reclassified for reporting purposes.

Recommendation: We recommend the LAFCo staff thoroughly review invoices paid near year-end ensure the transactions are reported in the period the related work was performed. LAFCo staff should update the capital asset detail list for asset additions and disposals and then adjust the cost, accumulated depreciation and depreciation expense accounts in the general ledger. LAFCo staff should also post the audit adjustments provided to make sure a separate set of self-balancing accounts exists for the government-wide adjustments related to capital assets.

Management's Response: Processes have been put into place to review the account coding and general ledger detail at year-end to ensure transactions are appropriately recorded.

PRIOR YEAR FINDINGS

NONE



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To the Commissioners
El Dorado County Local Agency Formation Commission
Placerville, California

We have audited the financial statements of the governmental activities and the major fund of El Dorado County Local Agency Formation Commission (the LAFCo) as of and for the year ended June 30, 2017. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information to you in our engagement letter dated February 25, 2015 and to a member of the Commission on March 7, 2018. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the LAFCo are described in Note A to the financial statements. No new accounting policies were adopted and the application existing policies was not changed during 2017. We noted no transactions entered into by the LAFCo during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the LAFCo's financial statements were the computation of compensated absences, including the assumption that sick leave would be converted to CalPERS service credit as part of the pension plan and should not be accrued and the computation of the net pension liability and related deferred outflows and inflows of resources. The pension liability and related deferred inflows and outflows of resources were determined by an actuarial valuation performed by CalPERS. We evaluated the key factors and assumptions used to develop the estimates in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosure affecting the financial statements are the disclosures about the LAFCo's pension plan, including the LAFCo's share of the net pension liability, is reported in Note E to the financial statements.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. The entries were made for the following:

- To record capital asset additions.
- To record depreciation expense.
- To assist management in recording the net pension liability and related activity.
- To reclassify prepaid amounts from accounts payables and to eliminate a payable recorded that was for a fiscal year 2018 invoice.
- To accrue wages payable.
- To record fund balance/net position nonspendable and investment in capital assets.

Disagreements With Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated May 15, 2018.

Management Consultations With Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the LAFCo's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the LAFCo's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the Schedule of Proportionate Share of the Net Pension Liability and Schedule of Contributions to the Pension Plan – Miscellaneous Plan, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

* * * * *

This information is intended solely for the use of the Commissioners, management and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

Richardson & Company, LLP

May 15, 2018