



**SOUTH FORK CONSULTING**

3286 Panorama Drive  
South Lake Tahoe, CA 96150

530-577-5291 Office

aross@southforkconsulting.com  
www.southforkconsulting.com

July 15, 2021  
Project Number 20-0001

Attn: Erica Sanchez | Acting Executive Officer  
El Dorado Local Agency Formation Commission  
550 Main Street, Suite E  
Placerville, CA 95667

**Subject: Quote for Re-analyzing Garden Valley FPD Financial Section**

Dear Ms. Sanchez:

South Fork Consulting is utilizing independent audits for Fiscal Years (FY) 2017/2018 and 2018/2019 from each fire protection agency as the primary source of information for the Financial Section of each agency's MSR Chapter as well as the baseline for an "apples to apples" comparison of fire agency finances throughout the County as a whole.

Garden Valley FPD informed South Fork Consulting that the District had not completed an independent audit for FY 2017/2018 and FY 2018/2019. In place of independent audits, LAFCO directed South Fork Consulting to use documents from the Auditor-Controller's office. LAFCO worked with the County Auditor-Controller to supply the County Auditor-Controller Revenue and Expenditure Statements for FY's 2017/2018, 2018/2019, and 2019/2020 as well as the FY 2018/2019 General Ledger. As far as consultants are aware, these documents have not been audited or reviewed by a third party. South Fork completed the financial analysis for the District based on these documents and sent the analysis to the District for review of technical accuracy on May 21, 2021. The District declined to review this section due to lack of staff time and resources. Consultants offered one more opportunity for District staff to review the section on July 13, 2021.

Garden Valley FPD recently hired a new Fire Chief, Chief Wes Norman who informed South Fork via email on July 14, 2021 that the District is getting the necessary audits completed by next week. The Chief has requested that the audits be used in the report in place of the existing financial information provided by the County Auditor-Controller in order to provide the most updated information and add more context to the analysis. Since South Fork has already completed the financial analysis for Garden Valley FPD, in order to re-analyze the District's financial section with the new information as requested by Chief Norman, South Fork is requesting the following additional resources to complete this new analysis as shown in the attached Financial Analysis Quote, Page 2.

The requested additional resources are needed to complete this request by the Fire Chief as the \$5,000 authorized for contingency use with this contract has been spent. A breakdown in the amounts and uses for the contingency can be found in the attached Contingency Summary, Page 3.

Sincerely,

Amanda Ross

CEO, South Fork Consulting



**Quote** 21-03  
**Issued** July 14, 2021  
**Customer ID** EDLAF

**To** Erica Sanchez | Acting Executive Officer  
El Dorado Local Agency Formation  
Commission  
550 Main Street, Suite E  
Placerville, CA 95667

## Financial Analysis Quote

Re-Analyzing Garden Valley FPD Financial Section

Our financial team will perform a new analysis of the Financial Section for Garden Valley FPD's MSR Chapter, utilizing the independent audits that the District will supply to South Fork as the primary source of information for that section. We will also incorporate this new information into the Countywide financial discussion.

Cost: \$2,047.50



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## Contingency Summary

Invoice #2102	Authorized use for MEK Financial Meeting	\$120.00
Invoice #2054	Authorized use for interview with MEK Board President	\$125.00
Invoice #2016	Authorized use for financial analysis for FLL, CAM & SLT	\$3,800.00
July 2, 2021	Authorized use for meeting with Fire Chief Committee	\$330.00
July 2, 2021	Authorized use for changes to MSR/SOI Chapters from Fire Chief meeting	\$625.00
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	<b>Total</b>	<b>\$5,000.00</b>