

EL DORADO LAFCO  
LOCAL AGENCY FORMATION COMMISSION

APPROVED

MINUTES OF APRIL 22, 2009

STATE OF CALIFORNIA, COUNTY OF EL DORADO

1. **CALL TO ORDER AND ROLL CALL**

The meeting of the Local Agency Formation Commission held April 22, 2009 was called to order at 5:30 p.m. by Chair Loftis in the meeting room, Building C of the Government Center, 2850 Fair Lane, Placerville, California. Regular Members present were: City Members Jerry Birdwell and Carl Hagen, District Members Ken Humphreys and Harry J. Norris, County Members Ron Briggs and James Sweeney, and Public Member Francesca Loftis. Others present were: Alternate Public Member Norm Rowett, Executive Officer José C. Henríquez, Policy Analyst Erica Sanchez, LAFCO Counsel Andrew Morris and LAFCO Extra Help Marc Nocerino.

**ROLL CALL - VOTING MEMBERS:**

Birdwell, Briggs, Hagen, Humphreys, Loftis, Norris, Sweeney

2. **CONSENT CALENDAR**

- A. ADOPTION OF AGENDA
- B. MINUTES OF THE REGULAR MEETING OF MARCH 25, 2009
- C. APPROVAL OF CLAIMS
- D. APPROVAL OF THE CONTRACT WITH MATSON AND ISOM FOR AUDITING SERVICES
- E. APPROVAL OF AN AMENDMENT TO THE PERSONNEL POLICIES AND PROCEDURES RELATING TO CALPERS CONTRIBUTIONS

**MOTION**

Commissioner Sweeney moved to adopt the consent calendar, second by Commissioner Humphreys.

**ACTION**

The motion was approved by the following vote:

AYES: Birdwell, Hagen, Humphreys, Loftis, Norris, Sweeney  
NOES: None  
ABSTAIN: None  
ABSENT: Briggs

Commissioner Briggs arrived at the dais at 5:35 pm.

3. **PUBLIC FORUM/PUBLIC COMMENT**

Chair Loftis opened the public forum. No member of the public addressed the Commission.

4. **PUBLIC HEARING TO CONSIDER AND ADOPT THE FINAL BUDGET FOR FISCAL YEAR 2009-10**

Mr. Henríquez indicated he would amend his written recommendation regarding the adoption of the budget because of a new issue that has surfaced relating to the general liability insurance LAFCO was about to purchase. The General Liability program offered by the Special District Association did not cover the most likely exposure that would affect this LAFCO the most. Consequently, Mr. Henríquez recommended that the Commission provide direction to staff on their preference on how to proceed and continue this item until May.

After their discussion, the Commission voted to continue the adoption of the budget until May and directed staff to:

- Provide something from Risk Management to show that the Commission is covered for Errors and Omissions in the General Liability Insurance policy
- Research insurance carriers for E&O
- Research the SDRMA policy limit and occurrence limit
- Research SDRMA to see if they can subcontract the E&O
- Research State law allowing LAFCOs to allow for a reserve fund

**MOTION**

Commissioner Norris moved to continue the Adoption of the Final Budget for Fiscal Year 2009-10 to the May Commission meeting, second by Commissioner Briggs.

**ACTION**

The motion was unanimously approved by the Commission.

**5. OTHER BUSINESS**

A. LEGISLATION

B. COMMISSIONER ANNOUNCEMENTS

Commissioner Briggs notified the Commission about a potential cooperative arrangement between the County, the fire protection districts and LAFCO. The fire districts and the County will request that the Commission administer a contract for an outside consultant who would review fire and emergency services in the county. This would require a memorandum of understanding, to be negotiated among the three parties; however, the County and/or the fire districts would fully fund the study. The Commission indicated to staff that it supports this initiative in concept.

C. COUNSEL REPORT

D. EXECUTIVE OFFICER REPORT

Mr. Henriquez stated that the Fire MSR, that was to be done by June 30, may carry over into next fiscal year. Staff has started some of the MSRs due next fiscal year to get a jump ahead because they did not want to fall behind on that effort.

**6. ADJOURNMENT**

**MOTION**

Commissioner Birdwell moved to adjourn the meeting, second by Commissioner Norris.

**ACTION**

The motion was unanimously approved by the Commission.

Chair Loftis adjourned the meeting at 6:48 pm.

The next regularly scheduled LAFCO meeting will be May 27, 2009.

**APPROVED BY THE COMMISSION  
AUTHENTICATED AND CERTIFIED**

  
Clerk to the Commission

  
Chairperson