

APPROVED

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

MINUTES OF DECEMBER 5, 2018

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

The meeting of the Local Agency Formation Commission held December 5, 2018 was called to order at 5:30 p.m. by Chair Frentzen in the Board of Supervisors Chambers, Building A of the Government Center, 330 Fair Lane, Placerville, California and at a teleconference location in the South Lake Tahoe City Council Chambers, 1901 Airport Road, South Lake Tahoe, California. Regular Members present were: City Members Mark Acuna and Brooke Laine, County Members Brian Veerkamp and Shiva Frentzen, District Member Tim Palmer and Public Member Michael Powell. Others present were: Executive Officer José C. Henríquez, Assistant Executive Officer Erica Sanchez, Assistant Policy Analyst Riley Nork and LAFCO Counsel Kara K. Ueda.

Prior to roll call, pursuant to California Government Code Section 54953, Chair Frentzen made clear for the record of the meeting that one member of the Commission would be participating in the meeting by speaker phone. In accordance with the Brown Act, the teleconference location had been identified in the public notice and agenda for the meeting.

Chair Frentzen briefly went through some special procedures required by the Brown Act. Commissioner Laine made the following statements:

- (1) Commissioner Laine confirmed she could hear Chair Frentzen.
- (2) Commissioner Laine confirmed she could hear the proceedings occurring on the Placerville site.
- (3) Commissioner Laine confirmed she had a copy of the agenda.
- (4) Commissioner Laine confirmed the LAFCO agenda was posted at her location.
- (5) Commissioner Laine confirmed that her location was reasonably accessible to the public, such that any member of the public could participate in the teleconference from her location if he or she wished to do so.
- (6) Commissioner Laine indicated that there were no members of the public who wanted to participate in the public comment portion of the meeting, or otherwise address any agenda item for the meeting.

After confirming with the members in the Placerville location, Chair Frentzen stated that the record should reflect that all Commissioners present had indicated that they were able to hear Commissioner Laine clearly.

After confirming with the members present at the Placerville location, Chair Frentzen stated that the record should reflect that no Commissioner had expressed doubt that Commissioner Laine was the party participating by teleconference.

2. ROLL CALL

VOTING MEMBERS:

Acuna, Laine, Palmer, Powell, Veerkamp, Frentzen

3. ADOPTION OF AGENDA

MOTION

Commissioner Acuna moved to adopt the Agenda, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: Morrison

4. CONSENT CALENDAR

- A. MINUTES OF THE REGULAR MEETING OF SEPTEMBER 26, 2018.
- B. REVIEW OF CLAIMS
- C. APPROVE THE 2019 MEETING CALENDAR
- D. RATIFY RESOLUTION L-2018-11; RESOLUTION OF APPRECIATION FOR KEN HUMPHREYS
- E. OPEN THE PUBLIC COMMENT PERIOD FOR THE DRAFT MUNICIPAL SERVICE REVIEW AND SPHERE OF INFLUENCE STUDY FOR THE LAKEVIEW COMMUNITY SERVICES DISTRICT (LAFCO PROJECT NO. 2017-06)

MOTION

Commissioner Acuna moved to adopt the consent calendar, second by Commissioner Veerkamp.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: Morrison

5. PUBLIC FORUM/PUBLIC COMMENT

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

6. ADJOURNMENT TO CLOSED SESSION

Public Employee Performance Evaluation:
Position Title: Executive Officer

Commissioner Morrison arrived at the dais at 5:52 pm.

7. REPORT OUT OF CLOSED SESSION

Chair Frentzen announced there was no reportable action from Closed Session and reconvened the meeting to Open Session.

8. CONSIDER AMENDMENT TO THE EXECUTIVE OFFICER'S CONTRACT

Mr. Henriquez reviewed the staff report with the recommendation that the Commission consider the results of the Executive Officer's performance evaluation in Agenda Item #6 and take such action with regard to the proposed contract amendment as deemed appropriate.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Palmer moved to approve the 12th Amendment to the Executive Officer's contract, second by Commissioner Morrison.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: None

9. CREATION OF A BUDGET AD HOC COMMITTEE

Mr. Henriquez reviewed the staff report with the recommendation that the Commission select an ad hoc budget committee composed of a combination of three regular members and/or alternate members to draft and present a budget for Fiscal Year 2019-20 to the Commission and create a work plan for staff.

Mr. Henriquez also asked the Commission for direction on the possible outsourcing of EID and fire districts' MSR's, the consolidation of small road CSD MSR's, and an IT support fund.

Commissioner Veerkamp stated that the IT fund makes sense, and that MSR's need to be completed even if it means contracting them out.

Chair Frentzen stated that previous direction of outsourcing EID MSR should be followed.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

MOTION

Commissioner Veerkamp moved to nominate Commissioner Palmer and Chair Frentzen for the Budget Ad Hoc Committee, second by Commissioner Acuna.

ACTION

The motion was approved by the following vote:

AYES: Acuna, Laine, Morrison, Palmer, Powell, Veerkamp, Frentzen
NOES: None
ABSTAIN: None
ABSENT: None

10. CONSIDER AND PROVIDE DIRECTION TO STAFF ON THE VACANT SPECIAL DISTRICT REPRESENTATIVE SEAT

Mr. Henriquez reviewed the staff report with the recommendation that the Commission consider the information regarding the special district election process and provide direction to staff on a proposal on how to fill the vacancy on former Commissioner Humphreys' seat.

Chair Frentzen stated that process for filling the seat should begin in January per usual, and that recognition for Commissioner Humphreys should be topic for January meeting.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

11. OTHER BUSINESS

- A. LEGISLATION
- B. COMMISSIONER ANNOUNCEMENTS
- C. COUNSEL REPORT
- D. EXECUTIVE OFFICER REPORT

Commissioner Powell asked if the recent elections affected anything with LAFCO.

Commissioner Morrison and Chair Frentzen stated their appreciation for the recent CALAFCO conference and shared some of their experiences for that week.

Chair Frentzen opened the public forum. No member of the public addressed the Commission.

TIME SET 6:15 PM

12. PRESENTATION BY LAFCO COUNSEL ON AB 1234 – ETHICS TRAINING

LAFCO Counsel Kara K. Ueda addressed the Commission on the topic of AB 1234 – Ethics Training.

Commissioners Acuna and Palmer left the dais at 6:15 pm.

12. ADJOURNMENT

Chair Frentzen adjourned the meeting at 8:28 pm.

The next regularly scheduled LAFCO meeting will be January 23, 2019.

**APPROVED BY THE COMMISSION
AUTHENTICATED AND CERTIFIED**



 Assistant Policy Analyst



 Chairperson