

EL DORADO LAFCO

LOCAL AGENCY FORMATION COMMISSION

AGENDA OF MARCH 25, 2015

REGULAR MEETING

TO: Ken Humphreys, Chair, and
Members of the El Dorado County Local Agency Formation
Commission

FROM: José C. Henríquez, Executive Officer

AGENDA ITEM #10D: OTHER BUSINESS - EXECUTIVE OFFICER REPORT

RECOMMENDATION

None. This is informational to the Commissioners.

BACKGROUND

This report serves as a summary report for both February and March.

Updates on Administrative Matters

Telephones: LAFCO's request to transition services to CALNET3 was approved by the State Department of Technology. Staff will now work with AT&T to implement the authorization for services.

Laserfiche: The software was successfully upgraded to version 9.2 in February and the system is functioning well and with no glitches.

MSR RFP: Staff has circulated an RFP for the Cities MSR/SOI study. The deadline is March 27, 2015. There have been a few inquiries but so far no submittals. It is possible that some will wait until the last minute to submit a proposal. If an insufficient amount is received by March 23, staff will extend the deadline by another month to see if more interest can be generated.

LAFCO Laptop: The Sony Vaio laptop staff has been using for offsite meetings and working out of the office for the last eight years gave up the ghost recently. It has been steadily slowing down and with Microsoft no longer supporting Windows XP it was time for it to be replaced. GNT Solutions assisted with the purchase of a lightweight Lenovo machine equipped with Windows 7. Now all LAFCO computers are on the same platform with the same software.

CALAFCO

I have been coordinating with the CALAFCO Executive Director to ensure everything is in place for Commissioner Frentzen to assume a position on the CALAFCO Board of Directors in May. She will be meeting with Executive Director Pamela Miller on April 1 for her orientation.

The two sessions I planned for the upcoming CALAFCO Workshop (“setting MSR standards for transparency and accountability” and “handling difficult audiences and situations”) are planned and ready to go. I also discussed with the head of the Conference Program Planning Committee Commissioner Veerkamp’s suggestion for a discussion on AB-8. He was excited about the idea and asked that I submit a formal proposal for the Committee’s consideration.

Meetings

On January 21, I met with the executive directors for the El Dorado County Transportation Commission and the El Dorado Transit to discuss issues of mutual interest. In addition, I had lunch with Roger Trout, head of the County’s Planning Services on January 30 to discuss upcoming projects and proposals making their way through the tentative map process.

In February, I met with Commissioners Sass and Ranalli for their LAFCO orientation on February 4 and 19, respectively. The meeting with Commissioner Sass included South Lake Tahoe City Manager Nancy Kerry and City Attorney Tom Watson to discuss other matters of importance to the City, specifically related to water and wastewater services. As mentioned in Item 8, I also met with Supervisor Novasel on February 18 related to Tahoe Paradise Resort Improvement District.

Finally, on February 10, I met with a joint committee studying the combining of Rescue Fire Protection District (RES) and El Dorado Hills County Water District (EDH). These two agencies have had an agreement for years regarding the sharing of personnel. For example, the fire chief for EDH becomes the fire chief of RES and the former fire chief for RES becomes an administrative chief for EDH. EDH also provides training and operational training to RES. In exchange, RES pays a certain amount of money set in the contract. This meeting was intended to determine whether both districts were satisfied enough with the collaboration to explore the process further. Elected officials from both boards of directors and representatives of labor and administration of both districts affirmed that their recommendation to both boards was to proceed. Subsequent to the meeting, the EDH BOD voted 3-2 and the RES Board voted 5-0 to continue exploring a dissolution/annexation proposal.

Training

On February 5, your Policy Analyst and I attended an all day session on effective ways to present complex data. This class was offered by the CSAC Institute for Leadership. Aside from devaluing every PowerPoint presentation I have ever given, it was a good class and staff is internally discussing how to incorporate some of its points into future presentations. I also participated in a webinar organized by TargetSolutions, SDRMA’s training arm. This session walked through their online tool to assign training classes to staff. This will assist me with monitoring and ensuring certain mandatory training (such as sexual harassment training) is taken by all employees.